



Town of Lynnfield

BUILDING PERMIT APPLICATION



APPLICATION TO CONSTRUCT, REPAIR, RENOVATE OR DEMOLISH A ONE OR TWO FAMILY DWELLING

THIS SECTION FOR OFFICIAL USE ONLY

Building Permit Number: _____ Date Issued: _____

SECTION 1 — SITE INFORMATION

1.1 Property Address: _____ _____		1.2 Assessors Map & Parcel Number: Map Number _____ Parcel Number _____			
1.3 Zoning Information: Zoning District _____ Proposed Use _____		1.4 Property Dimensions: Lot Area (sf) _____ Frontage (ft) _____			
1.5 DESCRIPTION OF PROPOSED WORK (check all applicable)					
New Construction <input type="checkbox"/>	Existing Building <input type="checkbox"/>	Repair(s) <input type="checkbox"/>	Alteration(s) <input type="checkbox"/>	Addition <input type="checkbox"/>	Accessory Bldg. <input type="checkbox"/>
Demolition <input type="checkbox"/>	Other <input type="checkbox"/> Specify: _____				
Brief Description of Proposed Work _____ _____ _____					

SECTION 2 — PROPERTY OWNERSHIP / AUTHORIZED AGENT

2.1 Owner of Record:	
Name (Print) _____	Address for Service: _____
Signature _____	Telephone _____ Date _____
2.2 Authorized Agent:	
Name (Print) _____	Address for Service: _____
Signature _____	Telephone _____ Date _____

SECTION 3 — CONSTRUCTION SERVICES

3.1 Licensed Construction Supervisor: _____ Licensed Construction Supervisor _____ Address _____ Signature _____ Telephone _____	Not Applicable <input type="checkbox"/> _____ License Number _____ Expiration Date
3.2 Registered Home Improvement Contractor: _____ Company Name _____ Address _____ Signature _____ Telephone _____	Not Applicable <input type="checkbox"/> _____ Registration Number _____ Expiration Date

SECTION 4 — WORKERS' COMPENSATION INSURANCE AFFIDAVIT [M.G.L. c. 152 § 25C(6)]

Workers' Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.

Signed Affidavit Attached Yes ☐ No ☐

SECTION 5 — DEBRIS

In accordance with the provisions of MGL c. 40 § 54, a condition of Building Permit Number _____ is that the debris resulting from this work shall be disposed of in a properly licensed solid waste disposal facility as defined by MGL c. 111, § 150A.

The debris will be disposed of in: _____
(Location of Facility)

SECTION 6 — ESTIMATED CONSTRUCTION COST IN DOLLARS

1. Building Cost _____
2. Cost per Square Foot _____
3. Electrical _____
4. Plumbing and Gas _____
5. Mechanical (HVAC) _____
6. Fire Protection _____
7. Other, Specify _____

OFFICIAL USE ONLY

Building Permit Fee
Multiplier _____

Estimated Total Cost
Construction _____

Building Permit Fee _____

SECTION 7a — OWNER AUTHORIZATION — TO BE COMPLETED WHEN OWNERS AGENT OR CONTRACTOR APPLIES FOR BUILDING PERMIT

I, _____, as Owner of the subject property
hereby authorize _____ to act on
my behalf, in all matters relative to work authorized by this building permit application.

Signature of Owner _____

Date _____

SECTION 7b — OWNER/AUTHORIZED AGENT DECLARATION

I, _____, as Owner / Authorized Agent
hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my
knowledge and belief.

Signed under the pains and penalties of perjury.

Print Name _____

Signature of Owner / Agent _____

Date _____

Persons contracting with unregistered contractors do not have access to the guaranty fund (as set forth in MGL c. 142A)

If the Homeowner is the Applicant:

Notice: The homeowner has indicated on the application form that they are acting as their own contractor and waive the Contractor Supervisor License and the Home Improvement Contractor Registration. The homeowner further understands that they are not eligible for the guaranty fund as provided by MGL c. 142A.

SECTION 7c**THIS SECTION FOR OFFICIAL USE ONLY**

Approved By

Fire Department _____

Date _____

Board of Health _____

Date _____

Inspector of Buildings _____

Date _____