

2023

TOWN OF LYNNFIELD ANNUAL REPORT



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Town Offices and Departments

Town Hall	55 Summer Street	781-334-9400
Town Administrator	Robert Dolan	781-334-9411
Asst. Town Administrator	Robert Curtin	781-334-9412
Select Board	Richard Dalton	781-334-9410
	Phil Crawford	
	Alexis Leahy	

Town Clerk	Amanda Haggstrom	781-334-9400
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FINANCE AND ACCOUNTING

Accounting	Julie McCarthy	781-334-9421
Assessors	Victor Santaniello	781-334-9450
Treasurer/Collector	Susan Mistretta	781-334-9430

COMMUNITY SERVICE DEPARTMENT

Board of Appeals		781-334-9470
Council On Aging		781-598-1078
Conservation Commission		781-334-9495
Health Division		781-334-9480
Housing Authority		781-581-5783
Inspection Division		781-334-9475
Life Housing		781-334-6066
Planning Board		781-334-9490
Public Library		781-334-5411
Recreation		781-334-9488
Veterans Service		781-334-9440
Voter Registration		781-334-9400
Fire Department	Emergency	911
	Business	781-334-5152
Police Department	Emergency	911
	Business	781-334-3131
Animal Control		781-983-1804
Public Works Department		781-334-9500
Reading Municipal Light		781-944-1342
Water Department	Lynnfield Water District	781-598-4223
	Center Water District	781-334-3901
School Department		781-334-9200

Select Board

The Select Board, under the Town Charter, is vested with all executive powers of the Town, except as otherwise provided by the Charter. The Board “shall exercise control over town affairs by recommending major courses of action to the Town Meeting and by setting policies to be carried out by the Town Administrator, and other officers, boards, and commissions appointed by the Select Board.”

The Board also is empowered by the Charter “to enact rules and regulations relating to the conduct of town elections and for the establishment of town policies, not otherwise governed by Statute, this Charter, or By-law, provided, however, that whenever an appropriation shall be necessary to implement such action, the vote of the Board shall be effective only if such appropriation shall be made by the Town Meeting.” The Town Charter also invests in the Board the power to make and rescind appointments for various committees and department heads.

The Board has served as the chief executive power in the Town since its establishment as a municipality. Members were originally elected to one-year terms at the annual town meeting. The three-year overlapping term system for the Board was not adopted until the 1950s.

Under the Town Charter, the Town Administrator is directly responsible to the Board for the performance of duties, and is the principal full-time administrative officer of the Town. The Town Administrator assembles and presents to the Board the annual budget of the Town and shall also be responsible for the development and annual revision of the capital improvements program.

The Town Administrator keeps the Board fully informed regarding the departmental operations, fiscal affairs, problems, administrative actions, and the long range-needs of the Town, and is responsible for the day-to-day administration of personnel system and for purchasing for all Town functions and departments, excepting those of the School Department.

Year in Review

In 2023, historic steps were taken by the Town to address long standing infrastructure issues.

Following the votes in the fall of 2022 to fund the Public Safety Building Project, the Select Board, working closely with Town Administrator Robert Dolan, Police Chief Nick Secatore, Fire Chief Glenn Davis, Public Works Director John Tomasz and Capital Projects Director John Scenna, embarked on this major project, which will allow for housing of modern vehicles and equipment, adequate meeting space, segregation of working and equipment storage areas from exhaust fumes from garaged vehicles, and full compliance for access for those with disabilities. The final result will be a new Fire Headquarters on the site of the current South Fire Station, fully renovated and expanded Police Headquarters and adjoining Fire Station on Summer Street, and a renovated and expanded Town Hall with an enlarged H. Joseph Maney Meeting Room.

The construction management team, which includes Tappe Architects, PMA, the project manager, and Commodore Builders, was put together through a competitive process. During 2023, departments in the police and fire stations and the Town Hall packed up and relocated in preparation for the start of construction. Fire Headquarters moved to a newly renovated and little used Salem Street building that once housed the South Lynnfield Branch Library. Police Headquarters moves into the Pope-Richard Lynnfield Historical Center. Town Hall operations were moved to three locations: space rented at the center stores complex (Town Administrator, Public Works office, Planning and Conservation, Health and

Construction on both sites will be completed concurrently over the next 21 months. Occupancy of the Fire Headquarters is planned for mid-November 2025 and of the Town Hall/public safety complex for mid-December 2025.

Significant improvements to the Town were made in other areas. Site work and construction began on the new Golf Clubhouse at King Rail Reserve Golf Course. The new structure will provide for adequate restrooms, space for golf outings and groups, and encourage greater use of the course, which will result in additional revenues and is slated to open in the spring of 2024. Funding for new tennis courts and basketball courts at Lynnfield High School were received from the Commonwealth. Additional funding for the new War Memorial, with a targeted completion date of 2024, was also received by the state.

In 2022, the Town also made a record investment of over \$1 million in its sidewalks and streets. The Town also applied for state grants to improve dangerous intersections and received state funding for speed signs.

In October, a majority of residents - but not the two-third required to approve a funding article requiring borrowing – backed a new library proposed for construction on a portion of the Reedy Meadow Golf Course. At year's end, project advocates were revising the proposal with a view to bring the matter before voters again in 2024.

While the Board remained the same in 2023, with the re-election of Philip Crawford, the Town saw the retirement of Town Clerk Linda Emerson and the hiring of Amanda Haggstrom, who held the same position in Amesbury. The Board looks forward to working with her and the rest of the Town's department heads.

The Board offers its grateful thanks to all Town employees and volunteers who work together to make the Town of Lynnfield an outstanding place to live.

Respectfully submitted,

SELECT BOARD

Joseph P. Connell, Chair

Richard P. Dalton, Vice Chair

Philip B. Crawford, Clerk

Robert J. Dolan, Town Administrator

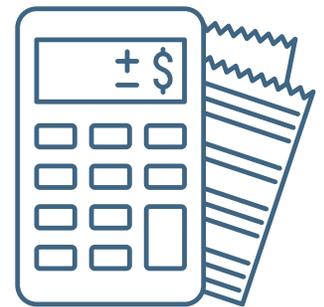
Robert E. Curtin, Assistant Town Administrator

Accountant

The Town Accountant's office oversees the maintenance of comprehensive accounting records for the town including cash, general ledgers for all funds, journal and budget entries, subsidiary ledgers and debt records. The Town Accountant's office ensures that the town is in compliance with all municipal finance laws. The Accounting office monitors expenditures of all town funds, examines vouchers, department bills and payrolls for accuracy and availability of funds before payment by Treasurer. The department is responsible for compiling and submitting required reports to state and federal agencies and assisting in the annual independent audit.

Goals Achieved:

- Received all FEMA reimbursements related to COVID.
- Managing 3.8M in American Rescue Plan Funds.
- Successfully Completed FY 23 Audit with no management comments cited.
- Received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year ended June 30, 2022 from the Government Finance Officers Association.
- Successfully maintained our Standard and Poor's Bond rating of AA+.



Finance
Director/Town
Accountant

Assistant Town
Accountant

"I would like to thank the many members of the various boards, committees and departments for their support and assistance during the year. Also, my sincere appreciation to my assistant Janice Coburn for all her efforts and commitment. Together we look forward to serving the Town of Lynnfield in the upcoming year."

-Julie McCarthy

Town of Lynnfield Operating Budget Fiscal 2023

	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
<i>General Government</i>							
Select Board							
Select Board Salaries		\$2,250.00	\$0.00	\$2,250.00	\$1,437.50	\$0.00	\$812.50
Town Administrator Salary		\$186,115.00	\$10,709.00	\$196,824.00	\$196,822.95	\$0.00	\$1.05
Asst. Town Admin Salary		\$100,799.00	\$5,000.00	\$105,799.00	\$103,180.11	\$0.00	\$2,618.89
Professional Services		\$109,240.00	\$75,000.00	\$184,240.00	\$125,369.41	\$20,767.85	\$38,102.74
Pay Rate Contingency Fund		\$200,000.00	-\$191,042.41	\$8,957.59	\$0.00	\$0.00	\$8,957.59
Property & Liability Insurance		\$701,471.00	-\$101,000.00	\$600,471.00	\$526,265.00	\$0.00	\$74,206.00
Expenses		\$24,500.00	\$0.00	\$24,500.00	\$16,634.99	\$0.00	\$7,865.01
Select Board	\$0.00	\$1,324,375.00	-\$201,333.41	\$1,123,041.59	\$969,709.96	\$20,767.85	\$132,563.78
Cable PEG Access							
Salaries		\$117,908.00	\$1,038.01	\$118,946.01	\$118,946.01	\$0.00	\$0.00
Expenses		\$37,180.00	-\$232.48	\$36,947.52	\$34,466.81	\$2,480.71	\$0.00
Capital		\$20,000.00	\$0.00	\$20,000.00	\$6,940.00	\$13,060.00	\$0.00
Cable PEG Access	\$0.00	\$175,088.00	\$805.53	\$175,893.53	\$160,352.82	\$15,540.71	\$0.00
Finance Committee							
Other Salaries		\$3,000.00	\$0.00	\$3,000.00	\$2,892.32	\$0.00	\$107.68
Reserve Fund		\$420.00	\$0.00	\$420.00	\$214.00	\$0.00	\$206.00
Town Reports		\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Expenses		\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00
Finance Committee	\$0.00	\$50,920.00	\$0.00	\$50,920.00	\$3,106.32	\$0.00	\$47,813.68
Town Accountant							
Accountant Salary		\$130,019.00	\$14,706.00	\$144,725.00	\$144,725.00	\$0.00	\$0.00
Other Salaries		\$65,776.00	\$1,979.00	\$67,755.00	\$66,315.06	\$0.00	\$1,439.94
Expenses		\$5,400.00	\$0.00	\$5,400.00	\$2,734.70	\$0.00	\$2,665.30
Town Accountant	\$0.00	\$201,195.00	\$16,685.00	\$217,880.00	\$213,774.76	\$0.00	\$4,105.24
Board of Assessors							
Board Salaries		\$11,500.00	\$0.00	\$11,500.00	\$11,199.84	\$0.00	\$300.16
Other salaries		\$156,519.00	-\$96,400.00	\$60,119.00	\$59,847.93	\$0.00	\$271.07
Professional Services		\$55,806.00	\$57,000.00	\$112,806.00	\$111,372.00	\$0.00	\$1,434.00
Revaluation		\$10,700.00	\$0.00	\$10,700.00	\$9,560.00	\$0.00	\$1,140.00
Expenses		\$10,470.00	\$0.00	\$10,470.00	\$4,502.03	\$0.00	\$5,967.97
Board of Assessors	\$0.00	\$244,995.00	-\$39,400.00	\$205,595.00	\$196,481.80	\$0.00	\$9,113.20
Town Council							
Professional Services		\$100,000.00	\$0.00	\$100,000.00	\$68,925.00	\$4,832.50	\$26,242.50
Expenses		\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00
Town Council	\$0.00	\$103,500.00	\$0.00	\$103,500.00	\$72,425.00	\$4,832.50	\$26,242.50
Personnel Board							
Other Salaries		\$1,874.00	\$0.00	\$1,874.00	\$0.00	\$0.00	\$1,874.00
Professional Services		\$2,870.00	\$0.00	\$2,870.00	\$0.00	\$0.00	\$2,870.00
Expenses		\$330.00	\$0.00	\$330.00	\$0.00	\$0.00	\$330.00
Personnel Board	\$0.00	\$5,074.00	\$0.00	\$5,074.00	\$0.00	\$0.00	\$5,074.00
Land Use (Planning & Conservation)							
Director Salaries		\$85,748.00	\$2,094.00	\$87,842.00	\$87,654.03	\$0.00	\$187.97
Administrative Salaries		\$70,531.00	\$8,232.00	\$78,763.00	\$78,759.88	\$0.00	\$3.12
Expenses	\$40.00	\$7,350.00	\$0.00	\$7,350.00	\$5,477.55	\$0.00	\$1,872.45
Conservation Commission	\$40.00	\$163,629.00	\$10,326.00	\$173,955.00	\$171,891.46	\$0.00	\$2,063.54
Conservation Commission							
Expenses		\$1,545.00	\$0.00	\$1,545.00	\$1,375.00	\$0.00	\$170.00
Open Space		\$1,545.00	\$0.00	\$1,545.00	\$1,385.53	\$0.00	\$159.47
Planning Board	\$0.00	\$3,090.00	\$0.00	\$3,090.00	\$2,760.53	\$0.00	\$329.47
Board of Appeals							
Expenses		\$6,241.00	\$2,500.00	\$8,741.00	\$8,232.00	\$507.60	\$1.40
Board of Appeals	\$0.00	\$6,241.00	\$2,500.00	\$8,741.00	\$8,232.00	\$507.60	\$1.40
General Government	\$40.00	\$2,103,019.00	-\$211,222.41	\$1,891,796.59	\$1,638,381.83	\$26,107.95	\$227,306.81

Finance & Administration

	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
Treasurer							
Treasurer Salaries	\$0.00	\$98,354.00	\$7,743.77	\$106,097.77	\$106,097.77	\$0.00	\$0.00
Clerical Salaries	\$0.00	\$138,158.00	\$5,950.00	\$144,108.00	\$143,466.04	\$0.00	\$641.96
Expenses	\$0.00	\$28,740.00	\$0.00	\$28,740.00	\$24,918.01	\$0.00	\$3,821.99
Treasurer	\$0.00	\$265,252.00	\$13,693.77	\$278,945.77	\$274,481.82	\$0.00	\$4,463.95
Tax Collector							
Expenses	\$0.00	\$21,050.00	\$0.00	\$21,050.00	\$4,998.05	\$0.00	\$16,051.95
SR-work off program	\$0.00	\$9,000.00	-\$5,847.00	\$3,153.00	\$3,153.00	\$0.00	\$0.00
Tax Collector	\$0.00	\$30,050.00	-\$5,847.00	\$24,203.00	\$8,151.05	\$0.00	\$16,051.95
Operations Support							
Other Salaries	\$0.00	\$58,132.00	\$1,837.00	\$59,969.00	\$58,175.68	\$0.00	\$1,793.32
Expenses	\$295.00	\$48,400.00	\$0.00	\$48,400.00	\$48,677.00	\$0.00	\$18.00
Operations Support	\$295.00	\$106,532.00	\$1,837.00	\$108,369.00	\$106,852.68	\$0.00	\$1,811.32
Information Systems							
Other Salaries	\$0.00	\$7,500.00	\$12,012.00	\$19,512.00	\$19,264.73	\$0.00	\$247.27
IT Capital	\$0.00	\$228,826.00	\$0.00	\$228,826.00	\$226,349.93	\$390.00	\$2,086.07
Expenses	\$0.00	\$49,674.00	\$0.00	\$49,674.00	\$16,789.90	\$1,534.77	\$31,349.33
Information Systems	\$0.00	\$286,000.00	\$12,012.00	\$298,012.00	\$262,404.56	\$1,924.77	\$33,682.67
Town Clerk							
Other Salaries	\$0.00	\$134,608.00	\$9,134.00	\$143,742.00	\$141,833.98	\$0.00	\$1,908.02
Expenses	\$0.00	\$10,585.00	\$0.00	\$10,585.00	\$10,503.02	\$0.00	\$81.98
Registration Expense	\$0.00	\$4,700.00	\$0.00	\$4,700.00	\$4,700.00	\$0.00	\$0.00
Election Expenses	\$0.00	\$46,945.00	\$10,000.00	\$56,945.00	\$56,945.00	\$0.00	\$0.00
Town Clerk	\$0.00	\$196,838.00	\$19,134.00	\$215,972.00	\$213,982.00	\$0.00	\$1,990.00
Finance & Admin	\$295.00	\$884,672.00	\$40,829.77	\$925,501.77	\$865,872.11	\$1,924.77	\$57,999.89
Public Safety							
Police Department							
Chief Salary	\$0.00	\$173,900.00	\$4,000.00	\$177,900.00	\$174,624.74	\$0.00	\$3,275.26
Other Salaries	\$0.00	\$2,420,349.00	-\$500.00	\$2,419,849.00	\$2,297,336.40	\$48,000.00	\$74,512.60
Patrolmen Overtime	\$0.00	\$420,000.00	\$403,000.00	\$823,000.00	\$795,000.00	\$28,000.00	\$0.00
Patrolmen Training	\$0.00	\$140,500.00	\$0.00	\$140,500.00	\$132,279.28	\$0.00	\$8,220.72
Expenses	\$0.00	\$235,500.00	\$0.00	\$235,500.00	\$234,606.32	\$35.58	\$858.10
Police Department	\$0.00	\$3,390,249.00	\$406,500.00	\$3,796,749.00	\$3,633,846.74	\$76,035.58	\$86,866.68
Fire Department							
Chief Salary		\$146,000.00	\$6,920.00	\$152,920.00	\$152,908.66	\$0.00	\$11.34
Firefighter Salaries		\$927,291.00	\$103,768.00	\$1,031,059.00	\$1,031,059.00	\$0.00	\$0.00
Call Firefighter Salaries		\$520,992.00	\$35,000.00	\$555,992.00	\$543,597.83	\$0.00	\$12,394.17
Fire Alarm Salaries		\$15,771.00	\$0.00	\$15,771.00	\$8,251.81	\$0.00	\$7,519.19
Expenses		\$149,352.00	\$0.00	\$149,352.00	\$146,661.67	\$1,298.04	\$1,392.29
Fire Alarm Expenses		\$14,002.00	\$0.00	\$14,002.00	\$10,292.47	\$0.00	\$3,709.53
Fire Department	\$0.00	\$1,773,408.00	\$145,688.00	\$1,919,096.00	\$1,892,771.44	\$1,298.04	\$25,026.52
Zoning Enforcement/Inspect							
Other Salaries		\$222,784.00	\$3,030.00	\$225,814.00	\$219,255.01	\$0.00	\$6,558.99
Professional Services		\$30,000.00	\$2,000.00	\$32,000.00	\$31,999.71	\$0.00	\$0.29
Expenses	\$300.00	\$16,631.00	\$0.00	\$16,631.00	\$16,011.12	\$619.88	\$0.00
Zoning Enforcement/Inspect	\$300.00	\$269,415.00	\$5,030.00	\$274,445.00	\$267,265.84	\$619.88	\$6,559.28
Emergency Management							
Director Salary		\$8,760.00	\$1,728.60	\$10,488.60	\$10,487.26	\$0.00	\$1.34
Expenses		\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00
Civil Defense	\$0.00	\$8,761.00	\$1,728.60	\$10,489.60	\$10,487.26	\$0.00	\$2.34
Animal Control Officer							
Director Salary		\$28,954.00	\$0.00	\$28,954.00	\$28,245.24	\$0.00	\$708.76
Expenses		\$1,854.00	\$0.00	\$1,854.00	\$825.45	\$0.00	\$1,028.55
Animal Control	\$0.00	\$30,808.00	\$0.00	\$30,808.00	\$29,070.69	\$0.00	\$1,737.31
Public Safety	\$300.00	\$5,472,641.00	\$558,946.60	\$6,031,587.60	\$5,833,441.97	\$77,953.50	\$120,192.13

	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
Education							
Treasurer							
North Shore Voke	\$0.00	\$705,288.00	\$0.00	\$705,288.00	\$705,288.00	\$0.00	\$0.00
Treasurer	\$0.00	\$705,288.00	\$0.00	\$705,288.00	\$705,288.00	\$0.00	\$0.00
School District-wide							
1110 SCHOOL COMMITTEE		\$7,300.00	\$82.00	\$7,382.00	\$7,053.00	\$0.00	\$329.00
1210 SUPERINTENDENT		\$334,985.00	\$39.93	\$335,024.93	\$374,089.90	\$0.00	-\$39,064.97
1230 OTHER DISTRICT-WIDE ADMI		\$137,977.00	\$0.00	\$137,977.00	\$142,390.18	\$0.00	-\$4,413.18
1410 BUSINESS AND FINANCE		\$317,867.00	\$0.00	\$317,867.00	\$330,792.66	\$0.00	-\$12,925.66
1430 LEGAL SVCS FOR SCHOOL CO		\$70,000.00	\$0.00	\$70,000.00	\$128,498.06	\$0.00	-\$58,498.06
1450 DISTRICT-WIDE INFO MGMT		\$500,379.00	\$3,720.06	\$504,099.06	\$540,901.57	\$3,520.00	-\$40,322.51
2110 CURRICULUM DIR (SUPERVIS		\$475,072.00	\$0.00	\$475,072.00	\$496,520.06	\$0.00	-\$21,448.06
2130 INSTRUCTIONAL TECHNOLOGY		\$96,648.00	\$0.00	\$96,648.00	\$185,667.53	\$0.00	-\$89,019.53
2250 BUILDING TECHNOLOGY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2305 ALL TEACHERS		\$503,209.00	\$0.00	\$503,209.00	\$600,010.49	\$0.00	-\$96,801.49
2320 THERAPISTS (NON TEACHERS		\$584,661.00	\$0.00	\$584,661.00	\$812,305.96	\$200.00	-\$227,844.96
2325 SHORT TERM SUBSTITUTES		\$141,500.00	\$0.00	\$141,500.00	\$65,808.05	\$0.00	\$75,691.95
2330 NON-CLER PARAPROF/INSTRU		\$118,422.00	\$0.00	\$118,422.00	\$141,998.43	\$0.00	-\$23,576.43
2354 PROF DEV STIPENDS & EXP		\$40,000.00	\$0.00	\$40,000.00	\$54,544.63	\$1,312.50	-\$15,857.13
2356 INSTR STAFF PROF DEV		\$109,100.00	\$3,498.50	\$112,598.50	\$118,508.17	\$1,395.00	-\$7,304.67
2357 PROF DEV STIP, PROVIDERS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2358 OUTSIDE PROF DEV PROVIDE		\$2,000.00	\$0.00	\$2,000.00	\$5,089.00	\$0.00	-\$3,089.00
2420 INSTRUCTIONAL EQUIPMENT		\$55,000.00	\$414.07	\$55,414.07	\$21,168.26	\$0.00	\$34,245.81
2451 CLASSROOM INSTR TECHNOLO		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2720 TESTING AND ASSESSMENT		\$15,000.00	\$1,526.07	\$16,526.07	\$6,206.39	\$0.00	\$10,319.68
2800 PSYCHOLOGICAL SERVICES		\$211,693.00	\$0.00	\$211,693.00	\$210,964.99	\$4,550.00	-\$3,821.99
3100 ATTEND & PARENT LIASON S		\$76,500.00	\$0.00	\$76,500.00	\$72,069.84	\$0.00	\$4,430.16
3300 TRANSPORTATION SERVICES		\$418,728.00	\$0.00	\$418,728.00	\$457,923.33	\$0.00	-\$39,195.33
4130 UTILITY SERVICES		\$11,500.00	\$0.00	\$11,500.00	\$11,544.14	\$0.00	-\$44.14
4220 MAINTENANCE OF BUILDINGS		\$12,000.00	\$0.00	\$12,000.00	\$22,057.75	\$0.00	-\$10,057.75
4225 BUILDING SECURITY SYSTEM		\$30,000.00	\$0.00	\$30,000.00	\$69,689.87	\$0.00	-\$39,689.87
4230 MAINTENANCE OF EQUIPMENT		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
4400 NETWORKING & TELECOMMUNI		\$0.00	\$0.00	\$0.00	-\$13,286.91	\$0.00	\$13,286.91
4400 NETWORKING & TELECOMMUNI		\$340,797.00	\$0.00	\$340,797.00	\$213,761.32	\$0.00	\$127,035.68
4450 TECHNOLOGY MAINTENANCE		\$0.00	\$1,598.85	\$1,598.85	\$8,956.87	\$0.00	-\$7,358.02
5200 INSURANCE FOR ACTIVE EMP		\$3,327,738.00	\$0.00	\$3,327,738.00	\$3,310,192.50	\$0.00	\$17,545.50
5300 RENTAL-LEASE EQUIPMENT		\$125,000.00	\$0.00	\$125,000.00	\$117,004.30	\$0.00	\$7,995.70
9200 TUITION TO OUT-OF-STATE		\$274,666.00	\$0.00	\$274,666.00	\$92,736.19	\$0.00	\$181,929.81
9300 TUITION TO NON-PUBLIC SC		\$631,420.00	\$157,424.29	\$788,844.29	\$765,510.55	\$0.00	\$23,333.74
9400 TUITION TO COLLABORATIVE		\$436,769.00	\$124,974.99	\$561,743.99	\$415,367.96	\$0.00	\$146,376.03
District-wide	\$0.00	\$9,407,431.00	\$293,278.76	\$9,700,709.76	\$9,786,045.04	\$10,977.50	-\$96,312.78
Summer Street School							
2110 CURRICULUM DIR (SUPERVIS		\$109,459.00	\$0.00	\$109,459.00	\$109,457.76	\$0.00	\$1.24
2210 SCHOOL LEADERSHIP-BUILDI		\$248,151.00	\$154.75	\$248,305.75	\$274,252.34	\$0.00	-\$25,946.59
2305 ALL TEACHERS		\$2,698,094.00	\$0.00	\$2,698,094.00	\$2,608,159.95	\$0.00	\$89,934.05
2320 THERAPISTS (NON TEACHERS		\$96,648.00	\$0.00	\$96,648.00	\$96,987.98	\$0.00	-\$339.98
2325 SHORT TERM SUBSTITUTES		\$40,000.00	\$0.00	\$40,000.00	\$49,967.00	\$0.00	-\$9,967.00
2330 NON-CLER PARAPROF/INSTRU		\$133,035.00	\$0.00	\$133,035.00	\$201,193.18	\$0.00	-\$68,158.18
2340 LIBRARIANS AND MEDIA CTR		\$99,249.00	\$0.00	\$99,249.00	\$100,119.87	\$0.00	-\$870.87
2356 INSTR STAFF PROF DEV		\$7,445.00	\$0.00	\$7,445.00	\$737.89	\$0.00	\$6,707.11
2358 OUTSIDE PROF DEV PROVIDE		\$3,500.00	\$0.00	\$3,500.00	\$2,942.07	\$2,500.00	-\$1,942.07
2415 OTHER INSTRUCTIONAL MATE		\$8,550.00	\$0.00	\$8,550.00	\$8,280.81	\$0.00	\$269.19
2420 INSTRUCTIONAL EQUIPMENT		\$2,000.00	\$0.00	\$2,000.00	\$1,883.78	\$0.00	\$116.22
2430 GENERAL SUPPLIES		\$66,600.00	\$5,362.60	\$71,962.60	\$72,654.58	\$4,011.35	-\$4,703.33
2451 CLASSROOM INSTR TECHNOLO		\$4,000.00	\$0.00	\$4,000.00	\$740.67	\$0.00	\$3,259.33
2710 GUIDANCE		\$68,346.00	\$0.00	\$68,346.00	\$65,341.90	\$0.00	\$3,004.10
2720 TESTING AND ASSESSMENT		\$800.00	\$0.00	\$800.00	\$1,091.36	\$83.99	-\$375.35
2800 PSYCHOLOGICAL SERVICES		\$82,224.00	\$0.00	\$82,224.00	\$82,383.96	\$0.00	-\$159.96
3200 MEDICAL/HEALTH SERVICES		\$63,607.00	\$501.13	\$64,108.13	\$70,382.13	\$0.00	-\$6,274.00
4130 UTILITY SERVICES		\$3,800.00	\$15.71	\$3,815.71	\$1,974.73	\$32.47	\$1,808.51
5150 EMPL SICK & VACATION BUY		\$8,000.00	\$0.00	\$8,000.00	\$7,320.00	\$0.00	\$680.00
Summer Street School	\$0.00	\$3,743,508.00	\$6,034.19	\$3,749,542.19	\$3,755,871.96	\$6,627.81	-\$12,957.58
Huckleberry Hill School							
2110 CURRICULUM DIR (SUPERVIS		\$109,459.00	\$0.00	\$109,459.00	\$109,458.30	\$0.00	\$0.70
2210 SCHOOL LEADERSHIP-BUILDI		\$244,996.00	\$0.00	\$244,996.00	\$257,440.42	\$0.00	-\$12,444.42
2305 ALL TEACHERS		\$2,848,518.00	\$0.00	\$2,848,518.00	\$2,837,001.68	\$0.00	\$11,516.32
2320 THERAPISTS (NON TEACHERS		\$94,844.00	\$0.00	\$94,844.00	\$95,324.10	\$0.00	-\$480.10

	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
2325 SHORT TERM SUBSTITUTES		\$40,000.00	\$0.00	\$40,000.00	\$52,126.29	\$0.00	-\$12,126.29
2330 NON-CLER PARAPROF/INSTRU		\$522,164.00	\$0.00	\$522,164.00	\$566,834.37	\$0.00	-\$44,670.37
2340 LIBRARIANS AND MEDIA CTR		\$80,621.00	\$0.00	\$80,621.00	\$70,426.61	\$0.00	\$10,194.39
2356 INSTR STAFF PROF DEV		\$5,950.00	\$80.00	\$6,030.00	\$2,268.00	\$0.00	\$3,762.00
2358 OUTSIDE PROF DEV PROVIDE		\$4,000.00	\$0.00	\$4,000.00	\$1,225.32	\$2,500.00	\$274.68
2415 OTHER INSTRUCTIONAL MATE		\$8,550.00	\$323.70	\$8,873.70	\$2,246.01	\$6,401.48	\$226.21
2420 INSTRUCTIONAL EQUIPMENT		\$2,000.00	\$0.00	\$2,000.00	\$1,037.06	\$0.00	\$962.94
2430 GENERAL SUPPLIES		\$67,100.00	\$10,883.47	\$77,983.47	\$63,734.67	\$2,446.14	\$11,802.66
2451 CLASSROOM INSTR TECHNOLO		\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00
2710 GUIDANCE		\$68,346.00	\$0.00	\$68,346.00	\$53,455.19	\$0.00	\$14,890.81
2720 TESTING AND ASSESSMENT		\$800.00	\$0.00	\$800.00	\$902.90	\$0.00	-\$102.90
2800 PSYCHOLOGICAL SERVICES		\$82,224.00	\$0.00	\$82,224.00	\$84,096.46	\$0.00	-\$1,872.46
3200 MEDICAL/HEALTH SERVICES		\$67,416.00	\$573.26	\$67,989.26	\$68,879.53	\$0.00	-\$890.27
4130 UTILITY SERVICES		\$3,800.00	\$0.00	\$3,800.00	\$2,483.23	\$32.37	\$1,284.40
Huckleberry Hill School	\$0.00	\$4,254,788.00	\$11,860.43	\$4,266,648.43	\$4,268,940.14	\$11,379.99	-\$13,671.70

Middle School

2110 CURRICULUM DIR (SUPERVIS		\$212,703.00	\$0.00	\$212,703.00	\$226,261.69	\$0.00	-\$13,558.69
2210 SCHOOL LEADERSHIP-BUILDI		\$348,378.00	\$375.00	\$348,753.00	\$365,438.70	\$0.00	-\$16,685.70
2305 ALL TEACHERS		\$5,053,455.00	\$0.00	\$5,053,455.00	\$5,000,905.32	\$0.00	\$52,549.68
2310 TEACHERS, SPECIALISTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 THERAPISTS (NON TEACHERS		\$89,135.00	\$0.00	\$89,135.00	\$89,550.68	\$0.00	-\$415.68
2324 LONG TERM SUBSTITUTES		\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00	-\$3,500.00
2325 SHORT TERM SUBSTITUTES		\$50,000.00	\$0.00	\$50,000.00	\$61,810.00	\$0.00	-\$11,810.00
2330 NON-CLER PARAPROF/INSTRU		\$610,709.00	\$0.00	\$610,709.00	\$525,732.51	\$0.00	\$84,976.49
2340 LIBRARIANS AND MEDIA CTR		\$96,832.00	\$0.00	\$96,832.00	\$96,832.10	\$0.00	-\$0.10
2356 INSTR STAFF PROF DEV		\$13,000.00	\$0.00	\$13,000.00	\$4,742.85	\$0.00	\$8,257.15
2358 OUTSIDE PROF DEV PROVIDE		\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00
2410 TEXTBOOKS/SOFTWARE/MEDIA		\$25,200.00	\$773.17	\$25,973.17	\$24,093.01	\$0.00	\$1,880.16
2415 OTHER INSTRUCTIONAL MATE		\$9,200.00	\$0.00	\$9,200.00	\$7,117.17	\$0.00	\$2,082.83
2430 GENERAL SUPPLIES		\$64,900.00	\$866.49	\$65,766.49	\$66,812.51	\$596.98	-\$1,643.00
2451 CLASSROOM INSTR TECHNOLO		\$6,000.00	\$0.00	\$6,000.00	\$1,577.85	\$0.00	\$4,422.15
2453 OTHER INSTRUCTIONAL HARD		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
2710 GUIDANCE		\$133,098.00	\$0.00	\$133,098.00	\$136,997.33	\$0.00	-\$3,899.33
2720 TESTING AND ASSESSMENT		\$1,200.00	\$0.00	\$1,200.00	\$1,187.90	\$0.00	\$12.10
2800 PSYCHOLOGICAL SERVICES		\$178,778.00	\$0.00	\$178,778.00	\$150,343.85	\$0.00	\$28,434.15
3200 MEDICAL/HEALTH SERVICES		\$101,378.00	\$906.54	\$102,284.54	\$96,469.82	\$0.00	\$5,814.72
3520 OTHER STUDENT ACTIVITIES		\$10,300.00	\$0.00	\$10,300.00	\$1,731.50	\$0.00	\$8,568.50
4130 UTILITY SERVICES		\$8,000.00	\$0.00	\$8,000.00	\$4,446.19	\$19.67	\$3,534.14
4230 MAINTENANCE OF EQUIPMENT		\$5,000.00	\$1,995.29	\$6,995.29	\$3,297.12	\$171.40	\$3,526.77
5150 EMPL SICK & VACATION BUY		\$8,000.00	\$0.00	\$8,000.00	\$9,660.00	\$0.00	-\$1,660.00
Middle School	\$0.00	\$7,027,666.00	\$4,916.49	\$7,032,582.49	\$6,878,508.10	\$788.05	\$153,286.34

High School

2210 SCHOOL LEADERSHIP-BUILDI		\$411,814.00	\$80.00	\$411,894.00	\$422,202.26	\$0.00	-\$10,308.26
2250 BUILDING TECHNOLOGY		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
2305 ALL TEACHERS		\$5,284,835.00	\$0.00	\$5,284,835.00	\$5,300,643.51	\$0.00	-\$15,808.51
2325 SHORT TERM SUBSTITUTES		\$50,000.00	\$0.00	\$50,000.00	\$49,328.34	\$0.00	\$671.66
2330 NON-CLER PARAPROF/INSTRU		\$225,601.00	\$0.00	\$225,601.00	\$180,819.63	\$0.00	\$44,781.37
2340 LIBRARIANS AND MEDIA CTR		\$102,561.00	\$0.00	\$102,561.00	\$102,561.06	\$0.00	-\$0.06
2356 INSTR STAFF PROF DEV		\$15,645.00	\$0.00	\$15,645.00	\$8,203.52	\$0.00	\$7,441.48
2357 PROF DEV STIP, PROVIDERS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2358 OUTSIDE PROF DEV PROVIDE		\$15,500.00	\$0.00	\$15,500.00	\$1,570.00	\$0.00	\$13,930.00
2410 TEXTBOOKS/SOFTWARE/MEDIA		\$34,877.00	\$449.19	\$35,326.19	\$24,214.26	\$131.51	\$10,980.42
2415 OTHER INSTRUCTIONAL MATE		\$12,450.00	\$1,558.90	\$14,008.90	\$9,458.56	\$0.00	\$4,550.34
2430 GENERAL SUPPLIES		\$51,110.00	\$1,746.77	\$52,856.77	\$48,137.53	\$33.82	\$4,685.42
2453 OTHER INSTRUCTIONAL HARD		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
2710 GUIDANCE		\$460,008.00	\$0.00	\$460,008.00	\$527,241.50	\$0.00	-\$67,233.50
2720 TESTING AND ASSESSMENT		\$6,570.00	\$0.00	\$6,570.00	\$5,294.08	\$0.00	\$1,275.92
2800 PSYCHOLOGICAL SERVICES		\$86,040.00	\$0.00	\$86,040.00	\$87,913.93	\$0.00	-\$1,873.93
3100 ATTEND & PARENT LIASON S		\$0.00	\$0.00	\$0.00	\$1,068.20	\$0.00	-\$1,068.20
3200 MEDICAL/HEALTH SERVICES		\$102,283.00	\$3,143.48	\$105,426.48	\$107,764.47	\$0.00	-\$2,337.99
3510 ATHLETICS		\$865,296.00	\$0.00	\$865,296.00	\$860,399.43	\$0.00	\$4,896.57
3520 OTHER STUDENT ACTIVITIES		\$16,667.00	\$0.00	\$16,667.00	\$13,324.51	\$0.00	\$3,342.49
4130 UTILITY SERVICES		\$5,500.00	\$0.00	\$5,500.00	\$5,362.22	\$119.30	\$18.48
4230 MAINTENANCE OF EQUIPMENT		\$3,000.00	\$0.00	\$3,000.00	\$1,780.08	\$0.00	\$1,219.92
5150 EMPL SICK & VACATION BUY		\$8,000.00	\$0.00	\$8,000.00	\$7,140.00	\$0.00	\$860.00
High School	\$0.00	\$7,760,257.00	\$6,978.34	\$7,767,235.34	\$7,764,427.09	\$284.63	\$2,523.62

Education	\$0.00	\$32,898,938.00	\$323,068.21	\$33,222,006.21	\$33,159,080.33	\$30,057.98	\$32,867.90
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	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
<i>Public Works</i>							
Municipal Buildings							
Other Salaries		\$248,828.00	\$800.00	\$249,628.00	\$248,982.62	\$0.00	\$645.38
Expenses	\$46,204.41	\$371,500.00	\$0.00	\$371,500.00	\$391,054.72	\$25,998.52	\$651.17
Municipal Buildings	\$46,204.41	\$620,328.00	\$800.00	\$621,128.00	\$640,037.34	\$25,998.52	\$1,296.55
School Buildings							
Other Salaries		\$1,224,507.00	\$92,350.00	\$1,316,857.00	\$1,308,121.50	\$0.00	\$8,735.50
Expenses	\$43,211.06	\$1,420,950.00	\$150,000.00	\$1,570,950.00	\$1,539,051.32	\$0.00	\$75,109.74
Energy Supply	\$33,665.22	\$764,240.00	\$0.00	\$764,240.00	\$797,903.89	\$0.00	
School Buildings	\$76,876.28	\$3,409,697.00	\$242,350.00	\$3,652,047.00	\$3,645,076.71	\$0.00	\$6,970.29
Public Works Admin							
Director Salary		\$140,763.00	\$4,551.00	\$145,314.00	\$145,313.56	\$0.00	\$0.44
Other Salaries		\$582,928.00	\$5,450.00	\$588,378.00	\$576,076.68	\$0.00	\$12,301.32
Expenses		\$134,000.00	\$0.00	\$134,000.00	\$121,235.91	\$0.00	\$12,764.09
Motor fuel/oil		\$12,500.00	\$0.00	\$12,500.00	\$12,371.71	\$0.00	\$128.29
Public Works Admin	\$0.00	\$870,191.00	\$10,001.00	\$880,192.00	\$854,997.86	\$0.00	\$25,194.14
Highway							
Other Salaries		\$922,345.00	-\$65,000.00	\$857,345.00	\$835,457.45	\$0.00	\$21,887.55
Expenses	\$3,675.00	\$564,550.00	\$0.00	\$564,550.00	\$567,925.00	\$0.00	\$0.00
Highway	\$3,675.00	\$1,486,895.00	-\$65,000.00	\$1,421,895.00	\$1,403,382.45	\$0.00	\$21,887.55
Snow & Ice							
Expenses	\$0.00	\$120,000.00	\$0.00	\$120,000.00	\$390,679.94	\$0.00	-\$270,679.94
Snow & Ice	\$0.00	\$120,000.00	\$0.00	\$120,000.00	\$390,679.94	\$0.00	-\$270,679.94
Street Lights							
Expenses	\$1,000.00	\$180,000.00	-\$50,000.00	\$130,000.00	\$90,956.73	\$1,792.06	\$37,947.71
Street Lights	\$1,000.00	\$180,000.00	-\$50,000.00	\$130,000.00	\$90,956.73	\$1,792.06	\$37,947.71
Sidewalks							
Expenses	\$0.00	\$25,000.00	\$2,716.00	\$27,716.00	\$18,316.72	\$0.00	\$9,399.28
Sidewalks	\$0.00	\$25,000.00	\$2,716.00	\$27,716.00	\$18,316.72	\$0.00	\$9,399.28
Rubbish Removal							
Expenses	\$104.00	\$1,150,000.00	-\$30,000.00	\$1,120,000.00	\$1,045,666.43	\$0.00	\$74,437.57
Rubbish Removal	\$104.00	\$1,150,000.00	-\$30,000.00	\$1,120,000.00	\$1,045,666.43	\$0.00	\$74,437.57
Public Works	\$127,859.69	\$7,837,111.00	\$108,151.00	\$7,945,262.00	\$8,070,797.46	\$27,790.58	-\$102,946.13
<i>Human Services</i>							
Board of Health							
Other Salaries		\$109,524.00	\$22,835.00	\$132,359.00	\$131,858.61	\$0.00	\$500.39
Expenses	\$1,240.34	\$45,481.00	-\$3,000.00	\$42,481.00	\$43,521.73	\$199.61	\$0.00
Board of Health	\$1,240.34	\$155,005.00	\$19,835.00	\$174,840.00	\$175,380.34	\$199.61	\$500.39
Council on Aging							
Other Salaries		\$351,523.00	\$3,400.00	\$354,923.00	\$316,116.72	\$0.00	\$38,806.28
Expenses		\$26,949.00	\$0.00	\$26,949.00	\$26,448.05	\$0.00	\$500.95
Council on Aging	\$0.00	\$378,472.00	\$3,400.00	\$381,872.00	\$342,564.77	\$0.00	\$39,307.23
Veterans Agents							
Director Salary		\$16,721.00	\$0.04	\$16,721.04	\$16,721.04	\$0.00	\$0.00
Expenses		\$1,300.00	\$0.00	\$1,300.00	\$1,125.40	\$0.00	\$174.60
Veterans Benefits		\$24,000.00	\$0.00	\$24,000.00	\$18,257.74	\$0.00	\$5,742.26
Veterans Agents	\$0.00	\$42,021.00	\$0.04	\$42,021.04	\$36,104.18	\$0.00	\$5,916.86
Human Services	\$1,240.34	\$575,498.00	\$23,235.04	\$598,733.04	\$554,049.29	\$199.61	\$45,724.48
<i>Culture & Recreation</i>							
Veterans Agent							
Memorial Day	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$4,547.60	\$0.00	\$2,452.40
Veterans Agent	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$4,547.60	\$0.00	\$2,452.40
Library							

	Carryforward	Appropriation	Transfers In/ Transfers Out	Revised Budget	Expenditures	Encumbrances	Balance
Director Salary		\$97,537.00	\$3,463.00	\$101,000.00	\$100,969.42	\$0.00	\$30.58
Other Salaries		\$598,381.00	\$15,000.00	\$613,381.00	\$603,892.87	\$0.00	\$9,488.13
Expenses		\$261,139.00	\$0.00	\$261,139.00	\$259,539.49	\$1,599.51	\$0.00
Library	\$0.00	\$957,057.00	\$18,463.00	\$975,520.00	\$964,401.78	\$1,599.51	\$9,518.71
Recreation							
Other Salaries	\$0.00	\$76,357.00	\$1,000.00	\$77,357.00	\$77,273.40	\$0.00	\$83.60
Expenses	\$6,425.66	\$3,300.00	\$0.00	\$3,300.00	\$8,426.13	\$0.00	\$1,299.53
Recreation	\$6,425.66	\$79,657.00	\$1,000.00	\$80,657.00	\$85,699.53	\$0.00	\$1,383.13
Historical Commission							
Expenses		\$15,910.00	\$0.00	\$15,910.00	\$12,129.24	\$3,762.80	\$17.96
Historical Commission	\$0.00	\$15,910.00	\$0.00	\$15,910.00	\$12,129.24	\$3,762.80	\$17.96
Cultural & Recreation	\$6,425.66	\$1,059,624.00	\$19,463.00	\$1,079,087.00	\$1,066,778.15	\$5,362.31	\$13,372.20
Debt & Interest							
Treasurer							
Long-term Principal	\$0.00	\$499,000.00	\$0.00	\$499,000.00	\$499,000.00	\$0.00	\$0.00
Debt-Exclusion Principal	\$0.00	\$2,516,000.00	\$0.00	\$2,516,000.00	\$2,516,000.00	\$0.00	\$0.00
Long-term Princ. Septic	\$0.00	\$22,634.00	\$0.00	\$22,634.00	\$19,806.38	\$0.00	\$2,827.62
Long-term Interest	\$0.00	\$134,021.00	\$0.00	\$134,021.00	\$134,020.00	\$0.00	\$1.00
Debt-Exclusion Interest	\$0.00	\$662,749.00	\$0.00	\$662,749.00	\$662,748.76	\$0.00	\$0.24
Short-term Interest	\$0.00	\$80,000.00	-\$27,500.00	\$52,500.00	\$52,500.00	\$0.00	\$0.00
Treasurer	\$0.00	\$3,914,404.00	-\$27,500.00	\$3,886,904.00	\$3,884,075.14	\$0.00	\$2,828.86
Tax Collector							
Short-term Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt & Interest	\$0.00	\$3,914,404.00	-\$27,500.00	\$3,886,904.00	\$3,884,075.14	\$0.00	\$2,828.86
Employee Benefits							
Selectmen							
Other Employee Benefits	\$0.00	\$5,047.00	\$0.00	\$5,047.00	\$3,298.41	\$0.00	\$1,748.59
Selectmen	\$0.00	\$5,047.00	\$0.00	\$5,047.00	\$3,298.41	\$0.00	\$1,748.59
Treasurer							
Insurance Benefits		\$3,905,584.00	-\$157,653.00	\$3,747,931.00	\$3,722,518.41	\$0.00	\$25,412.59
Retirement Contribution		\$3,445,513.00	-\$15,000.00	\$3,430,513.00	\$3,422,832.64	\$0.00	\$7,680.36
Workers' Compensation		\$270,000.00	-\$40,000.00	\$230,000.00	\$188,227.05	\$0.00	\$41,772.95
Unemployment Compensation		\$30,500.00	\$0.00	\$30,500.00	\$12,566.05	\$0.00	\$17,933.95
FICA		\$520,000.00	\$0.00	\$520,000.00	\$514,422.05	\$0.00	\$5,577.95
Treasurer	\$0.00	\$8,171,597.00	-\$212,653.00	\$7,958,944.00	\$7,860,566.20	\$0.00	\$98,377.80
Employee Benefits	\$0.00	\$8,176,644.00	-\$212,653.00	\$7,963,991.00	\$7,863,864.61	\$0.00	\$100,126.39
Grand	\$0.00	\$62,922,551.00	\$622,318.21	\$63,544,869.21	\$62,936,340.89	\$169,396.70	\$497,472.53

Town of Lynnfield Balance Sheet as of June 30, 2023

<u>ASSETS</u>	
Cash and cash equivalents	39,798,811.12
Investments	0.00
Receivables:	
Personal property taxes	19,479.48
Real estate taxes	427,433.02
Allowance for abatements and exemptions	(707,002.95)
Taxes in Litigation	2,159.01
Tax liens	156,446.85
Deferred taxes	336,745.77
Motor vehicle excise	278,486.29
Other excises	0.00
User fees	14,536.39
Utility liens added to taxes	14,886.58
Departmental	17,100.00
Special assessments	44,920.38
Due from other governments	0.00
Other receivables	403,721.51
Foreclosures/Possessions	219,412.10
Prepays	0.00
Due to/from other funds	0.00
Working deposit	0.00
Inventory	0.00
Fixed assets, net of accumulated depreciation	0.00
Amounts to be provided - payment of bonds	22,582,825.24
Amounts to be provided - vacation/sick leave	0.00
Total Assets	63,609,960.79

LIABILITIES AND FUND EQUITY

Liabilities:	
Warrants payable	1,542,263.27
Accounts payable	0.00
Accrued payroll	375,670.66
Withholdings	626,625.09
Accrued claims payable	0.00
Due to/from other funds	0.00
Due to other governments	0.00
Other liabilities	0.00
Deferred revenue:	
Real and personal property taxes	(245,554.06)
Taxes in Litigation	2,159.01
Tax liens	156,446.85
Deferred taxes	336,745.77

Foreclosures/Possessions	219,412.10
Motor vehicle excise	278,486.29
Other excises	0.00
User fees	0.00
Utility liens added to taxes	14,886.58
Departmental	17,100.00
Special assessments	44,920.38
Due from other governments	0.00
Other receivables	403,721.51
Deposits receivable	0.00
Prepaid taxes/fees	0.00
Tailings	0.00
IBNR	0.00
Agency Funds	0.00
Notes payable	13,750,000.00
Bonds payable	22,582,825.24
Vacation and sick leave liability	0.00
Total Liabilities	40,105,708.69
Fund Equity:	
Reserved for encumbrances	6,948,765.97
Reserved for expenditures	3,271,724.06
Reserved for continuing appropriations	1,390,374.94
Reserved for petty cash	1,100.00
Reserved for appropriation deficit	0.00
Reserved for snow and ice deficit	(270,679.94)
Reserved for COVID-19 deficit	0.00
Reserved for debt service	0.00
Reserved for premiums	0.00
Reserved for working deposit	0.00
Undesignated fund balance	12,162,967.07
Unreserved retained earnings	0.00
Investment in capital assets	0.00
Total Fund Equity	23,504,252.10
Total Liabilities and Fund Equity	63,609,960.79

Town of Lynnfield Capital and Special Articles Fiscal 2023

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation
Selet Board						
Prior Year Bills	\$0	\$2,363	\$0	\$0	\$2,231	\$132
Rail Trail Dsgn& Engineering	\$348,000	\$0	\$0	\$0	\$6,227	\$341,773
Public Safety Design	\$315,180	\$0	\$0	\$0	\$314,450	\$730
Select Board	\$663,180	\$2,363	\$0	\$0	\$322,908	\$342,635
Cable PEG Access						
Upgrade Cable Production Gear	\$0	\$40,000	\$0	\$0	\$40,000	\$0
Upgrade Cable Production Gear	\$37,189	\$0	\$0	\$0	\$37,189	\$0
Computer Accessories	\$15,000	\$0	\$0	\$0	\$15,000	\$0
Upgrade Cable Production Gear	\$65,000	\$0	\$0	\$0	\$65,000	\$0
Cable PEG Access	\$117,189	\$40,000	\$0	\$0	\$157,189	\$0
Town Clerk						
Electronic Check-in	\$5,430	\$0	\$0	\$0	\$0	\$5,430
Electronic Voting	\$14,927	\$0	\$0	\$0	\$11,645	\$3,283
Election Machines	\$6,125	\$0	\$0	\$0	\$0	\$6,125
Town Clerk	\$26,482	\$0	\$0	\$0	\$11,645	\$14,838
Land Use						
Master Plan Updates	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Pillings Pond Treatment	\$11,810	\$25,000	\$0	\$0	\$22,859	\$13,951
Land Use	\$11,810	\$25,000	\$0	\$0	\$22,859	\$13,951
Information Technology						
Tyler Applications	\$547	\$0	\$0	\$0	\$547	\$0
Server Migration Project	\$2,338	\$0	\$0	\$0	\$2,338	\$0
Information Technology	\$2,885	\$0	\$0	\$0	\$2,885	\$0
Police						
Molbile Radios	\$0	\$30,000	\$0	\$0	\$9,999	\$20,001
Cruiser Mobile Computers	\$0	\$10,000	\$0	\$0	\$6,800	\$3,200
Police Cruiser	\$0	\$47,500	\$0	\$0	\$47,500	\$0
Radio Dispatch Upgrade	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Portable Csmera Systems	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Dispatch Console Replacement	\$0	\$75,000	\$0	\$0	\$0	\$75,000
Municipal Fiber Network	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Radio Upgrade	\$9,314	\$0	\$0	\$0	\$4,249	\$5,065
Telephone Systems	\$11,000	\$0	\$0	\$0	\$0	\$11,000
Police	\$20,314	\$307,500	\$0	\$0	\$68,548	\$259,266
Fire						
Hose Replacement-23	\$0	5000	\$0	\$0	\$0	\$5,000
Radio Dispatch Upgrade	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Mobile Data Terminals	\$0	\$11,258	\$0	\$0	\$7,802	\$3,456
Video Laryngoscopes	\$0	\$10,075	\$0	\$0	\$10,063	\$12
Tires for Ladder Truck	\$0	\$6,927	\$0	\$0	\$6,927	\$0
Fire Station Dorm Areas	\$0	\$95,000	\$0	\$0	\$0	\$95,000

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation
Computer Accessories	\$11,894	\$0	\$0	\$0	\$3,743	\$8,151
Telephone System	\$10,186	\$0	\$0	\$0	\$0	\$10,186
PPE Replacement	\$11,267	\$0	\$0	\$0	\$2,747	\$8,520
PPE (SCBA)	\$1,531	\$0	\$0	\$0	\$1,433	\$99
Extrication Tools	\$115	\$0	\$0	\$0	\$115	\$0
Hose Replacement-21	\$5,000	\$0	\$0	\$0	\$0	\$5,000
IV Pumps for Ambulance	\$566	\$0	\$0	\$0	\$566	\$0
Hose Replacement	\$1,656	\$0	\$0	\$0	\$0	\$1,656
Hose Replacement-22	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Fire/EMS Vehicle	\$3,750	\$0	\$0	\$0	\$0	\$3,750
Radio Upgrade	\$9,314	\$0	\$0	\$0	\$4,249	\$5,065
PPE Replacement	\$37,000	\$0	\$0	\$0	\$0	\$37,000
Fire	\$97,280	\$143,260	\$0	\$0	\$37,645	\$202,895

Schools System -Wide

Computer Accessories 11	\$0	\$250,000	\$0	\$250,000	\$0	\$0
Schools System-Wide	\$0	\$250,000	\$0	\$250,000	\$0	\$0

Municipal Buildings

Fire Alarm System	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Fire Alarm System	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Asphalt Overlay Sr. Ctr.	\$1,022	\$0	\$0	\$0	\$0	\$1,022
Municipal Buildings	\$51,022	\$0	\$0	\$0	\$0	\$51,022

School Buildings

LMS Stage Rigging	\$40,000	\$0	\$0	\$0	\$1,223	\$38,777
HS Septic Treatment Repairs	\$75,000	\$0	\$0	\$0	\$41,371	\$33,629
Bus Lease	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Classroom Pods	\$60,000	\$0	\$0	\$320	59,680.00	\$0
Vinyl Floor Huckleberry	\$18,348	\$0	\$0	\$18,348	\$0	\$0
Replace HS Carpets	\$2,339	\$0	\$0	\$2,339	\$0	\$0
Bus Lease	\$34	\$0	\$0	\$0	\$0	\$34
Vacuum Cleaners	\$50	\$0	\$0	\$0	\$0	\$50
Bus Lease	\$17	\$0	\$0	\$0	\$0	\$17
MS & HS Sewer Treatment	\$30,000	\$0	\$0	\$0	12,403.64	\$17,596
School Buildings	\$245,788	\$0	\$0	\$21,007	\$114,678	\$110,103

Highway

Townwide Drainage-23	\$0	\$100,000	\$0	\$0	\$44,788	\$55,212
NPDES YR 5	\$0	\$83,000	\$0	\$0	\$0	\$83,000
Pillings Pond Dam	\$0	\$12,000	\$0	\$0	\$5,000	\$7,000
Complete Streets Design	\$0	\$80,000	\$0	\$0	\$18,217	\$61,783
Road Construction-23	\$0	\$600,000	\$0	\$0	\$600,000	\$0
Sidewalks	\$0	\$50,000	\$0	\$0	\$45,294	\$4,706
Trucks	\$0	\$225,000	\$0	\$181	\$224,819	\$0
Speed Detector	\$0	\$21,909	\$0	\$0	\$0	\$21,909
Radar Traffic Trailer	\$0	\$6,000	\$0	\$0	\$1,007	\$4,993
Trucks	\$10,643	\$0	\$0	\$0	\$10,643	\$0
Townwide Drainage	\$3,330	\$0	\$0	\$0	\$1,080	\$2,250

	Carry Forward	Appropriation	Transfers In	Transfers Out	Expended	Continuing Appropriation
NPDES YR 3	\$25,017	\$0	\$0	\$0	\$20,233	\$4,784
Hawkes Brook Drainage	\$3,269	\$0	\$0	\$0	\$0	\$3,269
Storage Area for St. Sweeping	\$3,761	\$0	\$0	\$0	\$600	\$3,161
Ledge Road Drainage	\$52,979	\$0	\$0	\$0	\$0	\$52,979
Expansion of Willow Cemetery	\$7,234	\$0	\$0	\$721	\$6,513	\$0
Expansion of Willow Cem	\$35,000	\$0	\$0	\$0	\$6,500	\$28,500
Design Consultant	\$1,485	\$0	\$0	\$0	\$0	\$1,485
NPDES YR 4	\$90,000	\$0	\$0	\$0	\$33,510	\$56,490
Road Construction-22	\$29,602	\$0	\$0	\$0	\$29,602	\$0
Highway	\$262,319	\$1,177,909	\$0	\$901	\$1,047,806	\$391,520

Library

Computer Tables	\$0	\$10,000	\$0	\$0	\$0	\$10,000
New Library Website	\$0	\$40,000	\$0	\$0	\$38,700	\$1,300
Assistive Tecnnology for Blind	\$0	\$7,055	\$0	\$0	\$7,055	\$0
Tecnology for Hybrid Meetings	\$0	\$2,400	\$0	\$0	\$2,398	\$2
Furniture	\$109	\$0	\$0	\$0	\$109	\$0
Library Book Return	\$13,006	\$0	\$0	\$0	\$10,376	\$2,630
Library	\$13,115	\$59,455	\$0	\$0	\$58,638	\$13,932

Vetretan Servies

War Memorial	\$90	\$0	\$0	\$0	\$0	\$90
Board of health	\$90	\$0	\$0	\$0	\$0	\$90

General Fund	\$1,382,384	\$1,940,487	\$0	\$271,909	\$1,664,752	\$1,386,210
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Select Board

Punlic Safety/TH Const and Ren	\$0	\$63,500,000	\$0	\$0	\$905,534	\$62,594,466
Select Board	\$0	\$63,500,000	\$0	\$0	\$905,534	\$62,594,466

Senior Center

Van	\$2,076	\$0	\$0	\$0	\$2,076	\$0
Senior Center	\$2,076	\$0	\$0	\$0	\$2,076	\$0

Education

Summer & Huckleberry Addition	\$1,227,194	\$0	\$0	\$0	\$312,056	\$915,138
Summer & Huckleberry Expan	\$5,311,158	\$0	\$0	\$0	\$5,097,859	\$213,299
Education	\$5,311,158	\$0	\$0	\$0	\$5,097,859	\$213,299

Capital Projects Fund	\$5,313,255	\$63,500,000	\$0	\$0	\$6,005,489	\$62,807,765
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Grand Total	\$6,695,638	\$65,440,487	\$0	\$271,909	\$7,670,242	\$64,193,975
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Town of Lynnfield Enterprise Fund Summary Fiscal 2023

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended/Encumbered	Balance
<i>Enterprise Funds</i>						
Emergency Medical Services	\$288,663	1,048,388.23	\$0	\$0	\$1,160,172	\$176,879
Reedy Meadow /King Rail Golf	\$846,075	1,546,042.12	\$1,185,429	\$785,427	\$2,178,721	\$613,398
Enterprise Funds	\$1,134,738	\$2,594,430	\$1,185,429	\$785,427	\$3,338,893	\$790,277
Grand Total	\$1,134,738	\$2,594,430	\$1,185,429	\$785,427	\$3,338,893	\$790,277

Town of Lynnfield Trust Fund Summary Fiscal 2023

	Carry Forward	Receipts	Transfers In	Transfers Out	Expended	Balance
<i>Expendable Trusts Funds</i>						
Perpetual Care	\$65,822	\$20,650	\$0	\$30,000	\$0	\$56,472
Library Trust Funds	\$2,921	\$2,964	\$0	\$0	\$1,573	\$4,312
Legion Memorial	\$1	\$0	\$0	\$1	\$0	\$0
M.A. Maney Scholarship Fund	\$24,299	\$5,497	\$0	\$0	\$2,000	\$27,796
L.I.F.E.	\$37	\$1	\$0	\$0	\$0	\$38
Lynnfield Tricentennial	\$8,090	\$171	\$0	\$0	\$0	\$8,262
Peabody Memorial	\$22,313	\$684	\$0	\$0	\$0	\$22,997
Kuestenmacher Scholarship	\$1,753	\$2,234	\$0	\$0	\$3,917	\$356
Gray Scholarship	\$1,056,499	\$10,889	\$0	\$0	\$9,000	\$1,058,388
Conservation Land	\$125,995	\$5,059	\$0	\$0	\$5,931	\$125,123
Stabilization Fund	\$2,477,874	\$52,051	\$150,000	\$0	\$0	\$2,679,924
Capital Facilities Maintenance Fun	\$1,224,583	\$25,652	\$50,000	\$0	\$0	\$1,300,235
OPEB Liability Trust	\$1,730,453	\$138,312	\$100,000	\$0	\$0	\$1,968,766
Cadwell Trust-Council on Aging	\$9,898	\$104	\$0	\$0	\$0	\$10,002
Cadwell Trust-Library	\$9,898	\$104	\$0	\$0	\$0	\$10,002
Recreation Capital Trust	\$571,797	\$127,693	\$0	\$0	\$0	\$699,490
Expendable Trust Funds	\$7,332,231	\$392,066	\$300,000	\$30,001	\$22,421	\$7,972,161
<i>Non Expendable Trust Funds</i>						
Perpetual Care	\$912,500	\$12,800	\$0	\$0	\$0	\$925,300
Library Trust Funds	\$22,400	\$0	\$0	\$0	\$0	\$22,400
Peabody Memorial	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Kuestenmacher Scholarship	\$155,956	\$990	\$0	\$0	\$0	\$156,946
Non Expendable Trust Funds	\$154,713	\$13,790	\$0	\$0	\$0	\$1,114,646
Grand Total	\$7,486,944	\$405,856	\$300,000	\$30,001	\$22,421	\$9,086,807

**TOWN OF LYNNFIELD
FISCAL 2023 REVENUE SUMMARY**

TAXES

Personal Property		\$988,318	
Real Estate (net of refunds)		\$50,445,501	
Tax Leins		\$67,408	
TOTAL PROPERTY TAXES			\$51,501,227 =====

LOCAL RECEIPTS

MOTOR VEHICLE EXCISE (net of refunds) \$3,240,251

OTHER EXCISE-Meals Tax \$552,919

PENALTIES AND INTEREST

Property Taxes	\$46,331	
Motor Vehicle	\$62,558	
Leins	\$24,274	
TOTAL PENALTIES		\$133,163

PAYMENTS IN LIEU OF TAXES \$642,436

FEES \$9,755

RENTALS

South Hall/Post office	\$76,892	
South Hall Lower level	\$14,400	
Meetinghouse	\$15,530	
Total Rentals		\$106,822

DEPARTMENTAL REVENUE

Select Board	\$2,114
Accountant	\$0
Assessors	\$245
Treasurer	\$31,784
Tax Collector	\$20,346
Town Clerk	\$12,438
Conservation	\$50
Planning Board	\$2,250
Board of Appeals	\$3,925
Police	\$50,028
Fire	\$31,961
School	\$124,223
Public Works	\$42,760
Cemetery	\$53,400
Board of Health	\$11,800
Zoning	\$640

**TOWN OF LYNNFIELD
FISCAL 2023 REVENUE SUMMARY**

Historical Commission	\$0	
TOTAL DEPARTMENTAL REVENUES		\$387,965
 LICENSES AND PERMITS		
Select Board	\$89,587	
Town Clerk	\$14,670	
Police	\$3,950	
Fire	\$13,990	
Zoning Enforcement	\$519,521	
Board of Health	\$43,779	
TOTAL LICENSES & PERMITS		\$685,496
 FINES AND FORFEITS		
Animal Control	\$100	
Police	\$25,172	
Board of Health	\$1,000	
Library	\$164	
TOTAL FINES & FORFEITS		\$26,436
 MISCELLANEOUS REVENUES		
		\$108,536
 INVESTMENT INCOME		
		\$370,916
TOTAL LOCAL RECEIPTS		\$6,264,696
		=====
 INTEGOVERNMENTAL RECEIPTS		
STATE "CHERRY SHEET" RECEIPTS		
Exemption Reimbursements	\$47,468	
State Owned Land	\$60,390	
Unrestricted General Gov Aid	\$1,204,754	
Chapter 70 School Aid	\$4,996,011	
Charter School Assessment	\$94,570	
Veterans Benefits	\$9,491	
TOTAL "CHERRY SHEET" RECEIPTS		\$6,412,684
 EXPENDITURE REIBURSEMENTS		
Minicipal Medicaid	\$75,375	
Other State Reimbirsement	\$19,003	
FEMA Reimbursement	\$0	
TOTAL GOVERNMENT REIMBURSEMENT		\$94,378
TOTAL INTERGOVERNMENTAL RECEIPTS		\$6,507,062
		=====

**TOWN OF LYNNFIELD
FISCAL 2023 REVENUE SUMMARY**

SPECIAL REVENUES

FEDERAL GRANTS

Teacher Quality	\$50,338	
Title I Reading	\$111,472	
Sped Program Improvement	\$0	
94-142 Inclusion Education	\$1,088,626	
Early Childhood	\$41,082	
School Lunch	\$1,232,313	
Title IV Safe and Drug Free	\$19,000	
ESSER II	\$100,378	
ESSER III	\$385,429	
Acceleration Academies Grant	\$9,000	
MA Hire NS Workforce BD	\$47,119	
ARP Idea Early Childhood 264	\$11,018	
ARP Idea Early Childhood 252	\$117,632	
Acceleration Literacy Learn	\$12,547	
FEMA PA Grant	\$135,625	
Emergency Management Performance	\$0	
Partnership for Success	\$329,836	
Drug Free Communities	\$158,905	
AFG Fire-Covid	\$40,350	
Substance Abuse Prevention	\$10,000	
Rail Trail Grant	\$0	
American Rescue Plan	\$1,945,151	
TOTAL FEDERAL GRANTS		\$5,845,820

STATE GRANTS

Arts Lottery	\$9,400
MVP Planing-Richardson Green	\$1,638,750
Town Common Lighting Earmark	\$24,985
Meeting House Upgrade Earmark	\$25,000
War Memorial Earmark	\$45,500
Comm. Compact-Muni Fiber Net	\$250,000
Comm Compact Master Plan Update	\$50,400
E911 Support & Incentive Grant	\$0
E911 EMD Grant	\$18,000
Firefighting Equipment Grant	\$15,945
S.A.F.E. Grant	\$5,858
Metco	\$220,077
Metco 317B	\$73,646
State Special Ed Reimbursement	\$726,950

TOWN OF LYNNFIELD**FISCAL 2023 REVENUE SUMMARY**

Genocide Education Grant	\$1,820	
HH Stars Residency Grant	\$3,250	
Enhanced Health services	\$40,000	
Chapter 90 Highway	\$0	
Transportation Grant	\$4,160	
Sustainable Materials Grant	\$6,600	
Winter Rapid Recovery Rd Prog	\$228,681	
Elderly Programs	\$39,588	
Library State Aid	\$25,690	
TOTAL STATE GRANTS		\$3,454,300

REVOLVING FUNDS

Merritt Center Revolving	\$0	
Conservation Design Review Fees	\$3,645	
Planning Bd Design Review Fees	\$21,095	
Highway Design Review	\$238,460	
Meadowwalk Consultants	\$80	
Law Enforcement Trust	\$1,546	
Insurance Reimb Under \$150,000	\$57,949	
Athletics	\$59,839	
Activity Fee	\$319,945	
Community Schools	\$1,129,480	
Book Damage	\$440	
After School Homework Prog.	\$3,600	
High School Jazz Band		
School Lunch	\$410,012	
Non Resident Tuition	\$24,472	
High School Parking	\$5,905	
High School Vocal Arts	\$4,914	
Athletic Field Maintenance Revolving	\$66,452	
Technology Replacement Fund	\$12,495	
Advanced Placement Revolving	\$46,518	
Recreation	\$364,818	
Board of Health-Flu Clinic	\$975	
Council on Aging Programs	\$109,081	
Library Lost Books	\$1,003	
Arts Lottery	\$86	
TOTAL REVOLVING FUNDS		\$2,882,809

RECEIPTS RESERVED FOR APPROPRIATION

Sale of Real Estate		
Conservation NOI Fees	\$1,788	

TOWN OF LYNNFIELD
FISCAL 2023 REVENUE SUMMARY

Cemetary Lots	\$19,200		
Septic Betterment receipts	\$16,014		
Insurance Reimb > \$150,000	\$0		
Cable/Peg Access	\$270,645		
Fingerprint Background Checks	\$500		
Prepium Receipt Reserve	\$0		
TOTAL RECEIPTS RESERVED		\$308,146	

GIFTS

Special Education Gift	\$2,179		
Wilson Memorial Scholarship	\$32		
Summer St. School Gifts	\$11,371		
Huckleberry School Gifts	\$3,135		
Middle School Gifts	\$14,809		
High School Gifts	\$0		
School Arts	\$24,687		
Nurse Substitutes	\$0		
Technology Gifts	\$0		
Veteran's Gifts	\$0		
Library Gifts	\$350		
War Memorial Gifts	\$13,710		
Partridge Island Improvements	\$0		
Tree Gift	\$0		
Police Gift	\$0		
Fire Rescue	\$0		
TOTAL GIFTS		\$70,273	\$12,561,349
TOTAL SPECIAL REVENUES			=====

CAPITAL PROJECT

CAPITAL PROJECT REVENUES

Premium from Sale of Bonds	\$6,028		
		\$6,028	\$6,028
			=====

ENTERPRISE

EMS ENTERPRISE

Charges for Services	\$989,046		
Interest	\$2,329		
Federal Revenue (Medicaid)	\$57,013		
TOTAL EMS ENTERPRISE		\$1,048,388	

GOLF ENTERPRISE

Charges for Services	\$1,531,704		
Interest	\$14,339		

**TOWN OF LYNNFIELD
FISCAL 2023 REVENUE SUMMARY**

Transfers In		
TOTAL GOLF ENTERPRISE	\$1,546,042	\$2,594,430

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TRUSTS

TRUST FUND INVESTMENT INCOME

Library	\$532	
L.I.F.E.	\$1	
Tricentennial Celebration	\$171	
Gray Scholarship	\$10,889	
Peabody Memorial	\$684	
Stabilization Fund	\$52,051	
Capital Facilities Maintenance Fund	\$25,652	
OPEB Trust	\$138,312	
Conservation Land	\$5,059	
Kuestenmacher Scholarship	\$3,224	
M.A. Maney Scholarship	\$497	
Cemetary Perpetual Care	\$20,650	
Recreation Fields Trust	\$10,747	
Cadwell Trust COA	\$104	
Cadwell Trust Library	\$104	
TOTAL TRUST FUND INCOME		\$268,678

TRUST FUND PRINCIPAL

Library Donations	\$2,432	
Tricentennial Celebration	\$0	
Conservation Land Fund	\$0	
Stabilization Fund	\$150,000	
Capital Facilities Maintenance Fund	\$0	
Cemetary Perpetual Care	\$12,800	
OPEB Trust	\$100,000	
Recreation Fields Trust	\$116,946	
Maney Scholarship	\$5,000	
TOTAL TRUST FUND PRINCIPAL		\$387,178

TOTAL TRUST FUND RECEIPTS		\$655,856
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Town of Lynnfield Special Revenue Accounts Fiscal 2023

	Receipts or Grant Amount	Transfers	Revised Budget	Expended	Encumbered	Balance
Federal Grants						
2009 94-142 INCLUSION EDUCATI	1,070,407.24	-10,460.00	1,059,947.24	1,059,947.24	0.00	0.00
2010 EARLY CHILDHOOD ALLOCATI	18,067.00	70.00	18,137.00	18,137.00	0.00	0.00
2011 TITLE I (READING)	27,696.00	30,767.00	58,463.00	58,463.00	0.00	0.00
2012 TEACHER QUALITY	26,558.00	244.00	26,802.00	26,802.00	0.00	0.00
2060 TITLE IV SAFE & DRUG FRE	10,296.22	0.00	10,296.22	10,296.22	0.00	0.00
2086 CVRF SCHOOL REOPENING GR	0.00	0.00	0.00	0.00	0.00	0.00
2089 MASSHIRE NS WORKFORCE BD	95,555.44	0.00	95,555.44	47,760.83	0.00	47,794.61
2090 ESSER II GRANT	25,987.79	0.00	25,987.79	25,987.79	0.00	0.00
2091 ACCELERATION ACADEMIES G	9,000.00	0.00	9,000.00	9,000.00	0.00	0.00
2092 ESSER III GRANT	226,034.08	-7,650.00	218,384.08	218,384.08	0.00	0.00
2095 ARP IDEA EARLY CHILDHOOD	33,291.35	0.00	33,291.35	33,291.35	0.00	0.00
2102 ACCELERATING LITERACY LE	12,547.00	0.00	12,547.00	12,547.00	0.00	0.00
2505 GLSS/GRANT	19,645.75	0.00	19,645.75	189.72	0.00	19,456.03
2512 FEMA MEMA REIMBURSEMENT	-364,237.21	0.00	-364,237.21	0.00	0.00	-364,237.21
2603 BULLETPROOF VEST PARTNSH	6,800.00	0.00	6,800.00	0.00	0.00	6,800.00
2629 AHL PARTNERSHIP FOR SUCC	400,979.30	0.00	400,979.30	323,809.90	0.00	77,169.40
2630 DCR RAIL TRAIL GRANT	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
2635 AHL DRUG FREE COMMUNITIE	178,079.42	0.00	178,079.42	144,513.91	6,012.50	27,553.01
2638 CARES ACT GRANT	-104,875.50	0.00	-104,875.50	-0.30	0.00	-104,875.20
2640 AFG FIRE COVID	98,617.00	-4,696.05	93,920.95	40,117.06	0.00	53,803.89
2646 AMERICAN RESCURE PLAN AC	3,495,059.15	-695,000.00	2,800,059.15	631,268.59	46,524.44	2,122,266.12
2653 SUBSTANCE ABUSE PREV & T	6,800.00	0.00	6,800.00	4,630.09	0.00	2,169.91
Federal Grants	5,342,308.03	-686,725.05	4,655,582.98	2,715,145.48	52,536.94	1,887,900.56
State Grants						
2007 STATE SPECIAL REVENUE ED	1,425,249.00	0.00	1,425,249.00	661,007.00	0.00	764,242.00
2013 RACIAL IMBALANCE (METCO)	503,181.00	-283,104.00	220,077.00	220,077.00	0.00	0.00
2083 COMPREHENSIVE SCHOOL HEA	52,500.00	-12,500.00	40,000.00	40,000.00	0.00	0.00
2098 MASK REIMBURSEMENT GRANT	19,919.63	0.00	19,919.63	0.00	0.00	19,919.63
2099 METCO 317B	73,646.00	0.00	73,646.00	73,646.00	0.00	0.00
2100 GENOCIDE EDUCATION GRANT	50,300.00	-32,100.00	18,200.00	18,200.00	0.00	0.00
2101 HH STARS RESIDENCY GRANT	3,250.00	0.00	3,250.00	3,244.00	0.00	6.00
2506 CHAPTER 90	410,100.00	0.00	410,100.00	410,100.00	0.00	0.00
2507 ARTS LOTTERY	9,900.00	0.00	9,900.00	2,472.68	0.00	7,427.32
2510 LIBRARY STATE AID	105,680.44	25,690.36	131,370.80	0.00	0.00	131,370.80
2511 ELDERLY PROGRAMS	39,588.00	0.00	39,588.00	39,588.00	0.00	0.00
2517 ELECTION POLLING HOURS	3,377.27	0.00	3,377.27	3,377.27	0.00	0.00
2521 S.A.F.E. GRANT	5,858.00	0.00	5,858.00	2,277.00	0.00	3,581.00
2556 FIREFIGHTING EQUIPMENT G	19,000.00	0.00	19,000.00	18,856.72	0.00	143.28
2586 EMERGENCY MEDICAL DISPAT	18,000.00	0.00	18,000.00	18,000.00	0.00	0.00
2590 SUSTAINABLE MATERIALS RE	6,600.00	0.00	6,600.00	1,152.18	0.00	5,447.82
2601 WINTER RAPID RECOVERY RD	228,680.88	0.00	228,680.88	197,873.88	0.00	30,807.00
2602 BULLETPROOF VEST PARTERS	6,800.00	0.00	6,800.00	0.00	0.00	6,800.00
2621 UBER TRANSPORTATION FUND	2,716.00	4,159.60	6,875.60	2,716.00	0.00	4,159.60
2624 COMPLETE STREETS PROJECT	88,469.15	0.00	88,469.15	0.00	0.00	88,469.15
2643 RECYCLING DIVIDEND GRANT	224.00	0.00	224.00	224.00	0.00	0.00
2647 COMMONWEALTH SECURITY TR	3.00	0.00	3.00	3.00	0.00	0.00
2649 TOWN COMMON LIGHTING EAR	15.00	0.00	15.00	0.00	0.00	15.00
2650 WAR MEMORIAL EARMARK	54,500.00	0.00	54,500.00	50,000.00	0.00	4,500.00
2652 COMM COMPACT MUNI FEBER	250,000.00	0.00	250,000.00	72,132.00	0.00	177,868.00
2654 CC MASTER PLAN DOCUMENT	50,400.00	0.00	50,400.00	23,509.56	0.00	26,890.44
2655 JORDAN PARK UPGRADES (EA	75,000.00	0.00	75,000.00	75,000.00	0.00	0.00
2656 MEETING HOUSE UPGR (EARM	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
State Grants	\$3,552,957	-\$297,854	\$3,255,103	\$1,983,456	\$0	\$4,526,750

	Receipts or Grant Amount	Transfers	Revised Budget	Expended	Encumbered	Balance
Revolving Funds						
2022 SCHOOL LUNCH	243,077.90	1,642,325.13	1,885,403.03	1,288,496.50	0.00	596,906.53
2016 SCHOOL ATHLETICS REVOLVI	28,469.54	59,839.28	88,308.82	50,088.32	0.00	38,220.50
2018 BOOK DAMAGE - HS	8,581.30	175.00	8,756.30	5,082.40	0.00	3,673.90
2019 MS AFTERSCHOOL HOMEWORK	6,972.76	3,600.00	10,572.76	6,850.00	0.00	3,722.76
2020 ACTIVITY FEES REVOLVING	42,473.65	319,944.77	362,418.42	266,113.17	0.00	96,305.25
2041 ART WORKS	0.00	210,353.47	210,353.47	210,353.47	0.00	0.00
2042 EXTENDED DAY	0.00	500,968.01	500,968.01	500,968.01	0.00	0.00
2043 INTRAMURALS	0.00	0.00	0.00	0.00	0.00	0.00
2044 S.O.F.A.	0.00	418,158.89	418,158.89	418,158.89	0.00	0.00
2045 SUPPORT	544,793.83	473,538.41	1,018,332.24	381,800.08	5,571.99	630,960.17
2047 BOOK DAMAGE - MS	76.00	8.00	84.00	0.00	0.00	84.00
2048 BOOK DAMAGE - SUMMER	2,077.24	257.13	2,334.37	381.27	0.00	1,953.10
2049 BOOK DAMAGE - HUCKLEBERR	150.57	0.00	150.57	150.57	0.00	0.00
2075 NON-RESIDENT TUITION REV	214,156.28	24,472.08	238,628.36	32,999.15	0.00	205,629.21
2076 HIGH SCHOOL VOCAL ARTS	740.19	4,914.06	5,654.25	4,586.26	0.00	1,067.99
2077 TECHNOLOGY REPLACEMENT F	7,392.00	12,495.00	19,887.00	20,237.52	0.00	-350.52
2081 HIGH SCHOOL PARKING REVE	13,902.38	5,905.00	19,807.38	10,585.72	0.00	9,221.66
2084 ADVANCED PLACEMENT REVOL	7,410.97	46,517.50	53,928.47	41,750.94	0.00	12,177.53
2529 C.O.A. ACTIVITY REVOLVIN	182,443.53	109,171.00	291,614.53	99,701.28	0.00	191,913.25
2530 RECREATION REVOLVING	221,911.43	364,817.75	586,729.18	392,694.24	0.00	194,034.94
2553 BOARD OF HEALTH REVOLVIN	1,932.36	0.00	1,932.36	1,174.18	0.00	758.18
2567 LOST BOOKS REVOLVING (LI	985.85	1,003.17	1,989.02	842.10	0.00	1,146.92
2611 ATHLETIC FIELD MAINT REV	53,016.01	66,452.00	119,468.01	117,080.10	0.00	2,387.91
2507 ARTS LOTTERY	8,057.19	85.66	8,142.85	7,945.09	0.00	197.76
2522 INSURANCE REIMB UNDER 20	988.31	57,949.00	58,937.31	47,317.08	0.00	11,620.23
2524 LAW ENFORCEMENT TRUST	5,027.72	1,545.67	6,573.39	1,575.00	0.00	4,998.39
2525 DESIGN REVIEW CONSERVATI	206,462.45	-169,306.33	37,156.12	0.00	0.00	37,156.12
2526 DESIGN REVIEW PLANNING	24,706.19	21,095.00	45,801.19	11,853.23	0.00	33,947.96
2527 DESIGN REVIEW HIGHWAY	-91,870.46	238,459.77	146,589.31	0.00	0.00	146,589.31
2560 DESIGN REVEIW BOARD OF A	5,817.50	0.00	5,817.50	0.00	0.00	5,817.50
2577 MARKET ST CONSULTANTS CH	1,567.85	80.07	1,647.92	0.00	0.00	1,647.92
2516 WPAT SEPTIC SYS LOAN PRO	0.00	975.00	975.00	957.46	0.00	17.54
Revolving Funds	\$1,741,321	\$4,415,799	\$6,157,120	\$3,919,742	\$5,572	\$8,388,926
Receipts Reserved for Appropriation						
2533 CONSERVATION COMM N.O.I	70,215.49	1,787.50	72,002.99	0.00	0.00	72,002.99
2534 SALE OF REAL ESTATE	1,524,028.92	0.00	1,524,028.92	400,000.00	0.00	1,124,028.92
2535 SALE OF CEMETERY LOTS	81,330.00	19,200.00	100,530.00	0.00	0.00	100,530.00
2536 BETTERMENTS-WPAT SEPTIC	286,722.88	16,013.96	302,736.84	22,634.00	0.00	280,102.84
2550 CABLE/PEG ACCESS GIFT	1,208,814.24	270,644.98	1,479,459.22	215,549.39	0.00	1,263,909.83
2572 INSURANCE PROCEEDS > 150	0.00	0.00	0.00	0.00	0.00	0.00
2591 FINGERPRINT BACKGROUND C	3,680.00	500.00	4,180.00	0.00	0.00	4,180.00
2644 PREMIUM RESERVE	57,606.80	0.00	57,606.80	0.00	0.00	57,606.80
Receipts Reserved for Approp.	\$3,232,398	\$308,146	\$3,540,545	\$638,183	\$0	\$2,902,361
Gift Accounts						
2026 WILSON MEMORIAL SCHOLARS	1,884.96	31.94	1,916.90	500.00	0.00	1,416.90
2027 SUMMER ST SCHOOL GIFTS	11,814.36	11,370.77	23,185.13	18,476.28	0.00	4,708.85
2031 HIGH SCHOOL MISC GIFTS	3,507.74	0.00	3,507.74	2,723.82	0.00	783.92
2032 SPECIAL EDUCATION	2,204.86	2,178.59	4,383.45	4,383.45	0.00	0.00
2035 MIDDLE SCHOOL MISC GIFTS	5,425.62	14,809.35	20,234.97	16,379.27	0.00	3,855.70
2036 SCHOOL ARTS	30,767.37	24,500.00	55,267.37	31,087.29	0.00	24,180.08
2037 HUCKLEBERRY SCHOOL GIFT	11,704.80	5,509.25	17,214.05	5,609.28	3,135.25	8,469.52
2038 NURSE SUBSTITUTES	10,491.00	0.00	10,491.00	2,720.00	0.00	7,771.00
2039 TECHNOLOGY GIFTS	0.00	0.00	0.00	0.00	0.00	0.00
2074 SPECIAL ED PARENT ADV CO	0.00	0.00	0.00	0.00	0.00	0.00
2082 LAHEY HEATH GRANT (PRIVA	0.00	0.00	0.00	0.00	0.00	0.00
2097 PROJECT LEAD THE WA (PRI	15,400.00	0.00	15,400.00	10,129.39	5,270.61	0.00
2532 PERPETUAL CARE	1,200.00	12,800.00	14,000.00	13,600.00	0.00	400.00
2538 PARK AND RECREATION	12,158.49	0.00	12,158.49	924.75	0.00	11,233.74
2540 HISTORICAL GRAVE PROCEED	873.51	0.00	873.51	0.00	0.00	873.51
2541 ENGINEERING STUDY - DRAI	81.00	0.00	81.00	81.00	0.00	0.00

	Receipts or Grant Amount	Transfers	Revised Budget	Expended	Encumbered	Balance
2543 LIBRARY GIFTS	4,286.65	350.00	4,636.65	684.58	0.00	3,952.07
2544 SENIOR CENTER GIFTS	40.81	0.00	40.81	0.00	0.00	40.81
2558 LOCAL HISTORY & GENEALOG	8,919.34	0.00	8,919.34	0.00	0.00	8,919.34
2566 PUBLIC LIBRARIES FUND 07	4,263.95	0.00	4,263.95	916.60	0.00	3,347.35
2573 LIBRARY EXPANSION GIFT	95,805.50	0.00	95,805.50	41,176.55	0.00	54,628.95
2581 PATRIDGE ISLAND IMPROVEM	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2584 FIRE RESCUE EQUIPMENT GI	4,608.35	0.00	4,608.35	4,508.35	0.00	100.00
2596 200th ANNIVERSARY GIFT A	0.00	0.00	0.00	0.00	0.00	0.00
2597 PILLINGS POND IMPROVEMEN	3,908.67	0.00	3,908.67	0.00	0.00	3,908.67
2604 NEWHALL PARK GIFT	485.00	0.00	485.00	0.00	0.00	485.00
2605 MODEL T PRESERVATION GIF	8,259.79	0.00	8,259.79	1,659.41	0.00	6,600.38
2615 POLICE GIFT FUND	1,509.56	0.00	1,509.56	261.54	0.00	1,248.02
2616 WAR MEMORIAL GIFT	6,075.00	13,710.00	19,785.00	0.00	0.00	19,785.00
2618 A HEALTHY LYNNFIELD GIFT	12,930.62	0.00	12,930.62	5,128.62	0.00	7,802.00
2620 VETERAN'S GIFTS	500.00	0.00	500.00	0.00	0.00	500.00
2623 HUCK HILL SENSORY WALK G	1,123.12	0.00	1,123.12	0.00	0.00	1,123.12
2628 TREE GIFT ACCOUNT	1,543.00	0.00	1,543.00	0.00	0.00	1,543.00
2636 HS FITNESS HYDRATION GIF	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
2639 FIRE COVID GIFTS	567.99	0.00	567.99	567.99	0.00	0.00
Gifts	\$265,841	\$85,260	\$351,101	\$161,518	\$8,406	\$532,278
Grand Total	\$14,134,825.33	\$3,824,626.74	\$17,959,452.07	\$9,418,045.36	\$66,514.79	\$18,238,216.24

Council On Aging

To provide outstanding services to independent seniors age 60 and older to enhance the quality of life by providing a welcoming atmosphere and treating all with respect. Provide supportive services for medical, nutritional, educational, cultural, recreational, caregiving, social, mental and physical needs to promote independent lifestyles. Provide outreach to seniors to include support groups and in-home visits to isolated seniors.



Pom Pom Class

Council on Aging Staff

Linda Naccara - Senior Center Director
Debby Triffletti - Assistant Director/Outreach Worker
Cristina Corson - Trip Coordinator
Lisa Fanikos - Activity Coordinator
Janine Bennett - Receptionist
Claire Foustoukos - Van Driver



Personnel Changes and Acknowledgements

Cristina Corson is our new Trip Coordinator. She quickly grew our trips to 4 weekly day trips each month along with a Charter Bus Trip. All trips are filling quickly and the seniors are enjoying their outings once again. Chris also offers two craft classes and a cooking demo each month. Lisa Fanikos is our new Activity Coordinator, taking over for Elaine Moorman who retired to Florida. Lisa has brought in several new exercise classes in response to demand from our participants, along with planning big events such as our recent St. Patty's Day Luncheon.

Board of Directors

Anita Migliori, Board of Directors, Chairman
Steve Gallant, Treasurer
Anne Leskiw, Board Member
Gloria Lemieux, Board Member

Jack Bittner, Vice Chair
Ann Hourihan, Volunteer Secretary
Rod Boone, Board Member

Goals Achieved & Projects Accomplished

- Our major goal continues to be attracting all seniors to our center in an effort to get those retired and/or living alone up and out of their house. Whether it be through exercise, art, seminars, socials, crafts, games, meals or travel, we strive to offer a wide variety of programs in the hopes that each senior will find something of interest.
- A challenge this year was to relocate all classes from our large room, which was given to town hall employees during the town hall renovation project, to smaller spaces. While we tightened the schedule of classes in our Gym and relocated other classes, we still could not accommodate all seniors in every class. We continue to add second classes as much as possible, depending on the instructor's schedule, in an effort to include all interested seniors.
- Formed a new Men's Club. This group meets the first Thursday of each month. They visit area restaurants, museums and will conclude this summer with a boat ride on Pilling's Pond.
- Our Pom-Pom Class was featured on Chronicle this winter in a special Active Seniors feature. They also performed in the half time show for the Boston Celtics in March receiving a standing ovation from the crowd.
- Began offering weekly day trips in our van and monthly charter bus trips all over New England. Most trips are full with wait lists.
- In an effort to bring people together who do not normally take our classes, we offered numerous parties and luncheons including celebrating Veterans Day with a special Patriotic Musical Review and breakfast, Italian Day, Christmas Show, and a fun St. Patty's Day Party.
- New exercise programs include Stretch and Balance, Belly Dancing, Strengthen Your Balance, and Stretching and Flexibility. Each of these classes was so well received that we had to add them twice a week in an effort to accommodate all who wanted to participate.
- The Friends of the Lynnfield Senior Center offered a fun, new Dollar Auction in June as their new fundraiser.
- Our Classic Car Show returned for the first time in 4 years. Over 40 cars on display, a DJ and \$1.00 hotdogs and hoodies for sale. Over 300 visitors enjoyed this wonderful day in our community.
- Cristina Corson has started offering monthly craft classes and cooking demos, and Lisa Fanikos leads monthly trivia challenges and game days.
- We are offering support groups including Parkinson's, Low Vision, Caregivers, Diabetes, and Hearing. We have found good representatives from area organizations to run these groups, offering valuable expertise and much needed support.
- Partnered with Senior University in an effort to assist seniors with technology. Classes offered include: I-pads, phones, you-tube, texting, setting up and managing email, I-pad art, drawing, apple watches, navigation and photography.
- Educational seminars on Social Security, Medicare, Blue Cross Blue Shield, Heart Health, Dementia, Diabetes, etc.

Statistics

- We are once again offering an average of 14 programs each day.
- We increased our day trips from one a month to four on our senior center van and one monthly Charter Bus Trip.
- Increased Exercise Class offerings from 22 classes each week to 27 due to demand.
- We are serving an average of 50 meals every Tuesday and Thursday during “Grab and Go” (to Lynnfield seniors only). We also offer inside meals every Wednesday and Friday increased daily visitors from 130 last year to 156 this year.
- Our SHINE rep, Debby Triffletti, offered health insurance services to 389 Lynnfield seniors. This is an increase of 39 seniors from last year



Parkinsons Exercise Class



Belly Dancing Class

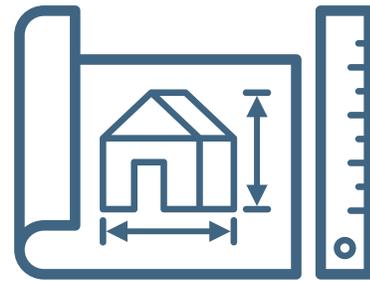


Board of Appeals

The Board of Appeals acts under the Zoning By-Laws for requests of Variances, Special Permits, Findings and Site Plan Approval. The Board currently meets via Zoom or in Town-Hall- in the H. Joseph Manney Hearing Room on the first Tuesday of each month to act on all cases that are submitted at least four weeks prior to the hearing.

Board of Appeals Board Members

Anthony Moccia- Chair
Anders Youngren-Member
Elizabeth Gaskins- Member
Sean Riley- Alternate Member



28

Petitions submitted for
variances, special
permits, findings, & site
plan approvals

24

Petitions were
granted by the
Board of Appeals

4

Petitions were
withdrawn without
prejudice

\$ 1,500

Revenue collected for
the 28 petitions
submitted to the Board
of Appeals

Board of Assessors

The mission of the Lynnfield Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the Town of Lynnfield. The Assessment Department is obligated under law to assess all property at its full and fair market value as of January 1 of each year for the purpose of taxation. This is accomplished through the maintenance and administration of all property tax data records. In addition, the department also administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.



During the past year, the major activities undertaken by the Assessors office include:

- Provided online access to our property record database via the internet.
 - Conducted a state mandated interim revaluation of all properties.
 - Reviewed and adjusted properties to reflect updated market conditions.
- Completed a revaluation of all personal property accounts and canvassed town for new accounts.
- Maintained and updated all real estate and personal property tax records.

Special projects and future goals:

- Manage ongoing state-mandated data recollection effort.
- Continue review and update of valuation neighborhood designations.
 - Continue ongoing sales verification questionnaire mailing program.
- Implement new and efficient office policies and procedures as required.
- Maintain supplemental assessment program as required by state law.
 - Update existing tax maps.
 - Make select state tax forms available via the internet.
- Increase public awareness relative to assessing and exemptions.



FISCAL YEAR 2024 TAX RATE SUMMARY	
Total amount to be raised	\$71,764,507.88
Total estimated receipts	\$18,205,277.60
Residential Tax Rate: \$10.51	Commercial Tax Rate: \$17.99
Real Property Valuation	\$4,635,479,594
Personal Property Valuation	\$68,224,590
Total valuation of taxable property	\$4,703,704,184
Total real estate tax	\$52,331,869.91
Total personal property tax	\$1,227,360.37
Tax levy	\$53,559,230.28

FISCAL YEAR 2024 RECAP SUMMARY PAGE 1				
Property Class	Levy Percentage	Valuation by Class	Tax Rates	Levy by Class
Residential	81.4871%	\$4,152,460,960	10.51	\$43,642,364.69
Exempt	-	-	-	-
Open Space	0.0000%	0		
Commercial	15.3894%	\$458,233,034	17.99	\$8,243,612.28
Exempt	-	-	-	-
Industrial	0.8323%	\$24,785,600	17.99	\$445,892.94
SUBTOTAL	97.70885%	\$4,635,479,594	-	\$52,331,869.91
Personal	2.2912%	\$68,224,590	17.99	\$1,227,360.37
TOTAL	100.0000%	\$4,703,704,184	-	\$53,559,230.28

MINIMUM RESIDENTIAL FACTOR COMPUTATION - FY2024		
Class	Full and Fair Cash Value	Percentage Share
1. Residential	\$4,152,460,960	88.2807%
2. Open Space	0	0.0000%
3. Commercial	\$458,233,034	9.7420%
4. Industrial	\$24,785,600	0.5269%
5. Personal Property	\$68,224,590	1.4504%
TOTALS	\$4,703,704,184	100.0000%
Minimum Residential Factor (MRF)	.923045	Shift: 1.57

ASSESSMENT/CLASSIFICATION REPORT – FY2024					
Property Type	Parcel Count	Class 1 Residential Value	Class 3 Commercial Value	Class 4 Industrial Value	Class 5 Personal Prop. Value
101	3,886	\$3,827,488,200			
102	147	\$117,898,300			
Misc.103,109	9	\$13,021,800			
104	24	\$21,513,400			
105	4	\$3,333,500			
111 - 125	9	\$131,458,900			
130-132,106	152	\$32,206,460			
300 - 393	132		\$441,806,800		
400 - 452	6			\$24,785,600	
Ch.61 Land	1				
Ch.61A Land	0				
Ch.61B Land	3		\$1,263,134		
012 - 043	13	\$5,540,400	\$15,163,100		
501	111				\$7,881,500
502	152				\$11,137,790
503	0				\$0
504,550-552	5				\$37,839,950
505	8				\$8,630,400
506	3				\$1,738,500

508	5				\$996,450
TOTALS	4,671	\$4,152,460,960	\$458,233,034	\$24,785,600	\$68,224,590
REAL & PERSONAL PROPERTY TOTAL VALUE					\$4,703,704,180
TOTAL VALUE OF ALL EXEMPT PROPERTY (256)					\$238,497,300

LOCAL EXPENDITURES	
Total appropriations	\$70,251,254.60
Other Local Expenditures	\$0
Snow and ice deficit / Overlay deficits	\$270,679.94
Allowance for abatements and exemptions	\$573,400.72
Total state and county charges	\$621,666
Total cherry sheet offsets	\$27,900
Total of appropriations and expenditures	\$71,764,507.88

ESTIMATED RECEIPTS AND AVAILABLE FUNDS	
State cherry sheet estimates	\$7,406,145
Ma school bldg. auth	\$0
Local estimated receipts	\$5,300,000
Enterprise funds	\$2,565,095
Free cash	\$2,180,983
Other available funds	\$753,054.60
Offset receipts	\$0
Total:	\$18,205,277.60

STATUTORY EXEMPTIONS		
Clause	FY 2023	FY 2024
Hardship 5 - 18	\$0.00	\$0.00
Deferral 5 – 41A	\$0	\$0
Elderly 5 – 41C	\$18,750	\$21,750
Veterans & Surviving Spouses 5 – 22(a-f)	\$65,204.05	\$97,713.93
Surviving Spouses 17D	\$4,438	\$4,438
8 - 58	\$0	\$0
Blind 5 - 37	\$6,000	\$4,000

BETTERMENTS, SPECIAL ASSESSMENTS & LIENS		
Category	Total Committed Amounts by Category	
Septic Betterment	\$5,367.59	
Betterment Interest	\$1,946.25	
CWD Real Estate	\$1,299,286.80	
Electric Lien - Peabody	\$3,584.78	
Electric Lien - Reading	\$15,046.36	
LWD District Real Estate Res.	\$863,218.73	
LWD District Real Estate Comm.	\$607,855.13	
Real Estate Commercial	\$8,243,612.38	
Real Estate Industrial	\$445,892.94	
Real Estate Residential	\$43,642,366.90	
Personal Property	\$1,287,084.23	
Water Lien	\$79,200.48	
Motor Vehicle Excise (Comm. 1-6)	14,565 Bills	\$3,569,685

Fire Department

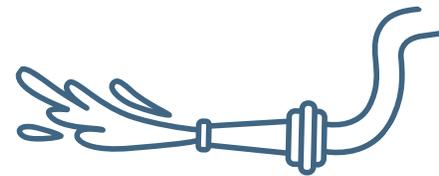
The mission of the Lynnfield Fire Department is to improve the quality of life within the town, by providing a high-quality emergency fire and rescue service; an excellent fire prevention program, including public fire and life safety education and fire investigation; and a firefighting and rescue force capable of handling all types of emergencies.

The department will accomplish this mission while maintaining a high standard of safety and health of our personnel, a high standard of training and education, maintain fire department facilities and apparatus, and interact professionally with other departments.



Year in Review

- Lynnfield Fire Department responded to a total of 2,306 incidents.
- The Lynnfield Fire Department remains quite busy with incident responses.
- There remains a nationwide shortage of EMT's creating a staffing shortage. This staffing shortage has created an increased demand for mutual aid ambulance responses from the fire department-based EMS agencies. Our mutual aid responses statistically increased again this year. 378 Mutual aid medical calls in 2023.
- Purchased a new Ambulance with retained earnings in our EMS Enterprise account.



Initiatives for Next Year

- Continue to recruit firefighter/EMT's to staff the fire stations and respond to the stations when needed.
- Work on retention strategies to retain the firefighters that we hire and train.
- Work with town leadership to add additional staffing to the overnight shift.

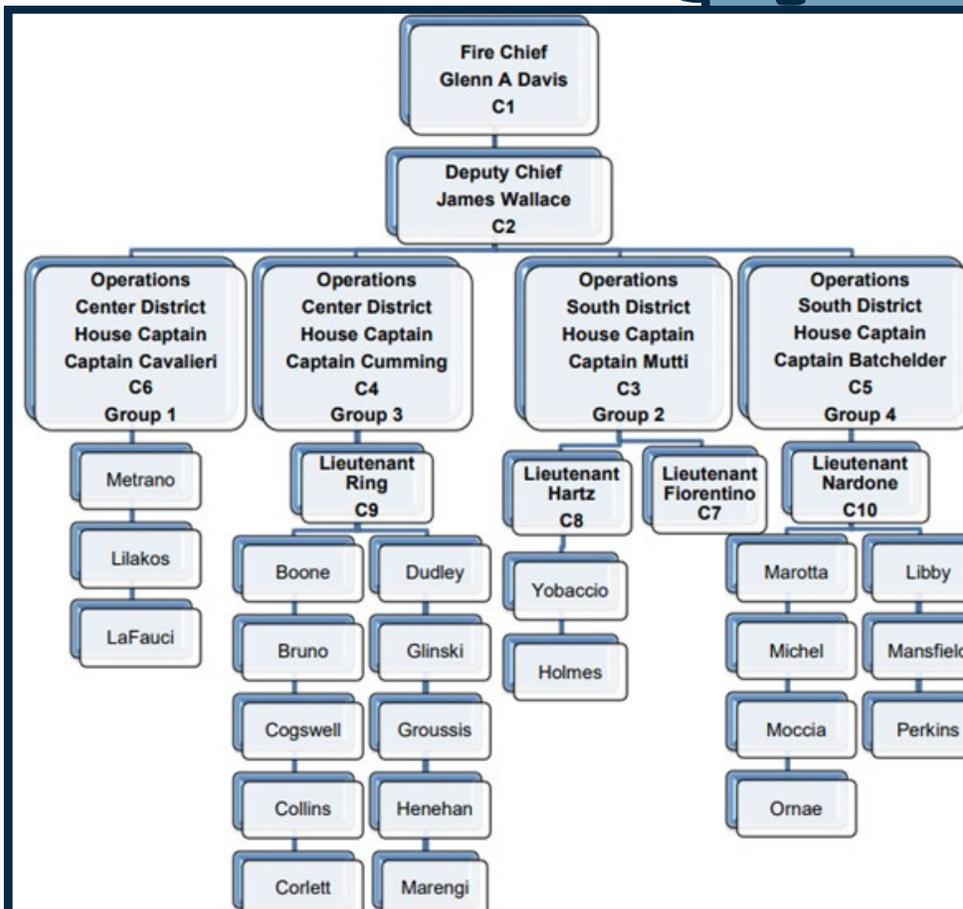
Organization/Leadership:

- Continued development and training of command staff
 - 4 Divisions – Medical Services, Logistics, Operations, Community Risk
 - Held monthly officers' meetings.
 - Promoted 2 Captains.
 - Promoted 3 Lieutenants.
- Sent 4 call firefighters to the MA Firefighting Academy in Rowley.
 - FF Timothy Cogswell
 - FF Bethanie Dudley
 - FF Brenden Henehan
 - FF Michael Mansfield
- Continued to focus on recruitment and retention of qualified firefighters to staff the stations and respond to requests for emergency services.
- Hired 4 new Call firefighters.



FIRE DEPARTMENT ROSTER

FIRE CHIEF AEMT DAVIS, GLENN
 DEPUTY CHIEF EMT-P WALLACE, JAMES
 FULL-TIME CAPTAIN AEMT ALEXANDER, JAMES
 FULL-TIME CAPTAIN EMT-B MUTTI, KEVIN
 FULL-TIME LIEUTENANT EMT-P CAVALIERI, CHRIS
 FULL-TIME LIEUTENANT EMT-P FIORENTINO, JEFF
 FULL-TIME FF EMT-P YOBACCIO, STEVEN
 FULL-TIME FF EMT-P HARTZ, PAUL
 FULL-TIME FF EMT-P METRANO, ANTHONY
 FULL-TIME FF EMT-P LILAKOS, SUZIE
 FULL-TIME FF EMT-P HOLMES, NICK
 FULL-TIME FF EMT-P LAFAUCI, IGNAZIO
 LIEUTENANT EMT-B BATCHELDER, RYAN
 FF EMT-P BOONE, JONATHAN
 FF EMT-B BRUNO, RICHARD
 FF EMT-B COGSWELL, TIMOTHY
 FF EMT-B COLLINS, WILLIAM
 FF EMT-B CORLETT, STEPHEN
 APTAIN EMT-P CUMMING, DAVID
 FF EMT-B DUDLEY, BETHANIE
 FF EMT-B GLINSKI, BRITTANI
 FF EMT-B GROUSSIS, STEPHEN
 FF EMT-B HENEHAN, BRENDEN
 FF EMT-B LIBBY, GERARD
 FF EMT-B MANSFIELD, MICHAEL
 FF EMT-B MARENGI, DAVID
 FF EMT-B MAROTTA, GIUSEPPE
 FF EMT-B MICHEL, CHARISMA
 FF EMT-B MOCCIA, ANDREW
 FF EMT-B NARDONE, ANDREW
 FF EMT-P ORNAE, DANIEL
 FF EMT-B PERKINS, JOHN
 FF EMT-B RING, DENIS
 FF EMT-P ROMEO, JEFF
 FF EMT-B WAKWE, KEN



Grants Received:

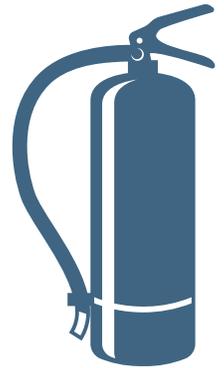
- \$19,000 MA Firefighter safety equipment grant for portable radio equipment and SCBA batteries.
- \$7,172 MA Fire Safe and Senior Safe grant
- \$3,500 Emergency Management Performance Grant used to purchase Commercial master key management equipment.
- \$98,617 AFG grant for power load and new stretcher for Rescue 3 and training classes for Officers and Fire Prevention certifications.

Information Technology Updates:

- First Due - Software for NFIRS/MFIRS incident reporting, personnel management, and scheduling. Tracking OSHA compliance with SCBA bottles
- Mobile Data Terminals have been installed in all apparatus for response, preplan and occupancy information.
- Lexipol – Policy management legal compliance with policy and procedures

Statistics:

Incident Type	2023	2022	2021	2020	2019
Fires	42	76	69	107	89
Rescue and EMS	1440	1481	1,158	1,032	1,242
Motor Vehicle Crash	132	154	143	106	123
Hazardous Condition	44	55	50	56	70
Service Call	284	299	234	226	223
Good Intent Call	217	226	141	138	115
False Alarm	271	262	249	230	275
Severe Weather	8	2	4	5	8
Total Calls	2306	2402	1910	1796	2,022



“Thank you to the dedicated men and women of the Lynnfield Fire Department for their commitment to protect and keep safe the residents of the Town of Lynnfield.”

-Chief Glenn A. Davis

Golf Course

To provide an affordable and enjoyable golfing experience to players of all ages and abilities; juniors, seniors, adults; men, women, boys and girls. Lynnfield residents as well as non-residents are welcomed. Lessons available for all, both private and group. Many spring, summer and fall junior programs are also available.

Golf Course Staff Members

Don Lyons – Director of Golf Manager
Mike Johnson – Grounds Superintendent Assistant Manager
Ed Whalley – PGA Golf Professional – leaving 3/22/24
Ron Price – Grounds Maintenance
Derek Hart – Grounds Maintenance



Reedy Meadow Golf Course



Sagamore Golf Course

Goals Achieved

- Rebuilt engine cooling system in 4300 rough mower
- Dug up and replaced a zone of irrigation at King Rail
- Replaced 40' transit pipe at King Rail
- Dismantled and rebuilt bridge on Hole 1 at King Rail
- Built new tee box and ran irrigation at Hole 3 at Reedy Meadow
- Cut down and removed 30 dead trees at King Rail and Reedy Meadow
- Installed new irrigation to Green # 2, Tee #1, and Practice Green at Reedy Meadow
- Installed new Point of Sale and Tee Time Reservation System at both King Rail and Reedy Meadow;
- Construction started on the King Rail Clubhouse

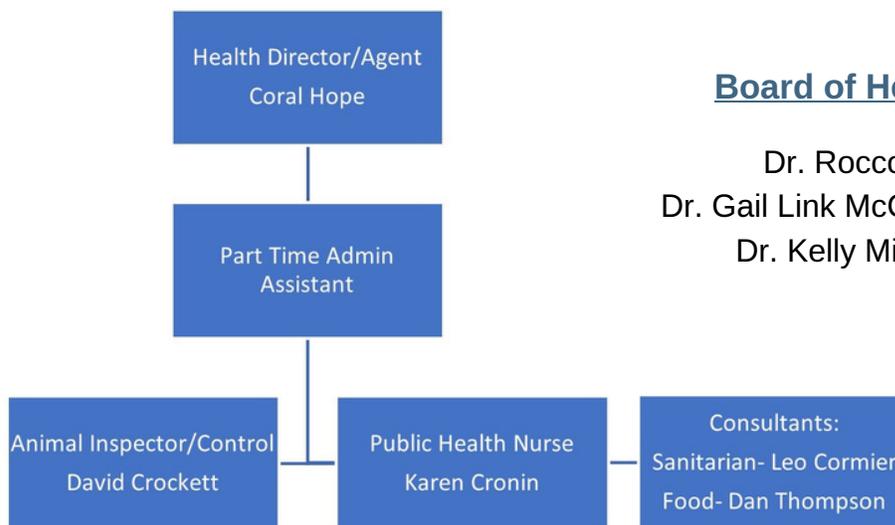


“Great job by golf courses Grounds Superintendent Mike Johnson and his two (2) full time employees Ron Price and Derek Hart for keeping Reedy Meadow and King Rail in outstanding shape in a very difficult weather golf season”. -Donnie Lyons

Board of Health

The mission of the Lynnfield Health Department is to protect, promote, and prepare for all public health issues or potential crises that occur within the community.

The primary functions of the Health Department are to prevent and control disease, enforce state and local regulations, promulgate local health regulations, Identify and protect from environmental hazards, and advocate for a healthy community



Board of Health Members

Dr. Rocco Iocco, Chair
Dr. Gail Link McCausland, Vice Chair
Dr. Kelly Migliaro, Member

- The Board of Health is comprised of three (3) members who are appointed by the Board of Selectmen. Each of the three positions is renewed every three years. The Board of Health is the policy-making, rule-making, and adjudicatory body for public health. The board also influences the day-to-day administration of the town's public health department.
- The Health Director handles a wide range of health and environmental topics. The director along with the Public Health Nurse tackle communicable disease investigations, health and wellness education/prevention and immunization clinics. The environmental health work includes regulating septic systems, private wells, food establishments, tobacco sales, semi-public swimming pools, tanning salons, recreational camps, animal inspections, housing and nuisance complaints. We have an amazing team of inspectors and coordinators that work side by side with the director to complete all of these tasks on a daily basis.
- The Health Department along with the traditional operations of the department, continues to improve the education and health and wellness of our community by collaborating with other communities to improve health equity. Equally we partner with Police, Fire, and Healthy Lynnfield, to strengthen and support the community.

Revenue: Collected a total of 67,079.00 in fees in 2023

Title 5/Septic Work:

Title 5 Official Inspections Reports – We have added Certificates of compliance and as-built drawings to the Title V report section of the Health Departments web site. This will allow the public including potential buyers and sellers of property to easily access this information.

Septic Applications Received 2023- 55

Perc Test Applications Received 2023-104

Food Establishments: Food inspections are performed by our contractor Dan Thompson and the director. We have moved in the direction of risk-based inspections, which will allow the department to increase inspections and do a more thorough inspection for establishments that have an extended menu and also increase inspections where our highly susceptible population is concerned. We have 51 establishments, 110 routine inspections. The office received 9 complaints, 3 involving foodborne illness.

Tobacco Control: Lynnfield is part of a regional tobacco control program. Staff employed by the tobacco control coalition inspects establishments which sell nicotine containing products to ensure they comply with local and state regulations, monitors pricing, and perform compliance checks that monitor the sale of tobacco to minors. We have had 3 violations resulting in two \$1000.00 fines and 1 warning.

Swimming Pools: All semi-public pools are open and inspected twice a year.

Animal Keeping: There are 30 homes who keep chickens and other animals at their homes. We still have a few horses and other livestock, but primarily chickens. Each property is inspected each year by the Animal Inspector and receives a permit from the Health Department.

Mosquito Control: Lynnfield is serviced by the Northeast Mosquito Control Project. They provide larvicide at Camp Curtis Guild as well as multiple residential roads. The 2023 results for Lynnfield will not be submitted until March 31st.

Public Health Nurse: The role of the Lynnfield Public Health Nurse focuses on wellness, education, health promotion and prevention and makes a difference in the life of the community and its residents. The Public Health Nurse, Karen Cronin, coordinated several clinics for immunizations including Covid, Flu, Shingles and this year we added RSV, Pneumonia and TdAp. We will continue to add more clinics for the town and will help with coordinating any immunization clinics that will be beneficial to our residents.

Nurse related activities on reportable and communicable disease confirmed cases:

	2023	2022	2021
Clostridium	0	0	0
Legionellosis	0	0	0
Salmonellosis	1	0	3
Shigellosis	2	0	1
Campylobacteriosis	1	3	4
Tuberculosis	0	15	0
Hepatitis B	1	0	2
Hepatitis C	0	2	3
Lyme Disease	0	0	0
Hemophilus Influenza	0	2	1
Influenza	86	166	45
Novel Coronavirus	305	1505	1601



Covid Vaccine report for the Town to date, for ages 1mos-105yrs:

Number of Patients Assessed: 15738
Up to date on vaccine - 2788 17.7%
Primary Series complete, but not up to date - 2649 16.8%
Primary series started but not completed - 5529 35.1%
No Dose – 3303 21.0%

Historical Commission

The mission of the Lynnfield Historical Commission is to maintain the history and the character of the community by identifying, evaluating, preserving, and protecting our architectural aesthetic and cultural assets. To this end we work with the Massachusetts Historical Commission and other local, regional, public, and private organizations per MGL Chapter 40, Section 8D.

Board Members:

Kirk Mansfield, Chairman
Steve Todisco, Vice Chairman
Erin Hohmann
Abigail Kilgore
Robert McKendrick
John Michalski



2023 Accomplishments

The 1714 Meeting House

- Continued to maintain the Meeting House.
- Handled all rentals, bringing in over \$6,000 in profit after paying all the utilities and upkeep.
- Worked with a Lynnfield photography company to enlarge, mount, frame, and hang over 40 historic photographs, outlining the town's history.

Lynnfield Common

Collaborated with the Lynnfield Garden Club and designed a simple and elegant design for the Lynnfield Common during the holiday season; soft white lights in the trees, the lampposts wrapped with greens and soft white lights, and soft white candles in the Meeting House windows.

Demolition Delay Bylaw

- Created an outreach program to educate the residents and realtors on the 16-year-old bylaw.
- Began including the Royal Barry Wills and Charles Wills homes onto the list.

Pope Richard Lynnfield Historical Center

The Commission voluntarily agreed to vacate the historic center so the building can be used as a temporary police station until a new station is built. The Commission was given a written agreement stating the building will be returned to them when the project is finished.

Cemeteries

The Commission met with Epoch Preservation and began discussions on cemetery restoration. The goal is to start the work in 2024.

Arthur Apartments

Worked with the owners of the Arthur Apartments (formerly the Suntaug Inn) and created a historic mural of old photographs for their front lobby.

250th Celebration

After two years of discussion and ideas, the Commission created a presentation for the Select Board. The presentation will ask the Select Board to create an official town committee who be responsible for the creation all events significant to the 250th Anniversary. The presentation will be set for early 2024.

Historic Signs

- The Commission installed one of three signs to outline the “Meeting House Common District.”
- The Commission installed a historic marker to honor “Rombault Farms” which stood on the corner of Main Street and Village Row.

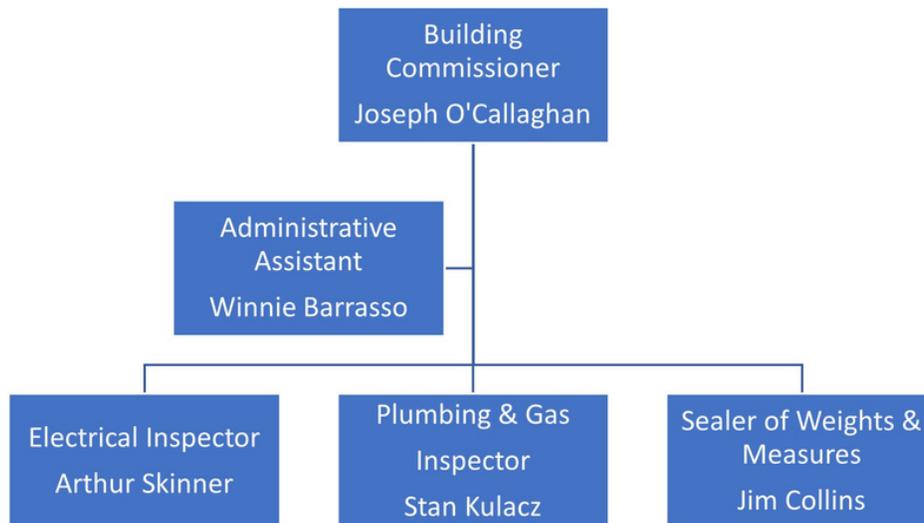
Commissioners

Lifelong resident and Conservation Commissioner, Erin Hohmann, joined the Commission as a “non-voting” member.



Inspectional Services/Zoning

The Building Inspector's office ensures that buildings are constructed safely and used properly by enforcing the provisions of the State Building Code, Town Zoning Codes, and other applicable ordinances. This office issues permits to allow the construction, reconstruction, alteration, repair, and demolition of buildings and structures, as well as the installation of equipment and the location, use, and occupancy of all buildings, structures, and land. Our Mission is to constantly strive to improve the Department and make the necessary changes to provide great customer service to the public. The Building Department is mandated to ensure the safety and welfare of the general public by the enforcement of all Massachusetts State Building Codes and Local Ordinances.



2023 Accomplishments

In 2023, we were able to work diligently with the Banks on (5) five derelict properties in Town.

- 241 and 257 Main Street
- 15 Hutchins Circle
- 849 Main Street
- 170 Moulton Drive

2024 Goals

In 2024, we plan to have the Mass State 110 Inspection plan finalized to be put in for implementation. A 110 Inspection is required for all apartment buildings and any new business tenants moving into an existing space.

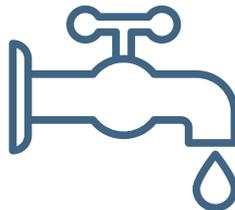


2023 BUILDING DEPARTMENT ANNUAL REPORT

<u>MONTH</u>	<u>PERMITS ISSUED</u>	<u>ESTIMATED COST</u>	<u>PERMIT FEES</u>
JANUARY	38	\$ 2,165,000.00	\$ 26,226.00
FEBRUARY	41	\$ 3,694,004.00	\$ 41,304.00
MARCH	38	\$ 5,213,256.00	\$ 62,721.00
APRIL	32	\$ 2,360,930.00	\$ 228,552.00
MAY	46	\$ 1,767,857.00	\$ 21,626.00
JUNE	25	\$ 910,634.00	\$ 10,424.00
JULY	35	\$ 3,605,192.00	\$ 43,504.00
AUGUST	37	\$ 2,345,000.00	\$ 27,912.00
SEPTEMBER	37	\$ 1,453,252.00	\$ 17,647.00
OCTOBER	49	\$ 3,321,656.00	\$ 39,865.00
NOVEMBER	27	\$ 991,718.00	\$ 11,477.00
DECEMBER	41	\$ 3,109,650.00	\$ 37,351.00
<u>JANUARY - DECEMBER</u> SHEET METAL PERMITS	53	\$ 1,241,640.00	\$ 14,642.00
TOTALS	499	\$ 32,179,789.00	\$ 583,251.00

337

Electrical
Permits
Issued

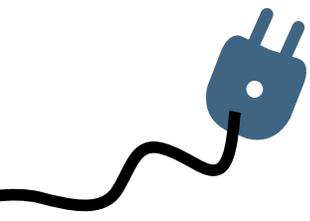


230

Plumbing
Permits
Issued

192

Gas
Permits
Issued

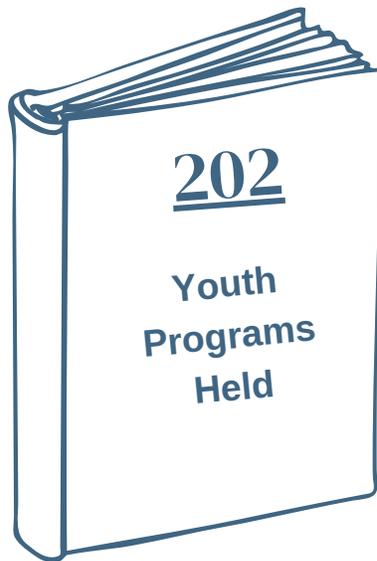
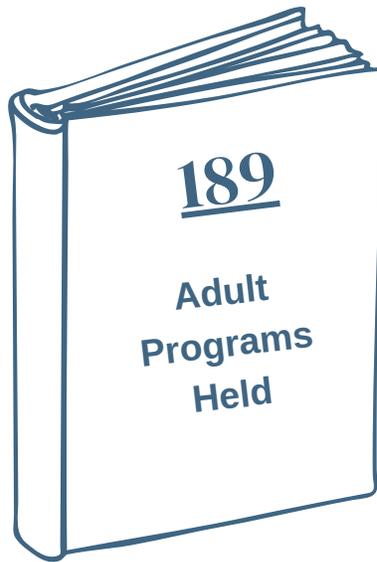
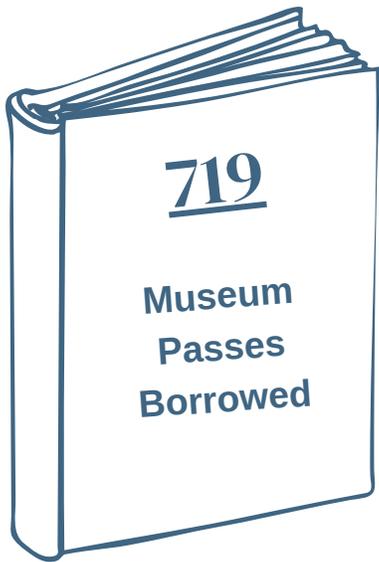
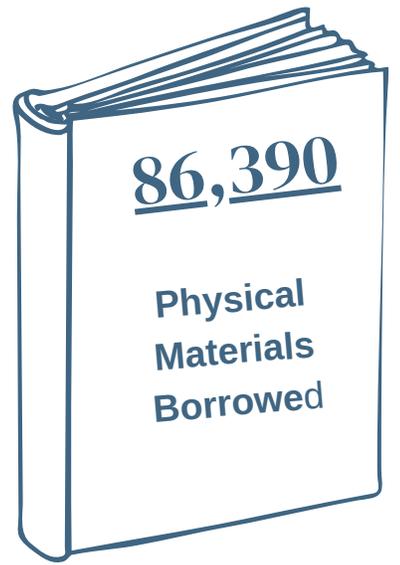
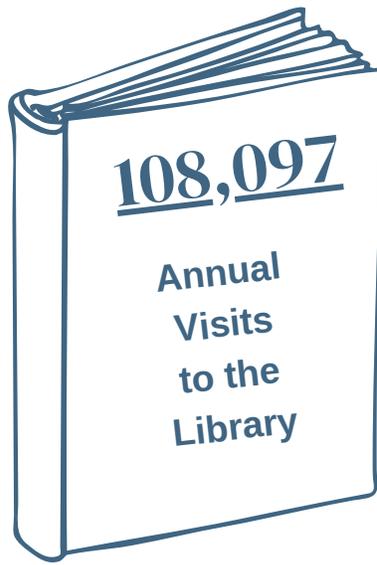
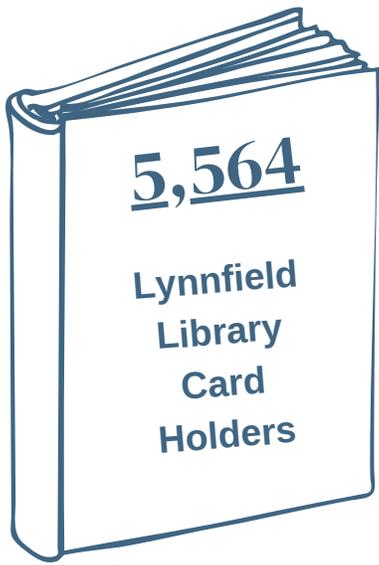


Our Library ensures free, equitable access to traditional and innovative resources, services and programs, which fosters a love of reading, inspires lifelong learning, promotes culture, and encourages connections among all community members.



Goals achieved/large projects accomplished:

- **Strategic Planning:** The Library completed a new 5 year strategic plan.
- **Building Project:** July 2023 saw the awarding of the long-awaited construction grant from the Massachusetts Board of Library Commissioners. The grant did not receive the 2/3 majority vote at the October Town Meeting and was rejected.
- **Community Partnerships:** The Library was able to continue expanding community partnerships this year. In particular, the Fire Department taught the staff CPR and AED certification. The School Department invited staff members to Teacher Training Day and began sending out library card applications in the student enrollment packets. This led to a jump in library card holders. The Library was excited to again welcome the return of Art in Bloom, in partnership with the Lynnfield Art Guild and the Village Home & Garden Club. The Library also continues to partner on programming with A Healthy Lynnfield, the Tree Committee, The Lynnfield Moms Group, the Recycling Committee, the Lynnfield Art Guild, the Flower Workshop, Lynnfield For Love, MarketStreet, The Lynnfield Senior Center, and the Lynnfield Cultural Council.
- **Expanding the Library of Things:** Due to popular demand, the Library of Things has grown exponentially over the past year. The collection includes board games and puzzles, technology, crafting items, accessibility tools, and more. WiFi Hot Spots are the most popular item, which led to the creation of the Long-Term Lending program for Chromebooks and Hot Spots.
- **Improving Accessibility:** In the past year, library staff developed a new website with Stirling Brandworks, which has increased accessibility for all patrons to find the information they need. The Library was also certified Sensory Inclusive through Kulture City. In partnership with the Melrose Board of Health, furniture and technology was upgraded to be more accessible to patrons with vision and mobility issues.



Personnel Changes and Acknowledgements

Patricia Nutile retired in October 2023. We appreciate her efforts over the years and miss her greatly. Sarah Boçi has joined the staff as our new Administrative Assistant. Chihiro Kamiya, Christian Kelly, Christine Rutigliano, and Carolyn Livingston have joined our part-time staff over the past year.

Many thanks to the Friends of the Lynnfield Library. Funding for many programs and services, including museum passes, is provided through their efforts. Thanks also to the Lynnfield Library Foundation for their support. The Lynnfield Public Library also greatly appreciates our community partnerships including the Essex Society of Genealogists, Lynnfield Flower Workshop, The Lynnfield Senior Center, Lynnfield Rotary, A Healthy Lynnfield, Village Home & Garden Club, the Tree Committee, Lynnfield Cultural Council, Lynnfield for Love, and the Lynnfield Art Guild. Please excuse any unintended omissions. Also, thank you to all of the members of the Library Building Committee and the Strategic Planning Committee for all of your hard work and insight into the Lynnfield community and library services.

Library Staff

Administration

Abigail Porter, Library Director
Marita Klements, Assistant Director &
Head of Adult Services
Sarah Boçi, Administrative Assistant

Reference Services

Patricia Kelly, Head of Reference Services
Kathe Landergan, Reference Staff Librarian
Barbara Kampas, Reference Staff Librarian
Rachel Huntington, Reference Staff Librarian

Youth Services

Alexandra Lambright, Head of Youth Services
Joan Carbone, Senior Children's Librarian
Chihiro Kamiya, Children's Assistant

Technical Services

Spencer Stevens, Head of Cataloging &
Technical Services
Pauline Silva, Technical Services Librarian

Library Pages:

Nathalie Lilley
Nathan Malenfant
Jeana Tecc

Circulation Services

Katherine Decker, Head of Circulation Services
Samantha Totman, Senior Circulation Librarian
Christine Rutigliano, Circulation Technician
Beverly Lenehan, Circulation Technician
Nathalie Lilley, Circulation Technician
Dawn Mayerson, Circulation Technician
Christian Kelly, Circulation Technician
Carolyn Livingston, Circulation Technician

Circulation Technician & Reference Substitutes

Barbara Camann
Paula Carley
Nicole Goolishian
Mary Kraft
Joanne McElhenney
Alyssa Mostyn
Cathy Ricciardone
Ruby Struble
Jillian Toomey
Stephanie Verryi



Board of Library Trustees

Robert D. Calamari, Jr., Chair
Faith Honer-Coakley, Vice-Chair
Russell Boekenkroeger
Richard Mazzola
Andrew Kenneally

Library Building Project Committee

Christopher Barrett
Russell Boekenkroeger
Brian Charville
Nick Connors
Phil Crawford
Kate DePrizio
Katherine Flaws
Joe Gallagher
Tom Kayola
Sarah Kelly
Andrew Kenneally
Joseph Markey
Abigail Porter
John Scenna
Alison Squadrito
Steve Todisco
John Tomasz



Strategic Planning Committee

Beth Aaronson
Janice Alpert
Joel Anderle
Jane Bandini
Sue Cullen
Katherine Decker
Joe Gallagher
Tracy Geary
Ella Hayman
Sadaf Hoda Weisenfeld
Faith Honer-Coakley
Marita Klements
Darlene Samikkannu Kumar
Nathalie Lilley
Rich Mazzola
Cathy Mealey
Ryan Michalski
Jim Noonan
Abigail Porter
Carol Shalzi
Jeana Tecci
Christine Travers
Jennifer Welter
Deb Hoadley, Consultant



Lynnfield Media Studios

Lynnfield Media Studios, is a Community Access Television Station, which is dedicated to providing an electronic forum for the free exchange of information and ideas, which reflect the talents, skills, interests, concerns and diversity of the Lynnfield community.



In pursuit of this mission, Lynnfield Media Studios:

- Manages facilities for community access television programming on the Public, Educational, and Governmental (PEG) access channels on the Lynnfield cable television system. Comcast channels 6, 8 and 9. Verizon Channels 28,29, 30.
- Provides access to, telecommunications technology, including video production and computer technology.
- Provides Community Groups technologies and access to the Meeting Facilities within the Al Merritt Media and Cultural Center.
- Serves as a catalyst to facilitate and stimulate community discussion and provide leadership in the uses of telecommunications technology.

Executive
Director
Eric M. Hamlin

Production
Assistant
Drew Sanborn



2023 Initiatives and Accomplishments

- The Access Station's responsibility is a vital component to the Town. We provide coverage of important Government, Education and Public Meetings and events that the citizens of the Town can access via broadcast or online at the click of a button. This has allowed many people the opportunity to get more involved in local Government while continuing to provide the transparency and accountability that the local officials have strived to provide to the Town of Lynnfield.
- In March of 2020 Lynnfield Media Studios became a key part in providing the Town vital information during the Covid-19 Pandemic. This unfortunate event really showed the importance of Community Access.
- Post Covid has brought back a resurgence of activity at the facility. In fact this was our busiest year since it's opening back in November of 2014. In 2023 we have produced 97 programs and meetings and populated our on demand Vimeo service with close to one thousand programs covering everything from Graduations, Sporting events, Lynnfield Pride, Memorial and Veterans Day Celebrations just to name a few. These events showcase the pride and passion that the citizens of Lynnfield have in this community.
- Along with the Executive Director responsibilities at LMS I am also the director to a very important facility in this community the Al Merritt Media and Cultural Center Meeting Room. With the closing of Town Hall this facility has become even a bigger necessity for local groups and committees to access for their meeting needs. By years end we will have booked over 192 usages with over 2500 people walking through our doors.
- We provided LIVE Broadcasts, training and space for our ever growing Town Boards including the Selectmen, School Committee, Lynnfield Water District and Planning Boards to name a few, helping to disperse pertinent information and transparency to the Town.
- In 2024, we will continue to provide the Town with access to local programming so that the citizens can continue to be informed of relevant governmental issues. We look to increase original programming, sports coverage and meeting room usage to exceed previous years numbers.



Lynnfield Substance Use Prevention Coalition

A Healthy Lynnfield is a partnership between the Town of Lynnfield, its residents, and many community-based organizations. Our mission is to empower residents to make positive choices every day. Together, we work to prevent substance misuse, improve the quality of life for those impacted, and to support programs that help all young people thrive. Our goal is to build a sustainable community partnership to support prevention work and to reduce youth substance use rates.

Healthy Lynnfield is happy to report a long-term reduction in youth substance use. Based on the 2023 Youth Health Survey, we saw a decline in current use among Lynnfield High School students for alcohol, vaping, marijuana, and prescription drugs. We also saw improvement in rates of adolescent depression, and more students reported feeling a sense of connection with an adult.

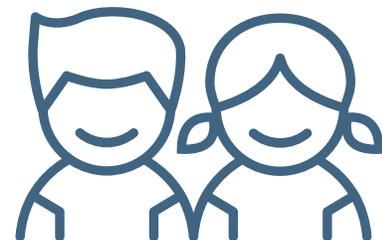
Committee Members

Phil Crawford - Chair
Rob Dolan - Town Administrator
Nick Secatore - Police Chief
Glenn Davis - Fire Chief
Kate DePrizio - School Committee
Carmela Dalton - the Think of Michael Foundation
Toni Rebelo - Nursing Department, Lynnfield Public Schools
Mia Muzio - Lynnfield Athletic, Health and Wellness Director
Coral Hope - Health Director
Michele Snyder - Beth Israel Lahey Health
Abby Porter - Public Library Director
Linda Naccara - Council on Aging Director
Cara Green - Executive Director, Torigian YMCA
Ron Block - Lynnfield Rotary Club
Heather Day - Riverside Community Care Outpatient Center
Eric Hamlin - Lynnfield Media, and Cultural Center
Diane Courtney - Lynnfield Girl Scouts, and Lynnfield for Love
Natasha Shah, M.D. - Lynnfield for Love
Tiffany Leyne - Massachusetts Adolescent Wellness Center
Reverend Glen Mortimer and Reverend Tom Bentley - the Lynnfield Clergy Collaborative



Staff

Peg Sallade - Substance Use Prevention Coordinator
Diana DeLeo - Drug Free Communities Coordinator
Jessica Tortola - Family Engagement Specialist
Sheri Weeks & Matt Angelo - Middle School Youth Advisors



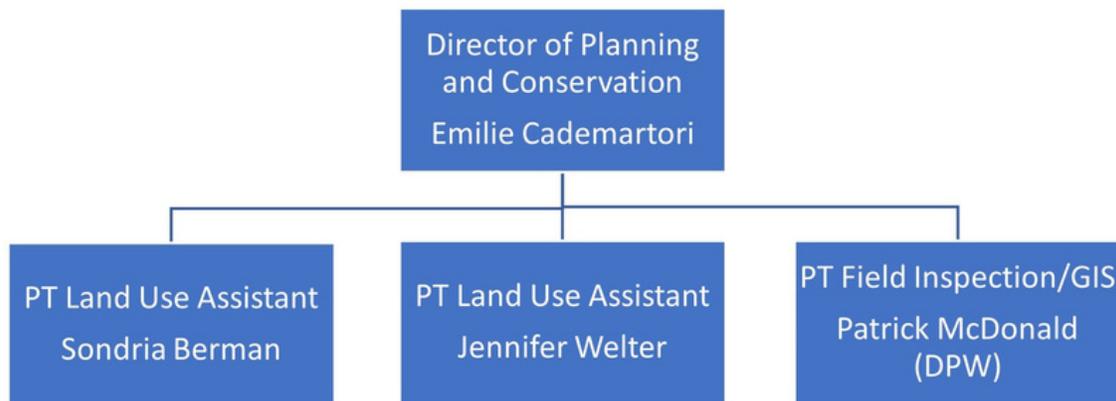
2023 Accomplishments

- Provided referrals for families needing information, resources or treatment for substance use services and maintained the Interface Health and Referral Service for all residents.
- Worked with the Police Department and Essex County Outreach to launch the first ever Police-Assisted Community Outreach Team to help residents receive help post-police incidents.
- Co-Hosted the first ever National Night Out with the Police Department featuring a community-police basketball game, cookout, and family movie in July to provide pro-social activities for youth during unstructured summertime.
- Conducted the Third Annual Community Pledge to Prevent Underage Drinking with local businesses and Lynnfield Police and co-hosted a regional training for our law enforcement partners on enforcement of liquor laws.
- Supported a Youth Council at the Middle and High School. High school leaders created a Sticker Shock project to educate the public about the illegality and consequences of purchasing alcohol for minors. Stickers were placed on alcoholic beverages in our local stores. Thanks to our local businesses for supporting our youth. Youth also implemented Red Ribbon Week, Wellness Week, and the Friendship Project with elementary students. Bookmarks depicting acts of kindness were designed by 3rd graders and distributed in the community.
- Provided Narcan Training and First Aid, CPR to the public and town employees.
- Trained 30 residents on Mental Health First Aid national certification program with Lynnfield Rotary and trained 9 high school students in Teen Mental Health First Aid.
- Engaged over 200 parents in our “Healthy Conversations, Healthy Kids” series featuring expert speakers on topics ranging from the importance of screen-free time, childhood play, managing anxiety, and the film screening of the two Screenagers Documentaries: Screenagers the Next Chapter on mental health and Screenagers: Under the Influence on substance use and social media. Thanks to our partners from Riverside, Massachusetts Aggression and Reduction Center (MARC) and Boston University for sharing their expertise.
- Launched a comprehensive community-wide initiative “Make Mealtime Matter” creating awareness of the importance of having family meals three or more times a week as a way to improve health, and reduce substance use and other high-risk behaviors for youth. We partnered with TheFamilyDinnerProject.org of Mass General Hospital, Lynnfield Public Schools, Summer Street PTO, Huckleberry Hill PTO, Centre Church, Cub Scouts, Girl Scouts, Market Street and more for family-friendly meals and skill building activities.
- Hosted our first-ever parenting skills program, Guiding Good Choices, for 15 elementary and middle school parents. This 4-session program helps parents build foundational skills for navigating preteen and teen years.
- Sponsored a coaster campaign for “Dry January” with Market Street featuring “mocktails” at local restaurants.
- Collaborated with the School Department’s ELL program to host a second annual family night for multilingual families.
- Co-hosted the 5th annual Night of Hope Recovery Month Event with the Think of Michael Foundation.
- Supported youth-driven civic engagement projects, for the third year running, with the Lynnfield High School social studies department encouraging school-community partnerships.
- Co-hosted our second Annual Healthy Living Expo with the Wakefield -Lynnfield Chamber of Commerce for over 300 residents.
- Hosted regular monthly meetings with our community partners to plan and implement prevention activities across the community.



Planning and Conservation

The Department of Planning and Conservation provides professional and technical support to both the Conservation Commission and Planning Board while also providing a wide range of services to town residents and businesses. Its mission is to guide the development and use of land in a manner that preserves the town's unique character and environmental resources while guiding reasonably planned growth and development in conformance with applicable local and State laws.



The **Conservation Commission** has seven volunteer members appointed by the Board of Selectmen for three-year terms. There are currently two openings for alternate members. The Commission's principal role is to administer and enforce the Wetland Protection Act (M.G.L. C.131 S. 40) and the Town of Lynnfield's Wetland Protection Bylaw (Ch 240). The Commission also oversees open space planning and land management, and is the designated Lynnfield board overseeing Lynnfield's Stormwater Management Bylaw in conjunction with the Department of Public Works. Several Conservation subcommittees composed of volunteers sponsor various events, public forums and workshops focusing on open space, Pillings Pond, and tree preservation.

Appointed Members:

- Don Gentile, Chair
- Kirk Mansfield, Vice Chair
- Janice Solomon
- Bryce Foote
- K. Erin Hohmann
- Angelo Salamone
- Jared Yagjian

The **Planning Board** is an independent Board of five elected members serving five-year staggered terms. The Board acts on behalf of the townspeople as stewards of the Lynnfield Zoning Bylaw, Scenic Roads Bylaw, Tree Preservation Bylaw, and the Rules and Regulations governing the subdivision of land in Lynnfield.

Elected Members:

- Brian Charville, Chair
- Kathryn Flaws, Vice Chair
- Edward Champy, Clerk
- Amy MacNulty
- E. Page Wilkins



Planning & Conservation Major 2023 Department Initiatives and Accomplishments:

- Facilitated the creation of formal access to the Lynnfield Woodlot (formerly Richardson Green parcel), including signage and a gravel 6-vehicle parking lot. The Town holds the perpetual Conservation Restriction.
- Completed design of a comprehensive trail network as part of the “Vision for Willis Woods” 4-community collaborative project with Conservation Works, LLC.
- Completed outreach events and survey for the Lynnfield 2040 Community Vision Plan project with the Metropolitan Area Planning Council (MAPC).
- Completed trail mapping (both print and online brochures) of Pine Hill Lot.
- Completed property enhancements at Gerry’s Cider Mill park, including the installation of split rail fence, invasive species removal and collaboration on future signage and benches with the Historical Commission
- Reinstated stormwater Inspections and Reporting program for subdivisions and for privately controlled stormwater infrastructure, which had ceased during 2020 & 2021 due to COVID.
- Researched and published missing language for Pillings Pond “dock” regulations, and permissible activities regulations for conservation areas.
- Continued staff support of the Open Space & Recreation Working Group monthly working meetings with key volunteer representation from the community to advance implementation of the approved Open Space & Recreation Plan.
- Continued comprehensive outreach effort to clear backlog of open wetland permits
- Oversaw treatment of Pillings Pond Treatment Plan for 2023 season.
- Engaged a consultant to perform a Dredge Feasibility Study of Pillings Pond
- Maintained interim compliance with MBTA Communities Act and initiated public engagement and research.
- Began Special Permit review for The Regency at Lynnfield, an active adult residential project located on Main Street formerly part of the Sagamore Golf property.
- Sought and received Town Meeting approval for Article 7 at October 16, 2023 Town Meeting for clarifying language under Sections 10.6 and 10.7 of The Lynnfield Town Bylaws for Site Plan Review.
- Completed signage installation for Conservation properties at Beaverdam Brook Reservation entrances.
- Applied for the 2024 Tree City and Growth Award.

- Continued real estate sales database and created template information letters that can be sent to new homeowners who purchase homes near wetlands, in floodplain, in Groundwater Protection Districts, on scenic roads, etc. Over 56 letters were sent to new homeowners in 2023.
- Continued administration of Tree Protection Bylaw, including permit issuance, permit/site monitoring and follow up correspondence to homeowners with open permits.
- Completed new trail mapping, signage and restoration work with an Eagle Scout for Beaverdam Brook Conservation area.
- Reviewed and approved a request for a modified definitive plan for the subdivision of 109 Lowell Street, Vallis Way.
- Considered multiple requests for Modifications to Market Street Site Plan(s) and Design Standards including patio designs and new roadway configurations.
- Launched Light Pollution webpage with resources and information on Town website
- Continued oversight of and compliance of the Tuttle Lane subdivision.
- Monitored the completion of Sagamore Place subdivision

14

New signage and
façade changes
for Market Street
approved

1

Scenic Road
Bylaw permit
issued

12

Special Permit
Apps reviewed
for the Zoning
Board

**CONTINUED ADMINISTRATION OF WETLANDS PROTECTION ACT & LOCAL WETLAND
BYLAW INCLUDING THE ISSUANCE OF:**

14

Orders of Conditions

1

Order of Resource Area
Delineation

3

Enforcement
Orders/Violations

5

Determinations of
Applicability

12

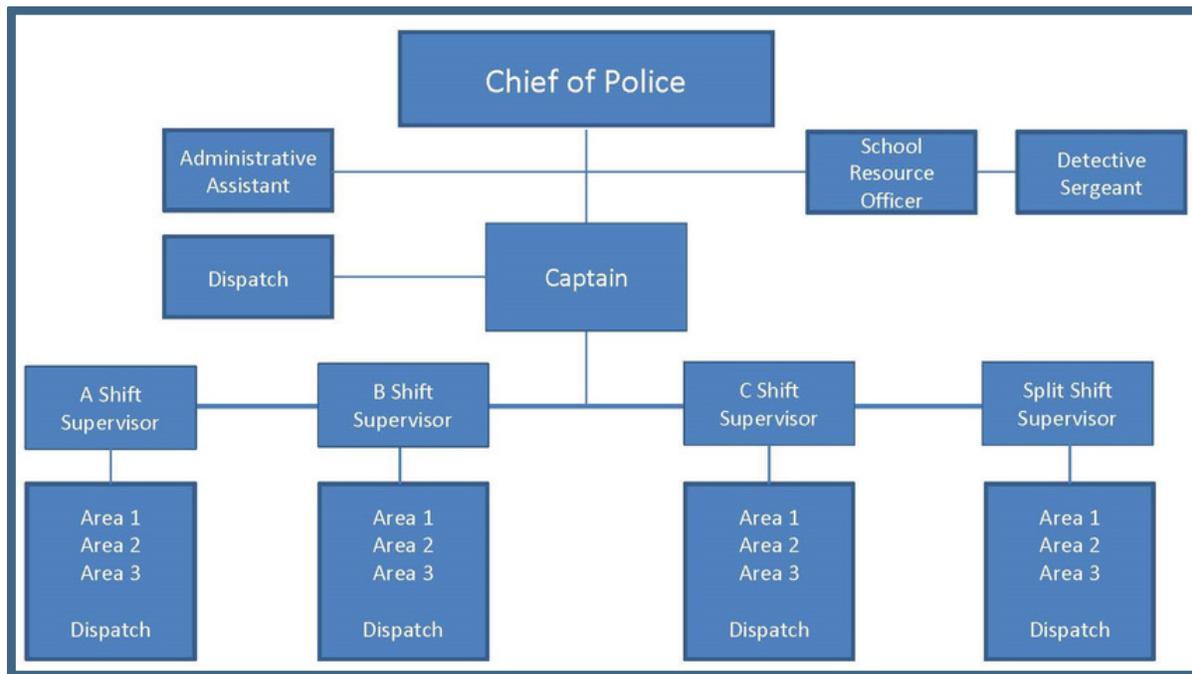
Certificates of Compliance

4

Order of Condition
Extensions

Police Department

The Lynnfield Police Department is committed to working in partnership with residents, business owners, and governmental agencies to maintain public safety and improve the quality of life in Lynnfield. Our mission is to provide for the safety and security of all within Lynnfield, protect property, and provide community based services. The Department employees do this with integrity and enthusiasm on a continuous basis with the help of technology and community resources.



Chief of Police

Nicholas Secatore

Chief's Administrative Assistant

Paul Donovan

Captain

Christopher DeCarlo

Sergeants

Sean Donovan

Louis Trapasso

Jared Provost

Jonathan Santos

Steven O'Connell

Patrol Officers

Stephen Conley

Bryan Materazzo

Anthony Hnath

Michael Topping

Mark Bettencourt

James Caponigro

Scott Fitzmeyer

Patrick Curran

Jonathan Duzz

Alessandro Doto

Marco DePalma

Tim Croke

Gianfranco Pisano

Nicholas Goodwin

Dispatchers

Maura Obrien

Diane Williams

Michael Dicorato

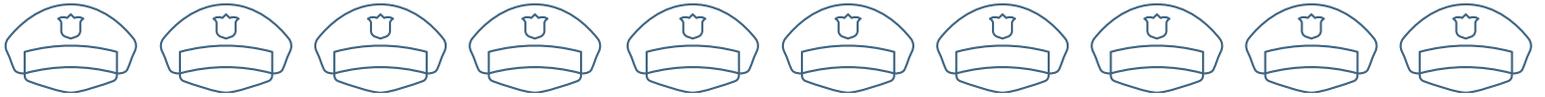
Kimberly Smith

Richard Palumbo



Accomplishments and Personnel Changes in 2023:

- Participated in building design of a new Public Safety Facility.
- Moved Police operations to the temporary Police Station facility located at 35 South Common Street.
- Created a mental health outreach program, and applied for a department of mental health grant to assist with funding.
- Received state 911 support and incentive grant
- Certified Police Officers through the Peace Officers Standards and Training Commission.
- Hired Nicholas Goodwin as a Police Officer.
- Hired Angelica Pinion as a per diem dispatcher.
- Held a civilian Police academy in which residents studied with Police Officers for six weeks on topics related to policing and policing in Lynnfield.
- Partnered with A Healthy Lynnfield to have a community basketball game and movie for national night out.
- Participated in community based fundraiser and awareness programs where the members of the Department and community raised money for various charitable programs and delivered hundreds of toys Boston Medical Center over the holiday season.



Case Activity Statistics

Total Offenses Committed:	356
Total Felonies:	91
Total Crime Related Incidents:	193
Total Non Crime Related Incidents:	375
Total Arrests (On View):	9
Total Arrests (Incident/Warrants):	9
Total Summons Arrests:	59
Total Arrests (Unspecified Type):	0
Total Arrests:	77
Total P/C's:	0
Total Juvenile Arrests:	8
Total Juveniles Handled (Arrests):	1
Total Juveniles Referred (Arrests):	7
Total Hearings:	0
Total Summons:	0
Total Open Warrants:	0
Total Open Default Warrants:	0
Total Orders:	43



Public Works

The mission of the Lynnfield Department of Public Works is to maintain all roadways, drainage infrastructure, parks, cemeteries, schools, municipal facilities, fleet, and street lights in a cost effective and environmentally sensitive manner for the short and long-term benefit of the residents and the environment.

The Lynnfield Department of Public Works employs (42) full time staff, seasonal employees in the summer and has an annual operating budget of \$8.313 million dollars for FY2024. The DPW Capital Budget, approved by Town Meeting, included \$675,000 for town equipment, building work and infrastructure improvements.

The Department divides its multiple responsibilities for the management, maintenance and operations of the Town's infrastructure among five divisions: Administration, Facilities Maintenance, School Building Maintenance, Highway, Cemeteries & Parks and Trees.

- Continued to work with organizations, committees and residents by supporting community events including: Annual Tree Lighting Ceremony, Concerts on the Commons, numerous sponsored road races, parades and individual block parties held throughout the year.
- Continued work with North Reading and Middleton as part of the Tri-Town Consortium. The Tri-Town Consortium works on contracts for road construction services annually.
 - We would like to acknowledge the retirement of Armando Agramonte.



FROM THE DIRECTOR:

Since being hired as Director for Lynnfield in November 2016, DPW employees and our contractors have worked hard trying to meet the expectations and demands of the residents which are continually increasing.

Maintenance of the High School Field Complex and other fields is a priority and plans were utilized which used in-house and contractor services which improved the quality of field maintenance along with extending the useful life of the fields and facilities. Multiple groups were able to schedule and use the facility and the DPW was responsible for general cleanup and grooming of these fields in addition to the other fields in town. DPW crews maintained fields, parks, and town and school grounds throughout the summer along with summer help. We also started to focus on tree maintenance and removal of hazard trees throughout the Town. This will continue to be a priority in the DPW as our crew improves their skills and equipment to better serve the town.

The DPW is always looking into ways to better improve efficiency and services using technology in all aspects of our work. Some of the areas of focus are work order systems for fleet maintenance and other service requests. We are also looking at improving our monitoring of building systems to better understand the Town energy usage and ensure we are responsibly managing our utilities. The DPW is working on updating older equipment to help us improve our efficiency and dependability. There are numerous areas we will be looking at to improve our services and create a more professional Department of Public Works.

None of these projects or accomplishments could have been done without the hard work of all the staff and crews in the DPW. Their dedication, late nights, and behind the scenes work enables the Town to continue to function regardless of the time or weather and their efforts are sincerely appreciated.

-JOHN TOMASZ, P.E., Director of Public Works

Highway

The Highway Division of the DPW provides for the maintenance of all town roads, sidewalks, public path ways, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Division is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. The Division also maintains our brooks and streams by keeping them clear of debris to prevent flooding. The Highway Division maintains the Pilling's Pond Dam spillway area and control boards which regulates the elevation of the pond when needed.

The Highway Division has more than 77 miles (250+ lanes miles) of roads and 91.3 miles of sidewalks that it must maintain.

Calendar year 2023 continued to be a very busy year for paving. The Town received approximately \$410,000 from the state as our apportionment of Chapter 90 funding in July. To supplement Chapter 90 funds, \$550,000 from the DPW Capital budget was added to the street resurfacing program.

Street work accomplished in 2023:

- Timberhill Lane, Timberhill Terrace, Fletcher, October, Wirthmore, Dale, Lee, Meadow, Pine, Edwards and Coleman Roads – Some degree of the following work was done on each street: Paving, drain repairs, cold-planned, leveled, installed bit. curb, granite curbing on corners, topped, loamed-seed & handicap ramps.
- Working with Stantec on the design and permitting on the Rail Trail Project to prepare for construction in 2026.
- Continued working with Environmental Partners on the complete streets program. Signals, crosswalk and traffic calming improvements are some of the features on this work.
- Continued working with Bayside Engineering on utilizing TIPS funding for reconstruction of Summer Street.

Cemeteries

During the past year there were 41 interments at Forest Hill Cemetery and 7 at Willow Cemetery. During this same period there were a total of 24 new graves sold at Forest Hill and no graves were sold at Willow Cemetery.

Forest Hill Cemetery consists of approximately 10 acres and Willow Cemetery is 5.5 acres. The Department is responsible for maintaining headstones, cutting grass, caring for shrubs, trees, and plantings in an effort to keep our cemeteries looking beautiful.



Snow & Ice



Public Works is responsible for clearing over (250) lane miles of roadway and (20) miles of the towns (91) total miles of sidewalks along with four school parking lots and five municipal building parking lots which includes Post Office Square. In addition, the DPW is responsible for snow removal from roofs of all its schools and municipal buildings if the conditions warrant it and clearing all avenues in both cemeteries.

In addition to these storms the Department was called upon to go out several nights and early mornings to treat the roadway to insure they would be safe for the public and school students when the commuter hour arrived. Total expenses to control snow and ice operations ran above the Towns annual appropriation of \$120,000. The total cost for snow and ice for FY2023 was \$383,587.

Parks & Playgrounds



The DPW is responsible for maintaining over 60+ acres of public open space, comprising of six playgrounds and/or tot lots; four parks; the grounds around municipal buildings, school buildings; (4) basketball courts, (11) tennis courts, (1) outdoor running track, (2) football fields, (12) baseball/softball diamonds, (5) multi-use playing fields used for soccer, field hockey, and lacrosse. This maintenance includes irrigation wells and systems for most of these fields.

Forestry & Trees



Public shade trees continue to be a challenge within the DPW. Many of the Towns shade trees are in need of significant pruning work and in many cases require removal. In addition, the DPW evaluates numerous trees and locations to determine whether trees were public or private and whether they were considered hazardous. Public Works continued to work on improving the urban forest with assistance from outside arborists.

Schools



One of the missions of the DPW is to provide the Town of Lynnfield with a high degree of quality service in custodial services, maintenance, and improvements to our schools. We are committed to protect the town's investment in the renovations of all our school facilities. With the school building projects completed now for more than 19 years, the DPW has the responsibility to maintain these facilities to an acceptable condition. The DPW has been working on replacing key custodial equipment.

Solid Waste/Recycling



The Public Works Department is responsible for managing residential solid waste collection and disposal services for approximately 4350 residential households along with the recycling and recovery program that includes the annual collection of residential household hazardous waste.

During 2023 the town sold 1,218 bulk item stickers for the disposal of any oversized items along with 369 white goods stickers for appliances.

The Town's collection & waste disposal is currently handled by Republic. The tipping fee increases every year and was increased to \$98.35 per ton on July 1, 2023 (FY23). Trash tonnage was 4,375 and recycling tonnage was 902.

Public Works held its' annual Household Hazardous Waste Collection Day in November at no additional cost to Lynnfield Residents. This event again was very successful in which approximately 159 residents took part in. People were able to dispose of chemicals, oil base paints, TV's, propane tanks, pesticides and many other hazardous materials at this event. The cost to sponsor this once-a-year event is approximately \$14,000.

The Town sold 982 permits for yard waste disposal during 2023 as residents are able to dispose of yard waste including leaves and brush.

Municipal Buildings & Public Properties



One of the many functions of the Public Works Department is to maintain our municipal buildings and facilities. Work includes daily cleaning active town buildings along with the parking lots and grounds that surround these buildings.

Projects completed in 2023:

- Completion of tennis courts at the LHS.
- Working on the design for a new public safety building which will also include renovation of the existing Summer Street facility.
- Completed new offices for town operations at the old pharmacy at Centre Court, South Library, Senior Center-School Administration Building and the Cultural Center.
- Trane as the ESCO has been installing energy saving equipment, lighting and building envelope improvements at town facilities. In summary, installation of this new equipment and controls will provide enough savings to pay for the long-term borrowing costs of this work.
- Design for the new golf clubhouse at King Rail golf course was completed with construction starting in October 2023.
- Work on the Veterans Memorial has commenced.

Recreation Commission

The mission of the Recreation Commission is to enrich the lives of Lynnfield residents through abundant quality programs, events, fields and facilities.

Recreation Commission Board Members

Michael Cuddy – Chairperson
Bob Relihan – Vice Chairperson
Kate Connell – Treasurer

Matt Monkiewicz – Board Member/Recreation Center Liaison

Frank Morelli – Board Member

Kimberlee Kossover Hansen – Program Chair

Gerard Noumi – Secretary & Open Space Liaison

Department Staff

Julie Mallett – Recreation Director

Joe Maney – Fields Director



The number of
Lynnfield REC
accounts has
increased to
1,829

The number of
Lynnfield REC
members
increased to
4,971

The number of
participants in
programs
increased from
2,284 to 2,657

Revenue
received from
Lynnfield REC
activities was
\$333,008

Accomplishments

The following events and projects continued:

- Ski Club
- Middle School half day field trips
- Father / Daughter Dance had over 640 attendees
- Mother / Son Bowling had over 340 attendees
- Pickleball Courts have been painted at the school courts



Initiatives

Our Commission looks forward to 2024 being a strong year of expanded programming. We are also seeking to grow our partnerships with other town boards & departments. Upcoming plans include:

- Summer Rec
- Hiring and Compensation Standards
- Field Usage Fees and FAQs
- Commence replacement of the Stadium Field Turf
- Partner with John Scenna for an on-going fields maintenance program
- Open Space & Recreation Work Group: Hiking Club & Town Open Space Clean-up events

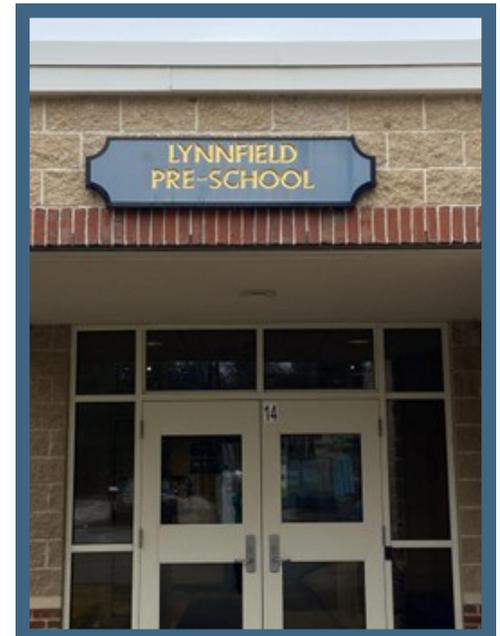
School Department

Lynnfield Preschool

Karen Cronin, Principal

The Lynnfield Preschool staff feels incredible pride in the environment we create for our youngest learners. We focus on early childhood development to foster students' academic and social and emotional learning.

- Lynnfield Preschool's Integrated Preschool sessions are taught by special educators with expertise in early childhood development.
- Students also benefit from access to additional resources, including an occupational therapist, physical therapist, speech and language pathologist, and music therapist. Although the special education staff works primarily with students receiving special education services, all the children in the program benefit from the skills, concepts, and attention of the specialists.
- The Lynnfield Preschool maintains a working relationship with local Early Intervention programs and private preschools to ensure that all Lynnfield students ages 3.0 - 4.11 have access to appropriate screening/evaluation and services as determined necessary through the special education evaluation process.
- The Preschool Director, Staff and Principal work together to evaluate procedures to ensure efficiency, effectiveness and transparency. For example, the registration process moved to December this year to be more in line with local private preschools.
- Special attention has been paid to ensure Lynnfield Preschool students and staff are integrated into the Summer Street School culture in meaningful ways including attendance and presentation at Great Gatherings; participation in the Race for Education; and a Field Day event.



Significant Statistics:

- The Lynnfield Preschool has 40 students within the preschool classrooms. The Preschool currently operates with 4 integrated classroom sessions, with students grouped by age in both the morning (3 y/o) and afternoon (Pre-K).
- Lynnfield Preschool's Differentiated Learning Program is designed for preschool students requiring more intensive programming.
- The Lynnfield Preschool also provides "drop-in" speech, PT, and/or OT services to 10 Lynnfield students who attend local preschools. These students qualify for these services through the special education evaluation process.

At Summer Street School, I can share about me, learn about you, and celebrate all. This is our collaboratively-created vision statement, and it shapes the decision-making and initiatives for all faculty and staff. Summer Street School is proud of our school culture, which emphasizes academic challenge, childrens' safety, promotion of tolerance, and the fostering of positive relationships. We strongly believe these values need to be tangible with our young learners; in fact, our students know and can say that vision statement by heart. Throughout the school year, we guide our children to learn about and practice the ethics of kindness, courage, perseverance, teamwork, responsibility, and citizenship. We accomplish this through school-wide activities, shared learning experiences, and monthly Great Gathering assemblies.

We also continuously focus on building the productive attributes of a student through our STARS initiative. STARS stands for: Safe, Silent, Single File Lines; Teamwork; Accepting Everyone; Respect; & Safe. Each letter is highlighted for a period of time throughout the year. Students (individually and collectively) earn stars when showing those specific behaviors, and the entire school works to achieve a positive reward.

Our work as a school and community has been focused on our two goals as stated in the District School Improvement Plan.

416
K-4
Students

60
Dedicated
Faculty
Members

20
Classrooms



Goal # 1:

By the end of the 2023-2024 school year, the elementary schools will focus on instructional and assessment practices to ensure equitable student access to learning through a Multi-Tiered System of Support (MTSS) model.

- The Professional Development Steering Committee (PDSC) will allocate the necessary professional development time for staff to best meet the needs of all students
- Staff will administer universal screenings to demonstrate student progress school-wide
- Ensure educator ownership of student data and progress monitoring to drive interventions and support
- Staff will celebrate successes and reflect on areas for growth in MTSS implementation



Goal # 2:

Throughout the 2023-2024 School Year, SSS/HHS staff will build student Social-Emotional Learning (SEL) skills while increasing family engagement and an overall feeling of connection within our schools.

- The Professional Development Steering Committee (PDSC) has allocated the necessary professional development time for staff to best meet the needs of all students
- Staff will provide more explicit instruction on social-emotional (SEL) competencies, as well as the integration of SEL into academic subjects
- Increase collaboration amongst all stakeholders as the result of a more comprehensive and coordinated approach to supporting students' social and emotional development
- Align the Vision of the Graduate skills to the curriculum, including the development of performance outcomes/student work examples
- Ensure culturally competent teaching practices in alignment with district-targeted Look-Fors through classroom walkthroughs
- Ensure Universal Design for Learning (UDL) teaching strategies, interventions, and supports are commonplace to best meet the needs of all learners
- Communicate clear and specific information about student progress and achievement to families through the implementation of standards-based report card

Huckleberry Hill Elementary School is proud of our school culture that prides itself on community and teamwork. Our goal is that HHS becomes a home away from home for our families and staff. We want all of our students and families to know and feel that they belong. As our Huckleberry Hero pledge states, all students and staff come to school to learn and cooperate every day.

*I can be me and you can be you
We can all learn together and show respect too
We can give our best effort and reach for the stars
Huckleberry is our home away from home, we belong, it is ours.*

Our vision statement is “Every student, Every day, Whatever it takes!” This vision guides us on a daily basis.

Our work as a school and community has been focused on our two goals as stated in the District School Improvement Plan. We also continue to integrate social emotional learning into our daily practice and via our Huckleberry Hero program.



448

Students enrolled
in grades K-4

70+

Faculty and staff
members committed
to providing students
with the very best
instruction,
supervision, and
social-emotional
support.

22

K-4 general education
classrooms

1

Classroom providing
specific program
needs for multi-age
students

Goal # 1

By the end of the 2023-2024 school year, the elementary schools will focus on instructional and assessment practices to ensure equitable student access to learning through a Multi-Tiered System of Support (MTSS) model.

- The Professional Development Steering Committee (PDSC) will allocate the necessary professional development time for staff to best meet the needs of all students
- Staff will administer universal screenings to demonstrate student progress school-wide
- Ensure educator ownership of student data and progress monitoring to drive interventions and support
- Staff will celebrate successes and reflect on areas for growth in MTSS implementation



Goal # 2:

Throughout the 2023-2024 School Year, SSS/HHS staff will build student Social-Emotional Learning (SEL) skills while increasing family engagement and an overall feeling of connection within our schools.

- The Professional Development Steering Committee (PDSC) has allocated the necessary professional development time for staff to best meet the needs of all students
- Staff will provide more explicit instruction on social-emotional (SEL) competencies, as well as the integration of SEL into academic subjects
- Increase collaboration amongst all stakeholders as the result of a more comprehensive and coordinated approach to supporting students' social and emotional development
- Align the Vision of the Graduate skills to the curriculum, including the development of performance outcomes/student work examples
- Ensure culturally competent teaching practices in alignment with district-targeted Look-Fors through classroom walkthroughs
- Ensure Universal Design for Learning (UDL) teaching strategies, interventions, and supports are commonplace to best meet the needs of all learners
- Communicate clear and specific information about student progress and achievement to families through the implementation of standards-based report card

The faculty and students of the Lynnfield Middle School grow and learn in a building that entered year twenty-one of its existence. Following the Middle School Team Model, Grade 5 is configured into four teams of two teachers and Grades 6, 7 and 8 each have two teams of four subject teachers. This provides for greater subject specialization as well as a gradual progression from elementary to high school. Students also take a wide variety of exploratory classes such as art, STEM, music, health, physical education, media technology and French/Spanish.

Goals Achieved:

- LMS Core Values continue to guide our daily operations: Kindness, Effort, Citizenship.
- Technology continues to increase in quality and frequency via Google Classroom, Parent access through our student information system (PowerSchool), and collaboration/sharing. LMS has a 1-1 model for Chromebooks for each student.



Significant Statistics:

MCAS testing is administered each Spring for all students in English/Language Arts & Math, and for Grades 5 & 8 in Science, Technology and Engineering

710

Students enrolled in grades 5 - 8

Our band & chorus enrollment continues to grow. Student musicians perform 4 concerts each year. Additionally, we've seen major regrowth in drama programs.

In partnership with our community, Lynnfield High School provides a safe learning environment that prepares all students to reach their full potential as lifelong learners and to be contributing participants in a global community. LHS students consistently experience outstanding success in their academic, extracurricular, athletic and artistic pursuits.

Goals Achieved:

- Completed the Decinile visit from the New England Association of School and Colleges visiting team. The team noted many commendations include the evidence of strong relationships between students and staff, the school's focus on professional learning related to UDL and MTSS, the development of the Vision of the Graduate, the METCO program's focus to support student's ability to be fully involved in school and pursue robust post-secondary options, and the implementation of project based learning to provide dynamic learning opportunities for students.
- LHS was named to the College Board Honor Roll for schools expanding AP course access while maintaining strong outcomes.
- The Program of Studies was expanded to include a broad range of elective opportunities for the 2024-2025 school year.



LHS Jazz Band Annual Winter Concert

LHS Drama Club presents Mean Girls



PIONEER PRIDE

Significant Statistics:

- Student enrollment of 571 in Grades 9-12.
- Faculty and support staff of 86.
- Over 45 students participated in a Senior Internship program.
- Over 85% of our students participate in some form of extracurricular activity including music, drama, special interest clubs, and over 20 different varsity sports.
- Every student completes at least 35 hours of community service for graduation.



LHS artists and photographers had their work exhibited in the Congressional Art Exhibition hosted by Congressman Seth Moulton at Montserrat College of Art.



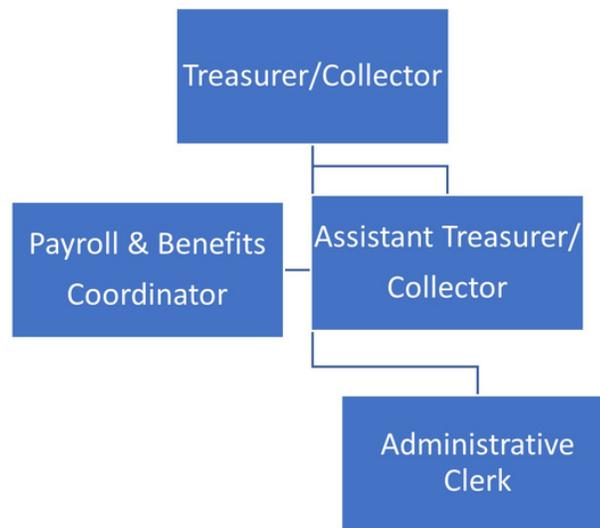
Best Buddies Club attends the Best Buddies Prom



LHS Seniors celebrate the Fall Athletics Season

Treasurer/Tax Collector

The mission of the Treasurer/Collector's office is to manage the receipt, investment, and disbursement of all Town funds. We execute these responsibilities with diligence and dedication, providing exceptional customer service and support to the Town's diverse constituents, including our taxpayers, employees, retirees, and vendors. Our goal is to meet and consistently exceed the legal requirements stipulated in Massachusetts General Laws and the Town's bylaws, ensuring transparent and compliant financial practices that contribute to the overall well-being of our community.



2023 Accomplishments

Successfully hired a new Treasurer / Collector
Successfully hired a new Payroll & Benefits Administrator

2024 Initiatives

- Treasurer/Collector to attend 1st year Treasurer/Collector School.
- Create procedure for smooth transition for exiting and/or retiring employees.
- Continue to send all staff to professional development classes.
- Create procedures manuals for Treasurer/Collector and Payroll offices.
- Promote the Senior Work-Off program to build a larger pool of seniors.

Veterans Services

The mission of the Lynnfield Veterans' Services Department is to advocate on behalf of all veterans, and to provide them with quality support services. The Director of Veterans Services, or Veterans Services Officer (VSO) is available to assist and guide all qualifying veterans who seek and apply for both state and Federal benefits. State benefits include, but are not limited to financial and medical assistance, and are provided under M.G.L. Ch. 115. These benefit costs are reimbursed to the town of Lynnfield by the state's Executive Office of Veterans Services at the rate of 75%. Federal benefits are provided by the US Department of Veterans Affairs. It is the Veterans' Service Officer to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need, first apply for assistance.



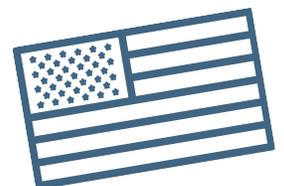
Middle School Students Placing American Flags at Veterans' Graves for Memorial Day



Memorial Day - Forest Hill Cemetery - "Praying For the Dead"



Memorial Day - "God Bless America"

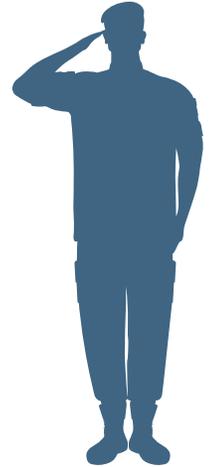


Goals Achieved & Projects Accomplished:

- Memorial Day Celebration
- Veterans Day Celebration
- Served on committee for First Responders Day/911 Ceremony
- Treasurer of Lynnfield American Legion Post 131.



Memorial Day Rifle Squad "Honoring the Dead"



Statistics:

- American flags placed at the graves of all veterans buried in five local cemeteries for Memorial Day. Assistance provided by the Lynnfield Knights of Columbus, the Department of Public Works, and Lynnfield Middle School students.
- Serve on eight-member committee to design and build a new veterans memorial.
- Continuous efforts to reach out to, educate, and assist over 400 local veterans.



Veterans Services Officer Bruce Siegel with Wife
and Photographer Candy Orlando

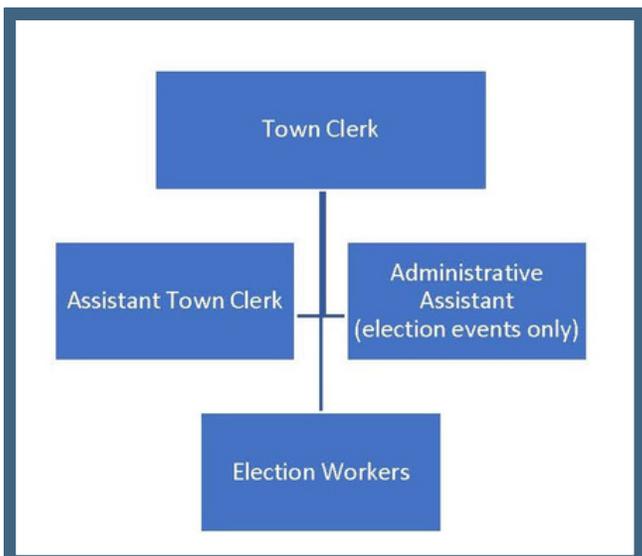
Town Clerk

The Office of the Town Clerk is committed to providing exceptional customer service and individual attention to all Lynnfield residents. We continue to prioritize each resident's needs to ensure that all feel welcomed and informed.

The Town Clerk is the Chief Election Official. The Clerk supervises voter registration, oversees polling places, election officers, and the general conduct of all elections. The Town Clerk directs the preparation of ballots, polling places, voting equipment, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions, and serves on the Board of Registrars. The Town Clerk's office conducts the annual town census and prepares the street list of residents.

The Town Clerk is the keeper of the town seal. The Town Clerk attests by signature and seal to bonds, contracts, bylaws, resolutions and any other documents requiring town certification. The Clerk provides certified copies of vital records; conducts genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials. The Town Clerk administers the oath of office to all town officials, elected and appointed.

The Town Clerk's office provides notary services, issues dog licenses, storage of flammable permits, business certificates and various licenses, raffle permits, and serves as the Chief Public Records Access Officer.



The Town Clerk's office had quite the year in 2023! In October, the former Town Clerk, Linda Emerson retired, and Amanda Haggstrom was unanimously appointed by the Select Board as the new Town Clerk.

- April Annual Town Meeting
- April Annual Town Election
- October Fall Town Meeting

The Clerk's Office spent much of the end of 2023 prepping for all of the election events in 2024!

	A	B	C	D	E	F	G
1	LOCAL 4-11-2023	Final Results	Prec 1	Prec 2	Prec 3	Prec 4	
2	Elected Position	Candidate					Totals
3	Select Board 3 yr	P. CRAWFORD	112	66	87	163	428
4		R. GILLON	68	44	42	61	215
5		Write-In	3	1	1	1	6
6		Blanks	7	2	2	4	15
7		TOTALS	190	113	132	229	664
8	Board of Assessors	B. CELI	130	78	97	163	468
9	3 years						0
10		Write-In	0	1	0	0	1
11		Blanks	60	34	35	66	195
12		TOTALS	190	113	132	229	664
13	Planning Board	K. FLAWS	134	82	95	160	471
14	5 year						0
15		Write-In	2	1	0	3	6
16		Blanks	54	30	37	66	187
17		TOTALS	190	113	132	229	664
18	Housing Authority	J. WILKIE	131	77	91	165	464
19	5 year	Write-In	1	1	1	2	5
20		Blanks	58	35	40	62	195
21		TOTALS	190	113	132	229	664
22	Town Moderator	J. MARKEY	120	77	91	149	437
23	1 yr	Write-In	8	2	0	7	17
24		Blanks	62	34	41	73	210
25		TOTALS	190	113	132	229	664
26	Library Trustee	R. CALAMARI	134	81	97	173	485
27	3 yr						0
28		Write-In	0	1	0	0	1
29		Blanks	56	31	35	56	178
30		TOTALS	190	113	132	229	664
31	School Committee	J. HAYMAN	137	82	98	170	487
32	3 yr						0
33		Write-In	2	4	1	3	10
34		Blanks	51	27	33	56	167
35		TOTALS	190	113	132	229	664
36							
37	Registered Voters:						
38	9,470		2,272	2,448	2,368	2,382	
39	Voter Turnout:	7%					

Town of Lynnfield



RECORD OF ACTION AND CERTIFICATION OF ANNUAL TOWN MEETING MONDAY, APRIL 24, 2023 7:00PM Lynnfield Middle School

The Annual Town Meeting was duly posted for 7:00PM. At 7:20PM a quorum was attained; the final count was 188.

Special guest, Wesley Gentile lead the Pledge of Allegiance for our Annual Town Meeting

Moderator Joseph Markey announced the list of non-resident Dept. Heads in attendance: Town Administrator, Rob Dolan; Asst. Town Administrator, Robert Curtin; Town Counsel, Tom Mullen; Town Clerk, Linda Emerson; Town Accountant Julie McCarthy; Assessing Director, Victor Santaniello; Emile Cademartori; Joe O'Callaghan; Linda Naccara; Leslie Davidson; Don Lyons; John Tomasz; Pat Kelly; Abby Porter; Lisa DeMeo; and Nick Secatore there were no objections from voters. Members of the press were admitted with no objection.

Town Moderator Joseph Markey acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant with no objections. The Return of Service (Officer's Return) reading was waived as well.

Town Moderator Joseph Markey thanked the people for coming out and explained that we were using electronic clickers, how they worked, and a test vote would be forthcoming.

PRELIMINARY MOTION: Select Board Chair, Joseph Connell moved that if necessary this Annual Town Meeting be adjourned to Monday, May 1, 2023 at 7PM in the Middle School Auditorium, Gymnasium, and Cafeteria, should the business of the meeting not be completed.

The motion was moved, seconded and carried by voice vote.

A test slide was offered and acted upon to give the voters a chance to use the clickers.

ARTICLE 1. To act on reports of town officers and special committees as published.

Submitted by Select Board

MAJORITY VOTE REQUIRED

MOTION was made by Select Board Member Philip Crawford to accept the Reports of Town officers and special committees, as published.

The Select Board and Finance Committee recommend this Article.

ARTICLE 4: To see if the Town will raise and appropriate or transfer from available funds, sums of money to supplement certain accounts in the current 2023 Fiscal Year where balances are below projected expenditures for various reasons; or to take any other action in connection therewith. Submitted by the Select Board

Transfer To:		
0112255-578010	Select Board Pay Rate Contingency Fund	60,000.00
0112951-511000	Cable Salaries	300.00
0117651-530004	Zoning Board of Appeals-Advertising	2,500.00
0121053-513000	Patrolmen Overtime	200,000.00
0121052-511001	Dispatchers-Salaries	25,000.00
0121052-511000	Full Time Firefighters	30,000.00
0122052-513000	Full Time Firefighters Overtime	30,000.00
0122052-513005	Full Time Firefighters Shift Coverage	25,000.00
0122053-511000	Call FF Shift Coverage	35,000.00
0124052-530010	ProfessionalServices-Town of Wakefield	2,000.00
01392511-511008	Bus Drivers Salaries	10,000.00
01392511-513008	Bus Drivers Overtime	14,000.00
01392511-513009	Custodians Overtime	60,000.00
01392531-533000	Contractual Buses	150,000.00
0323422-585080	Speed Control Signs	21,908.78
		665,708.78
Transfer From:		
0112257-574000	Property & Liability Insurance	50,000.00
0114152-511000	Assessor Salaries	40,000.00
0114652-511028	Tax Collector - Sr. Work off program	5,847.00
0142451-521005	Street Lights	50,000.00
0142251-511010	Highway Salaries	40,000.00
0142251-513010	Highway Overtime	25,000.00

0143351-578031	Rubbish Disposal	30,000.00
0191052-517002	Town Health Insurance	147,653.00
0191151-517011	Essex County Retirement Pension Assessment	15,000.00
0191254-517006	Worker's Compensation	40,000.00
2550-597000	Cable PEG Access Funds	300.00
0000-104000	Free Cash	200,000.00
0321392-582092	Replace Vinyl Floor Tiles HH School	18,348.16
0321392-582094	Replace HS Carpet	2,339.30
0318422-584021	Expansion of Willow Cemetery	720.55
0323392-585151	2 New Classroom Pods	320.00
0323422-585020	Truck Replacements	180.77
		665,708.78

MOTION was moved by Select Board Member Philip Crawford to see if the town will vote to transfer from existing Fiscal Year 2023 appropriation accounts the sums listed in the handout booklet under the heading “ARTICLE 4” to the accounts listed in said handout in order to balance the FY 2023 budget.

MAJORITY VOTE REQUIRED

The Select Board recommends this Article. The Finance Committee recommends this Article.

ACTION: The motion was moved and seconded. The Moderator hearing no discussion declared Article 4 passed by majority with an electronic vote of 152 yes to 10 no.

ARTICLE 5: To see if the Town will raise and appropriate or transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in connection therewith. Submitted by the Select Board. 4/5 vote required

MOTION was made by Select Board Member Richard Dalton that the town vote to appropriate by transfer from free cash the sums listed in the handout booklet under the heading “ARTICLE 5”.

Prior Year Bills		
Amount	Vendor	Reason
1,911.19	Cerdant LLC	Never Received
320.00	Massachusetts Municipal Managers Assoc.	Received Late
2,231.19		

The Select Board and Finance Committee recommend this Article.

ACTION: The motion was moved and seconded. The Moderator hearing no discussion declared Article 5 passed by electronic vote of 157 yes to 12 no.

ARTICLE 6: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or otherwise, a sum of money for the necessary Town charges and expenses; or to take any other action in connection therewith. **Submitted by the Select Board**

MAJORITY VOTE REQUIRED

MOTION: Select Board Chair Joseph Connell moved that the Town vote to raise and appropriate the sum of \$64,752,122 and appropriate by transfer the sums of \$30,000.00 from the Sales of Lots and Graves fund, \$22,649 from Receipts Reserved-Betterments, \$60,000 from Overlay Surplus, and \$185,946 from Cabe; PEG Access fund for the necessary Town charges and expenses as presented by the Select Board and as shown in the Town Warrant and Finance Committee Report booklet beginning on page 8 thereof.

The motion was seconded. The Select Board and Finance Committee recommend Article 6.

ACTION: The Moderator indicated he would read through the budget page by page while continuously scanning the audience for anyone wishing to speak. (Starting with page 10, Line 2 was discussed)

Patricia Campbell: "I move that the Town Administrators salary be limited to the \$10,709 increase that he received under the revised FY23 budget."

There was some discussion and Town Counsel worked with Mrs. Campbell to clarify her motion which was read by the Moderator: "I move that the Town Administrator's salary be set at \$196,824." Moved and seconded.

The motion to amend failed by an electronic vote of 43 yes to 118 no.

Mr. Walsh, Townsend Road: I guess I can make a motion to reconsider because you need to clarify what yes is and no is on that prior vote.

Town Moderator responds: The bylaws of the town let the Moderator decide whether reconsideration can be allowed. It's been my policy way back to the Rail Trail meetings, I don't take motions to reconsider. That's just a policy that I've set since I've been elected so I'm not going to entertain your motion right now.

The Moderator continued through the budget asking if anyone had questions.

There were various questions throughout the budget but no amendments/motions.

VOTE: Article 6 has been moved and seconded. The motion carried by majority with an electronic vote of 149 yes to 23 no.

ARTICLE 7: To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds or by borrowing, or from any or all such sources, sums of money for the purchase of various equipment and items in the nature of capital expenditure and to give authority to credit the value of the various old equipment to be turned in toward the purchase price of said items, and to authorize the Select Board to enter into lease-purchase agreements for certain equipment with a term up to the useful life of the property to be procured but not more than five years, pursuant to G.L. c.

44, §21C or other applicable law, said sums of money to be expended under the direction of various Town boards, committees, or officers; or to take any other action in connection therewith. Submitted by the Select Board 2/3 VOTE REQUIRED

MOTION: Select Board member Philip Crawford moved that the Town vote (a) to authorize the purchase of various equipment and items in the nature of capital expenditures as presented by the Select Board and shown in the Town Warrant Booklet and Finance Committee Report on pages 23-24 thereof, and to authorize the various Town boards, commissions and officers to credit the value of old equipment to be turned in toward the purchase of said items; (b) to authorize the Department of Public Works, upon the recommendation of the Select Board and under G.L. c. 44, § 21C, to enter into a lease-purchase financing agreement for the acquisition of two school buses, the term of such agreement not to exceed five years, which is equal to or less than the useful life of the said buses as determined by the Select Board; (c) in order to fund the foregoing purchases and lease-purchase payments, to appropriate by transfer the sums of \$1,565,560 from free cash, \$150,000 from Cable Receipt Reserve, \$250,000 from Emergency Medical Services Enterprise Retained Earnings, and \$65,369 from Golf Enterprise Retained Earnings; and (d) to appropriate the sum of \$850,000 to pay the costs of purchasing and equipping a fire pumper truck, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, § 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, provided that the amount authorized to be borrowed by this vote shall be reduced to the extent of any grants or gifts received and applied by the Town to pay costs of acquiring this equipment.

Moved and seconded.

The Select Board and Finance Committee recommend this Article.

FY 2024 CAPITAL BUDGET	
	RECOMMENDED
Technology	250,000
High School and Middle School Gyms Floor/Equipment	141,000
LMS Special Education Classroom	10,000
School Department Total	\$ 401,000
Upgrade Production Equipment	150,000
Cable Services Total	\$ 150,000
Pillings Pond Dredge Feasibility Assessment	48,000
Pillings Pond Water Quality Improvement	10,000
Land Use – Conservation Total	58,000
Digitization of Charles Will Photo Collection	4,000
Library Total	4,000
2 Police Vehicles	110,000
Dispatch Console Replacement year 2 or 2	95,000
Mobile Computers for Cruisers	40,000
Police Department Total	245,000
Ambulance	400,000
Fire Engine (pumper)	850,000
New Telephone System	25,000
Fire Department Total	1,272,000
Road Construction	550,000
Bus Lease Payment	20,000

Repair Septic Air Pipe Repairs	50,000
2 Gloss Floor Burnishers	25,240
2 Auto Scrubbers	22,320
Public Works Total	667,560
Kubota Loader/Backhoe	65,369
Golf Course Total	65,369
Historical Signs	15,000
Historical Commission Total	15,000
TOTAL ALL DEPARTMENTS	\$ 2,880,929
FUNDING	
Free Cash	1,565,560
Cable Receipt Reserve	150,000
EMS Retained Earnings	250,000
Golf Course Retained Earnings	65,369
Borrowing	850,000
	\$ 2,880,929

Several voters asked questions and were responded to by the proper authority. Moderator: This does require a 2/3rds vote to pass for borrowing funds.

ACTION: The motion was moved and seconded. The motion was passed by a two-thirds majority electronic vote of: 152 yes to 20 no.

ARTICLE 8: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town’s Capital Facilities Fund, or to take any other action in connection therewith.
Submitted by the Select Board

MAJORITY VOTE REQUIRED

MOTION: Select Board member Richard Dalton moved that the Town appropriate the sum of \$50,000 by transfer from free cash to the Capital Facilities Fund.

The Select Board and Finance Committee recommend Article 8.

ACTION: The motion was moved and seconded. The motion passed by majority with an electronic vote of 151 yes to 14 no.

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds a sum of money for the town’s Stabilization Fund, or to take any other action in connection therewith.
Submitted by the Select Board

MAJORITY VOTE REQUIRED

MOTION: Select Board Chair Joseph Connell moved that the Town appropriate the sum of \$150,000. By transfer from free cash to the Stabilization Fund.

The Select Board and Finance Committee recommend Article 9.

ACTION: The motion was moved and seconded. The motion passed by majority with an electronic vote of 156 yes to 12 no.

ARTICLE 10: To see if the Town will vote to appropriate a sum of money from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to operate the emergency medical service in the Town of Lynnfield, said Enterprise Fund to be credited with all fees and charges received during Fiscal Year 2024 from persons using said service; or to take any other action in connection therewith. Submitted by the Select Board

MAJORITY VOTE REQUIRED

				Recommended Select Board
6100	511023	Call Salaries		164,557.00
6100	511030	EMS Coverage		236,700.00
6100	513000	Overtime		79,584.00
6100	515000	Fringe Benefits/Indirect Costs		15,300.00
6100	519026	Call Firefighter EMT Stipend		17,850.00
6100	519300	Full Time Coverage		176,703.00
6100	519500	Training Expenses		10,000.00
6100	524002	Vehicle Maintenance		8,500.00
6100	530000	Other Professional Services		22,500.00
6100	530024	CPR Expenses		4,500.00
6100	531300	Billing Services		37,000.00
6100	534000	Telephone		4,500.00
6100	542000	Ambulance Supplies		26,000.00
6100	542215	Pharmacy Supplies		15,000.00
6100	548002	Fuel Expense		6,000.00
6100	578000	Other Expenses		1,700.00
6100	585000	Ambulance Equipment		19,000.00
Total		Ambulance Enterprise		845,394.00

MOTION: Select Board member Philip Crawford moved that the Town vote to appropriate during Fiscal Year 2024, the sum of \$845,394.00 by transfer from Emergency Medical Service Enterprise receipts to pay expenses and contractual services required to fund emergency medical services operations; said fund to be credited with all fees and charges received during Fiscal Year 2024 from persons using this service.

The Select Board and Finance Committee recommend Article 10.

ACTION: The motion was moved and second. The Moderator declared Article 10 passed by majority with an electronic vote 159 yes to 7 no.

ARTICLE 11: To see if the Town will vote to appropriate a sum of money from Golf Enterprise receipts and/or Golf Enterprise Retained Earnings to pay expenses and contractual services required to operate the Reedy Meadow Golf Course and King Rail Golf Course, said Enterprise Fund to be credited with all fees and

charges received during Fiscal Year 2024 from persons using the golf courses; or what action it will take thereon. Submitted by the Select Board
REQUIRED MAJORITY VOTE

Recommended by Select Board			
6350	511026	Golf Course Management	193,307.00
6350	511027	Golf Course Staff	345,500.00
6350	514000	Longevity	3,025.00
6350	515000	Indirect Costs	70,000.00
6350	519000	Stipends	2,500.00
6350	521008	Utilities	60,000.00
6350	530004	Advertising	10,000.00
6350	578000	Other Expenses	420,000.00
Total		Golf Course Enterprise	\$1,104,332.00

MOTION: Select Board Member Richard Dalton moved that the Town vote to appropriate during Fiscal Year 2024, the sum of \$1,104,332.00 by transfer from Golf Course Enterprise receipts to pay expenses and contractual services required to fund golf course operations; said fund to be credited with all fees and charges received during Fiscal Year 2024 from persons using the golf courses.

The Select Board and Finance Committee recommend Article 11.

ACTION: The motion was moved and seconded. The Moderator declared Article 11 passed by majority with an electronic vote 156 yes to 13 no.

ARTICLE 12: To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2024:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 85,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$340,000
Public Works – Fields	\$100,000
Public Works – Merritt Center	\$ 10,000

or to take any other action in connection therewith. Submitted by Select Board

MAJORITY VOTE REQUIRED

MOTION: Select Board Chair Joseph Connell moved that the Town vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2024:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Council on Aging	\$ 85,000
Board of Health	\$ 15,000
Library	\$ 10,000
Recreation	\$340,000
Public Works – Fields	\$100,000
Public Works – Merritt Center	\$ 10,000

The Select Board and Finance Committee recommend Article 12.

ACTION: The motion was moved and seconded. The Moderator declared Article 12 passed by majority with an electronic vote 150 yes to 14 no.

ARTICLE 13. To see if the Town will vote to amend Chapter 143 of the General Bylaws, entitled “Fees,” by deleting Article VII Part B, “Cemetery Fees,” and replacing it with the following:

- B. Cemetery Fees
 - (1) Residents and former employees.
 - (a) Single grave: \$600.
 - (b) Perpetual care: \$500.
 - (c) Total cost per grave: \$1,500.
 - (2) Former residents (two-grave limit).
 - (a) Single grave: \$1,200.
 - (b) Perpetual care: \$800.
 - (c) Total cost per grave: \$2,000.
 - (3) Interment: \$1,000.
 - (4) Saturday/holiday additional: \$500.
 - (5) Cremation burial: \$500.
 - (6) Saturday/holiday: \$450.
 - (7) Child burial (under two years of age): \$200.
 - (8) Stillborn: no charge.
 - (9) Exhumation: \$2,000.
 - (10) Foundation (minimum): \$250.
 - (11) Purchase of lot (per square foot): \$100.
 - (12) Winter fee (December 1-March 31): \$200.
 - (13) Deed: \$75.
 - (14) Set veterans marker: no charge.

or to take any other action in connection therewith.

Submitted by SELECT BOARD

MAJORITY VOTE

MOTION: Select Board member Philip Crawford moved that the Town vote to amend Chapter 143 of the General Bylaws, entitled “Fees” by deleting Article VII Part B, “Cemetery Fees,” and replacing it with the language as it appears in the warrant.

ARTICLE 13. To see if the Town will vote to amend Chapter 143 of the General Bylaws, entitled “Fees,” by deleting Article VII Part B, “Cemetery Fees,” and replacing it with the following:

B. Cemetery Fees

- (1) Residents and former employees.
 - (a) Single grave: ~~\$600.~~ \$1,000
 - (b) Perpetual care: \$500.
 - (c) Total cost per grave: \$1,500.
- (2) Former residents (two-grave limit).
 - (a) Single grave: \$1,200.
 - (b) Perpetual care: \$800.
 - (c) Total cost per grave: \$2,000.
- (3) Interment: \$1,000.
- (4) Saturday/holiday additional: \$500.
- (5) Cremation burial: \$500.
- (6) Saturday/holiday: \$450.
- (7) Child burial (under two years of age): \$200.
- (8) Stillborn: no charge.
- (9) Exhumation: \$2,000.
- (10) Foundation (minimum): \$250.
- (11) Purchase of lot (per square foot): \$100.
- (12) Winter fee (December 1-March 31): \$200.
- (13) Deed: \$75.
- (14) Set veterans marker: no charge.

The motion was seconded. The Select Board and Finance Committee recommend this Article.

AMENDMENT: To correct an error, a motion was made and seconded to amend: single grave from \$600 to \$1,000. This carried by voice vote.

ACTION: Article 13 was moved and seconded. It was carried by an electronic vote of 143 yes to 9 no.

ARTICLE 14. To see if the Town will vote to accept the provisions of G.L. c.59, s 5, clause 22G, allowing a veteran whose domicile is held by a trustee, conservator or other fiduciary for the veteran's benefit to claim the same real estate tax exemptions to which such veteran would be entitled if he or she owned the domicile outright; or to take any other action in connection therewith. **Submitted by SELECT BOARD**

MAJORITY VOTE REQUIRED

MOTION: Select Board member Richard Dalton moved that the Town vote to accept the provisions of G.L. c.59, s 5, clause 22G, allowing a veteran whose domicile is held by a trustee, conservator or other fiduciary for

the veteran's benefit to claim the same real estate tax exemptions to which such veteran would be entitled if he or she owned the domicile outright.

The Select Board and Finance Committee recommend Article 14.

ACTION: The motion was moved, seconded and carried by a majority with an electronic vote of 159 yes to 4 no.

ARTICLE 15. To see if the Town will vote to accept the provisions of G.L. c.59, s 5, clause 22H, exempting from real estate tax the domicile of surviving parents or guardians of soldiers, sailors and National Guard members who died in active service or as a result of such service; or to take any other action in connection therewith.
Submitted by SELECT BOARD

MAJORITY VOTE REQUIRED

MOTION: Select Board member Philip Crawford moved that the Town vote to accept the provisions of G.L. c.59, s 5, clause 22H, exempting from real estate tax the domicile of surviving parents or guardians of soldiers, sailors and National Guard members who died in active service or as a result of such service.

The Select Board and Finance Committee recommend this Article.

ACTION: The motion was moved, seconded, and carried by majority with an electronic vote of 150 yes to 7 no.

The Town Moderator thanked the microphone runners and Wesley our Pledge of Allegiance leader.

CLOSING MOTION: Select Board Chair Joseph Connell made the motion that the meeting be adjourned sine die.

ACTION: It was duly seconded and carried by voice vote.

Town Moderator Joseph Markey adjourned the meeting at 8:39PM.

ATTEST:

Linda A. Emerson, CMC
Town Clerk

Town of Lynnfield



SPECIAL FALL TOWN MEETING MINUTES MONDAY, OCTOBER 16, 2023 7:00PM Lynnfield Middle School

The Annual Town Meeting was duly posted for 7:00PM. At 7:15 PM, a quorum was attained; the meeting started with a count of 406 people present.

Moderator Joseph Markey led the Pledge of Allegiance.

Moderator Joseph Markey asked that the following list of non-residents be admitted to the meeting: Bob Curtin, Assistant Town Administrator; Dan Tomosello, Lynnfield Villager; Rob Dolan, Town Administrator; Amanda Haggstrom, Town Clerk; Susan M. Lagorio, Assistant Town Clerk; Wendy LaRovere; Julie McCarthy, Town Accountant; Lisa DeMeo, Town Engineer; Emilie Cademartori, Town Planner, Tom Mullen, Town Counsel, Nick Secatore, Police Chief; John Tomasz, Public Works Director; Kevin Bergeron; Gravya Sirgiri; Pat Kelly; Jessica Mancini; Coral Hope, Health Director; Joseph O'Callahan; Abby Porter, Library Director; Marita Klements, C Nathalie Lilly; Spencer Stevens, Spenser Hasch; Donnie Lyons; Linda Naccara; Senior Center Director; Betty Sacopo; Peg Sallade; and Kristen Vogel.

There were no objections from voters. Members of the press were admitted with no objection.

Town Moderator Joseph Markey acknowledged the warrant return, confirmed it was posted in accordance with MA General Law, and waived the reading of the warrant with no objections. The Return of Service (Officer's Return) reading was waived as well.

MAJORITY VOTE REQUIRED

PRELIMINARY MOTION: Select Board Chair Joseph Connell moved that, if necessary, this Town Meeting be adjourned to Monday, October 23, 2023 at 7:00 p.m. in the Middle School Auditorium, Gymnasium and Cafeteria, should the business of the meeting not be completed.

The motion was moved, seconded, and carried by voice vote.

ARTICLE 1. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to pay overdue bills of a prior fiscal year; or to take any other action in relation thereto.

Submitted by Select Board

MOTION: Select Board Member Philip Crawford moved that the Town vote to appropriate \$41,263.31 from free cash to pay the overdue bills from a prior fiscal year as listed in the handout under the heading "ARTICLE 1."

Town Moderator Joseph Markey asked for a brief explanation. Town Account Julie McCarthy explained that these invoices were received after the close of the fiscal year and per Massachusetts General Law, they must receive approval before they can be paid.

The Selectboard recommends passage of Article 1.

The Finance Committee recommends passage of Article 1.

9/10 VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 427 yes votes and 17 no votes.

ARTICLE 2. To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, sums of money to supplement certain accounts in the current 2024 Fiscal Year for various purposes; or to take any other action in relation thereto.

Submitted by Select Board

MOTION: Select Board Member Richard Dalton moved that the town vote to appropriate \$68,812.50 from free cash and transfer from existing Fiscal Year 2024 appropriation accounts the sums listed in the handout booklet under the heading "ARTICLE 2 " to the accounts listed in said handout in order to balance the Fiscal Year 2024 budget.

Town Moderator Joseph Markey asked for a brief explanation. Town Accountant Julie McCarthy explained that this was a simple administrative action that requires Town Meeting to approve the transfers between budgeted line items that will balance the current year's operating budget.

Pat Campbell, 7 Patrice Lane asked why the Willow cemetery expansion is listed on the transfer sheet when it hasn't been voted on yet. Town Administrator Robert Dolan told Ms. Campbell that if the related article is not passed, that money would not be spent and it would return to free cash. They wanted to make sure that they had the money available because this is the last Town Meeting of the year.

The Selectboard recommends passage of Article 2.

MAJORITY VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 414 yes votes and 32 no votes.

ARTICLE 3. To see if the Town will vote to appropriate a sum of money from Free Cash to be expended in accordance with the Massachusetts State-Subdivision Agreement for Statewide Opioid Settlement, such funds to be used to supplement and strengthen resources available to communities and families for substance use disorder prevention, harm reduction, treatment and recovery; or to take any other action in relation thereto.

Submitted by Select Board

MOTION: Select Board Chairman Joseph Connell moved that the town vote to appropriate \$103,116.00 from Free Cash to be expended in accordance with the Massachusetts State- Subdivision Agreement for Statewide Opioid Settlement, such funds to be used to supplement and strengthen resources available to communities and families for substance use disorder prevention, harm reduction, treatment and recovery.

The Selectboard recommends passage of Article 3.

The Finance Committee recommends passage of Article 3.

Town Moderator Joseph Markey asked for a brief explanation. Town Accountant Julie McCarthy explained that Massachusetts Cities and Towns are receiving opioid settlement funds as part of a national settlement with some of the largest pharmaceutical companies. This article will allow the town to spend these designated funds with the purpose of education, harm reduction, and support for people in treatment and recovery. She said that a small working group of department heads have been meeting to create a spending plan for the funds received.

MAJORITY VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 429 yes votes and 37 no votes.

ARTICLE 4. To see if the Town will vote to amend § 58-3 of the General Bylaws, concerning noncriminal disposition of violations, by deleting from the "Schedule of Violations, Fines and Enforcing Officers" all references to the Board of Health, its regulations and enforcement agents, and replacing them with the following:

"Section	Offense	Fine	Enforcement Agent
Board of Health	First violation	Written	Health Agent
Regulations		warning	
	Second violation	\$100	
	Third violation	\$200	
	Fourth and subsequent violations	\$300";	

or to take any other action in connection therewith.

Submitted by Board of Health

MAJORITY VOTE REQUIRED

MOTION: Select Board Member Philip Crawford moved indefinite postponement of Article 4.

Town Moderator Joseph Markey explained that this is being indefinitely postponed at the request of the Board of Health and that they would like this removed from the warrant. He asked for a voice vote.

ACTION: A voice vote was taken, and Article 4 passes.

ARTICLE 5. To see if the Town will vote to accept the provisions of G.L. c. 32, § 4(2)(b), allowing reserve, permanent-intermittent or call fire fighters who are later appointed as permanent members of the fire department to receive credit for retirement purposes for their service as such reserve, permanent-intermittent or call fire fighters; or to take any other action in connection therewith.

Submitted by Select Board

MOTION: Select Board Member Philip Crawford moved that the Town vote to accept the provisions of G.L. c. 32, § 4(2)(b), allowing reserve, permanent-intermittent or call fire fighters who are later appointed as permanent members of the fire department to receive credit for retirement purposes for their service as such reserve, permanent-intermittent or call fire fighters.
The Select Board Recommends Passage of Article 5.

The Select Board recommends passage of Article 5.

The Finance Committee recommends passage of Article 5.

Town Moderator Joseph Markey asked for a brief explanation. Fire Chief Glenn Davis explained that this was a procedural change from past practice. Call firefighters can currently buy back call service if they eventually get hired as a career firefighter. Essex Regional Retirement System changed the way they are going to calculate these hours and when they move this forward to the state level for PERAC approval, where they have adopted this Massachusetts General Law, if we don't adopt this, Lynnfield fire fighters will not be able to buy back their time.

MAJORITY VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 416 yes votes and 45 no votes.

ARTICLE 6. To see if the Town will vote to authorize the Select Board to file with the General Court a petition for special legislation to allow Fire Chief Glenn Davis to work past the mandatory retirement age of 65, substantially as follows:

“Section 1. Notwithstanding any general or special law to the contrary, Glenn Davis, Fire Chief of the Town of Lynnfield, may continue to serve in that position until reaching age 70, the date of his retirement or the date he is relieved of his duties by the Lynnfield Select Board at its discretion, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Select Board may, at the Town’s expense, require that Glenn Davis be examined annually by a physician designated by the Select Board to determine such physical and mental capability to perform the duties of his office.

“Section 2. No further deductions shall be made from the regular compensation of Glenn Davis pursuant to Chapter 32 of the General Laws for service

subsequent to his reaching age 65. Upon his retirement for superannuation, Glenn Davis shall receive a superannuation retirement allowance equal to the allowance that he would have been entitled to receive had he retired upon reaching age 65.

“Section 3. This act shall take effect upon its passage.”

Provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, the Select Board being hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or to take any other action in relation thereto.

Submitted by Select Board

MOTION: Select Board Member Richard Dalton moved that the town vote to vote to authorize the Select Board to file with the General Court a petition for special legislation to allow Fire Chief Glenn Davis to work past the mandatory retirement age of 65, substantially as follows:

“Section 1. Notwithstanding any general or special law to the contrary, Glenn Davis, Fire Chief of the Town of Lynnfield, may continue to serve in that position until reaching age 70, the date of his retirement or the date he is relieved of his duties by the Lynnfield Select Board at its discretion, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Select Board may, at the Town’s expense, require that Glenn Davis be examined

annually by a physician designated by the Select Board to determine such physical and mental capability to perform the duties of his office.

“Section 2. No further deductions shall be made from the regular compensation of Glenn Davis pursuant to Chapter 32 of the General Laws for service subsequent to his reaching age 65. Upon his retirement for superannuation, Glenn Davis shall receive a superannuation retirement allowance equal to the allowance that he would have been entitled to receive had he retired upon reaching age 65.

“Section 3. This act shall take effect upon its passage.”

provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court, the Select Board being hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

The Select Board recommends passage of Article 6.

The Finance Committee recommends passage of Article 6.

Town Moderator Joseph Markey asked for a brief explanation. Town Administrator Robert Dolan explained that there is a Massachusetts General Law that states police and fire fighters must retire at the age of 65, but there is a mechanism to extend that retirement through special legislation. Mr. Dolan said that this is a very rare thing to do but what they have found is that that the state looks very favorably upon situations where the Chief is leading a substantial public safety capital project where the loss of the Chief would create considerable hardship to the project’s success. He said that Chief Davis is an absolutely critical piece of the process for the largest process in the Town’s history and he recommends this article and thanks him for his service to the community.

Pat Campbell, 7 Patrice Lane asked for an explanation of last sentence of section two, regarding the retirement allowance. Town Counsel, Tom Mullens stated that this meant he will not continue to accrue greater retirement benefits between the ages of 65-70 and instead, upon his retirement, he will be receiving what he would have received if he had retired at age 65.

MAJORITY VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 421 yes votes and 54 no votes.

ARTICLE 7. To see if the Town will vote to amend the Zoning Bylaws by:

(a) deleting § 10.6.1 and replacing it with the following:

"10.6.1 Applicability. In residential districts, no nonconforming, non-residential building shall be externally enlarged or changed, and no non-residential use shall be expanded or changed, except in conformity with a site plan approval issued by the Board of Appeals. In all other districts, no non-residential building shall be constructed, externally enlarged, or changed, and no non-residential use shall be established or expanded, except in conformity with a site plan approval issued by the Board of Appeals. For the purpose of this section, the following uses shall be considered non-residential: uses B.3, B.4, B.5, B.6, B.7, B.9, B.10, C.1, C.2, D.17 and D.20, as set forth in the Table of Use Regulations."

(b) deleting from § 10.6.8 the words "granted be" and replacing them with the words "be granted", and

(c) deleting from § 10.7.2 the term "B.3" and replacing it with "B.8";

or to take any other action in connection therewith.

Submitted by Planning Board

MOTION: Planning Board Chairman Brian Charville moved that the town vote to amend the Zoning Bylaws by:

(a) deleting § 10.6.1 and replacing it with the following:

"10.6.1 Applicability. In residential districts, no nonconforming, non- residential building shall be externally enlarged or changed, and no non- residential use shall be expanded or changed, except in conformity with a site plan approval issued by the Board of Appeals. In all other districts, no non-residential building shall be constructed, externally enlarged, or changed, and no non-residential use shall be established or expanded, except in conformity with a site plan approval issued by the Board of Appeals. For the purpose of this section, the following uses shall be considered non-residential: uses B.3, B.4, B.5, B.6, B.7, B.9, B.10, C.1, C.2, D.17 and D.20, as set forth in the Table of Use Regulations."

(b) deleting from § 10.6.8 the words "granted be" and replacing them with the words "be granted", and

(c) deleting from § 10.7.2 the term "B.3" and replacing it with "B.8";

Town Moderator Joseph Markey asked for a brief explanation. Planning Board Chairman, Brian Charville

stated that six years ago, the Planning Board came to Town Meeting with a new and improved zoning bylaw and over the years they have come back to change typographical errors and close loopholes that have been identified. He explained that this article is related specifically to site plans and he explained the process of site plan approval. Chairman Charville stated that what they have noticed is that two large Town projects despite their scale, are actually not subject to site plan reviews, and if this passes tonight, if anything changes in the future with the projects, or any additional Town projects come up in the future, they would be subject to the same site plan approval process as all other applicants.

The Select Board recommends passage of Article 7.

2/3 VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 426 yes votes and 42 no votes.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, or from any or all such sources, a sum of money for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location; or to take any other action in connection therewith.

Submitted by Select Board

MOTION: Select Board Chairman Joseph Connell moved that the town vote to appropriate \$300,000.00 from Golf Course Retained Earnings for the design, construction, furnishing and equipping of a clubhouse at the King Rail Reserve Golf Course and site work at that location.

The Finance Committee does not recommend passage of Article 8.

The Select Board recommends passage of Article 8.

Town Moderator Joseph Markey asked for a brief explanation. Department of Public Works Director, John Tomaz said that prior to his arrival the Town had looked to build a club house at King Rail, but because of the costs, the project was pretty much tabled. He said about two years ago, they revisited the project and brought in an architecture who created a scaled down version of the project. They brought in a surveyor and it was determined that they had designed/placed the club house on top of a drainage easement. He said that this article covers three things. Because of the building relocation, there were some additional utilities costs, they also will need to install an elaborate storm water system, and they want to be good neighbors to the abutters, so they have planned for landscaping, fencing, and minor things to make life better for those residents.

Town Administrator Robert Dolan noted that this \$300,000 appropriation is being made from Golf Revenue and Receipts, not the tax rate. The money was raised from golf and will be used for golf.

Pat Campbell, 7 Patrice Lane stated that last year, the article has almost the same language. She asked how much money was appropriated for the club house at the last Town Meeting. Town Administrator Robert Dolan told Ms. Campbell that \$900,000 was appropriated last year, and this year, the request is for \$300,000.

Finance Committee Chairman Christopher Mattia echoed Ms. Campbell's statements and said that each time they are presented with this project, it gets more and more expensive. Chairman Mattia said that the Finance

Committee would like to make sure that this is the very last time that the Town has to put more money towards this building. He noted that Public Works Director John Tomaz and his crew have done a lot of work on this project but they needed more time to take a look at it.

Department of Public Works Director John Tomaz stated that he has spent the last two weeks working with contractors, builders, and site guys to make sure that the money requested will complete the job. He said that he is confident this will be the last time they request money for the club house.

Planning Board Chairman Brian Charville said that the Planning Board weighed in on this article and did provide a positive recommendation 4-1. He explained that with these types of Town projects, there are many state grants available to make the projects “green”. Chairman Charville wanted to take the time to encourage all of the involved parties to take advantage of the grants for projects like these.

MAJORITY VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 320 yes votes and 157 no votes.

ARTICLE 9. To see if the Town will vote to authorize the Select Board, pursuant to G.L. c. 40, § 14, to purchase and record an historic preservation restriction under G.L. c. 184, §§ 31-33 with respect to the real property at 618 Main Street, Lynnfield, Massachusetts; to appropriate a sufficient sum of money for such acquisition; and to determine whether to fund said appropriation by borrowing or transferring from any available funds, which may include the sale of real estate account; or to take any other action in connection therewith.

Submitted by Select Board

MOTION: Select Board Member Philip Crawford moved that the town vote to authorize the Select Board, pursuant to General Laws Chapter 40, Section 14, to purchase and record an historic preservation restriction under G.L. c. 184, §§ 31-33 with respect to the real property at 618 Main Street, Lynnfield, Massachusetts; and to appropriate \$300,000 from the Sale of Real Estate account for such acquisition.

The Select Board recommends passage of Article 9.

The Finance Committee does not recommend passage of Article 9.

The Planning Board recommends passage of Article 9.

Town Moderator Joseph Markey asked for a brief explanation on the Finance Committee’s recommendation. Finance Committee Chairman Christopher Mattia said that the money would be coming from the sale of real estate fund, and at this time, they feel there needs to be more of a review of the historic properties and the historic district.

Planning Board Chairman Brian Charville gave a brief history on the home and its location. He stated that there is money in the Town’s existing sale of real estate fund to support this spending. They did a thorough review and think that this spending this money is smart planning for the Town.

Town Administrator Robert Dolan said that he was invited to Mr. Kimball’s home where he was told about plans to sell the home. Mr. Kimball communicated the significance of the property and said that it was his

hope and wish that the home be preserved. Mr. Dolan agreed and stated that this truly is an iconic historic home and defines the preservationist themes throughout the community. Mr. Dolan stated that Mr. Kimball made an offer that the Town would be given the first right to purchase. Mr. Dolan stated that flat out purchasing the property was not advantageous to the Town. He explained development possibilities if the Town chose not to preserve and what the owner could do with the property. Mr. Dolan explained the process of historic deed restrictions and stated that the Town can pay Mr. Kimball for the deed restriction to preserve the facade of the house. He said it is a very unique decision for the Town, and the money is coming from a unique source, the sale of real estate fund.

Dan Lewis, 9 Grey Lane asked what the size of lot was. Planning Director, Emilie Cademartori confirmed that it was 64,000 feet, so just over an acre and a half.

Bob Gillon, 300 Main Street, stated that his home is listed as the oldest home in Lynnfield and asked because his home is considered historic, if he will get the same treatment, if not why. Town Administrator Robert Dolan said there are several homes that are similar, praised Mr. Gillon's property and could potentially be voted on at a Town Meeting.

Francis Fleming, 272 Main Street asked know how old the home is. Town Administrator Robert Dolan stated early 1800s.

Michele Cole, 6 Baldwin Lane, stated her concerns about the property's proximity to center market and asked if it would potentially turn into mixed use retail. Town Administrator Robert Dolan commented briefly on the restrictions that would be put into place. Planning Director, Emilie Cademartori stated that Kimball property is located within a residential district, so for any significant changes, the Town's zoning would have to be changed.

Bobby McDonald, 7 Nottingham Road asked how much money was in the fund that would be paying for this. Town Administrator Robert Dolan stated 1.1 million dollars, but this fund is not connected to the Town's bond ratings.

Patrick Rooney, 600 Main Street asked that should the negotiations not go through, what possibilities would be open to a developer. Town Administrator Robert Dolan stated that the property would be open to a developer on the open market. The owner could split the lot in two, and if it was raised, it could be made into two, two family homes or two larger homes, but no other uses other than residential.

Patrick Sullivan, 787 Main Street, asked if we are talking about the house and the bond attached, so two things, and asked if it was in an RA. Town Administrator Robert Dolan confirmed that Mr. Sullivan was correct.

Michele Cole, 6 Baldwin Lane stated that she was confused because she thought the home already had a plaque on it, and asked if it wasn't already protected. Town Administrator Robert Dolan stated that the home can be raised as permitted by the zoning bylaw. Attorney Tom Mullen explained that Lynnfield has a Demolition delay bylaw and if the building inspector were to receive a demolition permit, the Historic Commission's authority could allow postponement of the project for one year, but nothing further than that.

2/3 VOTE REQUIRED

ACTION: The motion was moved, and seconded. The motion passed with an electronic vote of 355 yes votes and 143 no votes.

Town Moderator Joseph Markey stated that because Article 10 and Article 11 are interrelated, and because of past practice, there will be one presentation to discuss both articles.

ARTICLE 10. To see if the Town will vote to appropriate a sum of money for the purposes of designing, constructing, furnishing and equipping a new library and the payment of costs incidental or related thereto including, without limitation, the cost of relocating the existing library, and the costs of engineering, architectural and other services for plans and specifications, landscaping, paving and performing other site improvements incidental or directly related to such new construction; and to undertake Town commitments and pay costs incurred by the Town that are related to the library project including, but not limited to, structure demolitions, remediation of hazardous materials at various locations, relocation of one or more fuel storage tanks, construction of an alternative storage structure for golf operations, creation of a parking lot and parking spaces connected to the library parking lot, repair and deferred maintenance of the existing library structure to preserve it (but not to repurpose it for a specific occupant), restoration of golf operations, site cleanup and preparation, and establishment of an unassigned contingency fund; and to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Submitted by Board of Library Trustees

MOTION: Library Board of Trustees member Faith Honer-Coakley moved that the sum of \$34,000,000 be appropriated for the purposes of designing, constructing, furnishing and equipping a new library and the payment of costs incidental or related thereto including, without limitation, the cost of relocating the existing library, and the costs of engineering, architectural and other services for plans and specifications, landscaping, paving and performing other site improvements incidental or directly related to such new construction; and to undertake Town commitments and pay costs incurred by the Town that are related to the library project including, but not limited to, structure demolitions, remediation of hazardous materials at various locations, relocation of one or more fuel storage tanks, construction of an alternative storage structure for golf operations, creation of a parking lot and parking spaces connected to the library parking lot, repair and deferred maintenance of the existing library structure to preserve it (but not to repurpose it for a specific occupant), restoration of golf operations, site cleanup and preparation, and establishment of an unassigned contingency fund; and to raise this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of \$34,000,000 under G.L. c. 44, § 7(1) or any other enabling authority; that the Board of Library Trustees and/or the Select Board is authorized to apply for, accept and expend any federal or state aid available for the said project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote; and that the Select Board and the Board of Library Trustees are authorized to take any other action necessary or convenient to carry out the purpose of this vote and to complete the said project; provided, however, that this vote shall not take effect until (a) the Town votes to exempt from the limitation on total taxes imposed by G.L. c. 59, § 21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote, and (b) the Massachusetts Board of Library Commissioners provides notice of final grant approval with respect to the said project and notice of state reimbursement of eligible costs of such project in an amount not less than \$9,077,464.00, or such lesser sum as shall reflect the total eligible costs of the project.

The Select Board does not recommend passage of Article 10.

The Finance Committee does not recommend passage of Article 10.

The Planning Board unanimously recommends passage of Article 10.

Library Board of Trustees member, Russell Boekenkroeger introduced himself and his involvement with the

library building project. He thanked the Select Board, the Finance Committee, and the Planning Board for allowing them to have these discussions.

Lynnfield Public Library Director, Abigail Porter discussed the proposed library building project and the challenges and needs of the current library.

Library Building Project Committee and Finance Committee member Joe Gallagher started the presentation on the library building project by discussing history, costs and impacts, and next steps.

William Bergeron from William Rawn Associates, Architectural firm continued the presentation by presenting information on the location, layout, and design concepts.

Town Administrator Robert Dolan presented the potential costs and impacts of the project. He talked about the consulting company that reviewed this proposal and what they looked at. Mr. Dolan spoke to the Town's borrowing options of the project and stated that the average tax payer would be paying an additional \$295.00 a year for the next thirty years if this project were to pass at a public vote.

Library Board of Trustees member, Russell Boekenkroeger concluded the presentation by discussing the next steps which would include a special election in December of 2023 and a construction start date of late 2024-early 2025.

Select Board Member Richard Dalton talked about the school building and the public safety building projects that were recently passed at Town Meetings that were clearly needs of the community and not wants. He discussed the tax impacts of these projects and that the public safety building project has not yet hit the tax bills. Mr. Dalton talked about the potential impact of this project on the Town's operating budget, stating that the Select Board is convinced that this new larger building will require additional staffing in the amount of \$350,000 per year. Mr. Dalton stated that the design of the proposed library does not fit in with Lynnfield's character and suggested other options like renovating the current library, providing cost estimates.

Finance Committee Chairman Christopher Mattia said that his committee's recommendation vote was a lot tighter, 6 no, 5 yes. They looked at the financial impact of the project when providing their recommendation. He talked about the original cost of construction for the project and how it has increased by 72% since then. With the other costs associated, it is now an 88% increase, which no one has been able to provide clarification on. The Finance Committee was also in agreement that with the increased building size, there would be need for more staffing resulting in an increased operating budget. Chairman Mattia discussed issues with the design of the proposed building and proposed other ideas that could satisfy the needs of the community.

Planning Board Chairman Brian Charville asked for a show of hands of who supports the library. He discussed the Town's existing master plan and its assessment of the library stating the Town has expressed many needs for a new library.

Library Board of Trustees member, Russell Boekenkroeger responded to some of the comments made pertaining to staffing needs and other matters.

Finance Committee member Thomas Kayola, 4 Lovel Road spoke in favor of project stating that the Select Board has already identified the need for a new library and that this project makes more sense than the others because of the \$9,000,000 grant. Mr. Kayola described the additional education resources and opportunities that this new library would provide to the community.

Deborah Biggar, 25 Bishops Lane spoke in favor of the project, stating that the town's youth has been so

isolated during covid, and this would be good for exposure for children.

Pat Campbell, 7 Patrice Lane acknowledged that it was hard for her to oppose the project due to her love for the library, but did speak against the project, while praising the library's staff. She talked about the new septic system, new computers, and other improvements that have been made to the library recently.

Anne Malenfant, 15 Mitchell Road, stated that she was here tonight as the President of the Friends of the Library, and that a new library would allow the community to grow. She spoke about bringing her family to the library and how over the years through her involvement, she has noticed the challenges the library staff face to provide services.

Bob Calamari, 5 Sylvan Circle, Chair of the Library Board of Trustees, spoke about the once in a life time opportunity \$9,000,000 grant from the state that Lynnfield was presented with, that will not be available again in the future. Mr. Calamari stated that libraries and education are intertwined, that Lynnfield has always been committed to academic excellence, and that this project would show that commitment.

2/3 VOTE REQUIRED

MOTION: An unidentified Town Meeting Member motioned to move the question.

Town Meeting Moderator, Joseph Markey noted that discussion had been going on for an hour and there were only two people left with their hands raised. He stated that he would allow those two people to make their comments, and then would honor the motion of moving the question.

Stephanie Defilippo, 36 Greenwood Road spoke in favor of the project. She stated that she is teacher, talked about importance of libraries, and said that investing in the library would be investing in the children.

Patrick Sullivan, 787 Main Street, spoke in favor of new library project but understands the financial concerns of other residents. He urged others to vote yes and allow this the chance to be voted on at town election.

ACTION: The motion was seconded and passed with an electronic vote of 416 yes votes and 96 no votes.

2/3 VOTE REQUIRED

ACTION (main motion): The motion was moved, and seconded. The motion failed with an electronic vote of 293 yes votes and 230 no votes.

ARTICLE 11. To see if the Town will vote, pursuant to G.L. c. 40, § 15A and all other applicable legal authority, to transfer from the Select Board to the Board of Library Trustees the care, custody, management and control of the land on Summer Street shown on that certain plan of land entitled "Plan of Land 175 Summer Street Lynnfield, MA" and dated July 8, 2016, a copy of which is on file in the Town Clerk's office, consisting of 149,146 square feet, more or less, according to such plan, the Select Board having determined that such land is no longer needed for golf course purposes, provided that the Board of Library Trustees shall hold and use such land for the purpose of constructing and operating a new library building for and on behalf of the Town, and provided also that such transfer shall not take effect until (a) the Town votes to exempt from the limitation on total taxes imposed by G.L. c. 59, § 21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized for such new library building, and (b) the Massachusetts Board of Library Commissioners provides notice of final grant approval with respect to the said project and notice of state reimbursement of eligible costs of such project; or to take any other action in

connection therewith.

Submitted by Board of Library Trustees

2/3 VOTE REQUIRED

MOTION: Library Board of Trustees member Russell Boekenkroeger moved that the Town vote, pursuant to General Laws Chapter 40, § 15A and all other applicable legal authority, to transfer from the Select Board to the Board of Library Trustees the care, custody, management and control of the land on Summer Street shown on that certain plan of land entitled “Plan of Land 175 Summer Street Lynnfield, MA” and dated July 8, 2016, a copy of which is on file in the Town Clerk’s office, consisting of 149,146 square feet, more or less, according to such plan, the Select Board having determined that such land is no longer needed for golf course purposes, provided that the Board of Library Trustees shall hold and use such land for the purpose of constructing and operating a new library building for and on behalf of the Town, and provided also that such transfer shall not take effect until (a) the Town votes to exempt from the limitation on total taxes imposed by G.L. c. 59, § 21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized for such new library building, and (b) the Massachusetts Board of Library Commissioners provides notice of final grant approval with respect to the said project and notice of state reimbursement of eligible costs of such project in an amount not less than \$9,077,464.00, or such lesser sum as shall reflect the total eligible costs of the project.

The Select Board does not recommend passage of Article 11.

The Finance Committee recommends passage of Article 11.

Town Moderator Joseph Markey asked for a brief explanation on the Finance Committee’s recommendation. Finance Committee Chairman Christopher Mattia said he would let someone on the affirmative side elaborate if they wanted to, but their thinking was that if Article 10 passed, there would be a need for Article 11.

Town Moderator Joseph Markey asked for a brief explanation on the Select Board’s recommendation. Select Board Member Richard Dalton said their recommendation is consistent with their opinions on Article 10.

Town Moderator Joseph Markey opened up debate on the floor.

David Basille, 15 Fernway said that the Town has always relied on getting things done after something fails and now, we are facing the failure of the library. He urged people to pass this Article to keep this alive.

Kate Flaws, 27 Apple Hill Lane stated that she firmly believed this was a need and not a want. She talked about drug abuse, social media issues, and racial incidents with children. She stated that Lynnfield children don’t really have places to socialize and the library would be a great place.

Town Moderator Joseph Markey closed debate and asked for a final vote.

ACTION: The motion was moved, and seconded. The motion failed with an electronic vote of 281 yes votes and 148 no votes.

ARTICLE 12. To see if the Town will vote to authorize the Select Board, pursuant to G.L. c. 40, § 14, to acquire by purchase the real property located at 1005 Summer Street, Lynnfield, Massachusetts for the purpose of expanding the Willow Cemetery; to appropriate a sufficient sum of money for such acquisition and for the purpose of incorporating such property into the cemetery, including the demolition and removal of structures; and to determine whether to fund said appropriation by borrowing or transferring from any available funds, which may include the sale of real estate account; or to take any other action in connection therewith.

Submitted by Select Board

2/3 VOTE REQUIRED

MOTION: Select Board Member Richard Dalton moved that the Town vote to authorize the Select Board, pursuant to G.L. c. 40, § 14, to acquire by purchase the real property located at 1005 Summer Street, Lynnfield, Massachusetts for the purpose of expanding the Willow Cemetery; and to appropriate \$800,000 from the Sale of Real Estate account for such acquisition and for the purpose of incorporating such property into the cemetery, including the demolition and removal of structures.

The Select Board recommends passage of Article 12.

The Finance Committee does not recommend passage of Article 12.

Planning Board does not recommend passage of Article 12.

Town Moderator Joseph Markey asked for a brief explanation from the Select Board. Town Administrator Robert Dolan stated they have identified that the Town has ten years of burial space left because as need purchasing was implemented, but if this hadn't been implemented, there would be five years left. Mr. Dolan explained that there are several properties bordering the cemetery and one of them went up for sale recently, which would result in 500-600 additional plots and extension of the life of the cemetery of thirty-forty years. The money to pay for the land would come from the sale of real estate fund.

Town Moderator Joseph Markey asked for a brief explanation from the Planning Board. Planning Board Chairman stated that the Planning Board does not believe that the Town should be in the cemetery business. He stated that purchasing this would drastically reduce the money available in the sale of real estate fund and it would also be one more less home Lynnfield has for someone to purchase.

Town Moderator Joseph Markey opened up debate on the floor.

Gayle Richardson, 1 Mirabeau Lane expressed her thoughts on the needs for cemetery space and the different options for burials.

Gail Foley, 405 Essex Village spoke in favor of the article and expressed her support of expanding the cemeteries and ensuring residents have space to bury their loved ones.

An unidentified Town Meeting member asked Select Board member Richard Dalton if this money is coming out of the same account that is paying for the Kimball property and if this would now wipe out the account? Mr. Dalton stated he was correct.

Paige Wilkins, 3 Cranberry Lane asked Mr. Dolan how he arrived at forty-years when she calculated twenty years. Mr. Dolan said they have ten years left and they calculated that in with the project thirty-year

extension. Ms. Wilkins asked about the \$800,000 payment and if it could be used for open space, preservation, and other items, and now the account will be depleted. Mr. Dolan confirmed the money could be used for those mentioned items and Lynnfield residents would decide if they valued this.

2/3 VOTE REQUIRED

MOTION: An unidentified Town Meeting member motioned to move the question.

ACTION: The motion was moved, and seconded, but no vote was taken.

ACTION (main motion): The motion was moved, and seconded. The motion failed with an electronic vote of 133 yes votes and 222 no votes.

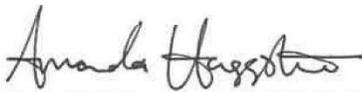
MAJORITY VOTE REQUIRED

CLOSING MOTION: Select Board Chairman Joseph Connell moved that the meeting be adjourned sine die.

ACTION: The motion was seconded, and by voice vote passed.

Town Moderator Joseph Markey adjourned the meeting at 9:34 PM.

Respectfully Submitted,



Amanda Haggstrom
Town Cl